



3D Printer Request Form

Patron Name: _____

Patron Library Barcode: _____

Name of File to be Reviewed: _____

Approximate Size of File: _____ Color of printout: _____

Method of Transferring File: _____ dropping off (drive/disc) _____ by e-mail

Staff Member Accepting File: _____ Building _____

Staff Member Reviewing File: _____

Approximate Time Needed to Print: _____

Patron Notified (date/time/method of notification): _____

Date/Time Completed: _____ Cost: _____

Patron Notified (date/time/method of notification): _____

Patron Pick-up (date/time/payment collected): _____