

**MINUTES
SPECIAL MEETING
BOARD OF TRUSTEES
THE SMITHTOWN LIBRARY
September 29, 2021**

A SPECIAL meeting of the Board of Trustees of The Smithtown Library was held VIA TELECONFERENCE on the 29th day of September, 2021. The meeting was called to order at 6:30 p.m.

The following Library Trustees were present and participating at the meeting: Brianna Baker-Stines, Anita Dowd-Neufeld, Annette Galarza, Joseph Gregurich and Theresa Stabile. Trustee Thomas Maher was absent with prior notice.

Also present were Library Director Robert Lusak, Assistant Library Director Patricia Thomson, Clerk Lauren Gunderson, Treasurer Kevin Miller and Secretary Linda Taurassi.

Annette Galarza, President of the Board of Trustees, acted as Chairman of the meeting.

The board deliberated and took action upon the following matters:

1. SECURITY SERVICES

Trustee Brianna Baker-Stines moved to accept adoption of the following resolution:

RESOLVED, that the Board of Trustees of The Smithtown Library does hereby award the bid proposal submitted by GXC Inc. to provide security services to the Library's four buildings, and be it

FURTHER RESOLVED, that the Board authorizes the Library Director to enter into a contract with GXC Inc., for a term of one year, for the purpose of providing security services to the Library's four buildings, to commence October 1, 2021 and terminate September 30, 2022, at a total cost not to exceed \$400,000.00.

Library Director Robert Lusak introduced GXC, Inc. owner/operator Genaro Cavazos who explained the mission and methodology of his company, based on giving the customer what is needed.

After discussion, the motion was seconded by Trustee Anita Dowd-Neufeld and adopted by a unanimous 5-0 vote.

2. MANAGEMENT CONFIDENTIAL EMPLOYMENT AGREEMENT

The Library Director explained the process involved in canvassing the Civil Service list for the position of Business Manager I and noted that interviews for the position were conducted by the Director, Assistant Director and Treasurer. Treasurer Kevin Miller noted that Ms. Piano was well suited for the position with experience in budget development, risk management, insurance, contracts, board resolutions, state reports and state aid management.

After discussion Trustee Brianna Baker-Stines moved to accept adoption of the following resolution:

*RESOLVED, that effective October 18, 2021, the employment agreement between The Smithtown Library and Business Manager I **Jennifer Piano** be approved as presented.*

The motion was seconded by Trustee Theresa Stabile and adopted by a unanimous 5-0 vote.

3. MEMORANDUM OF AGREEMENT

Trustee Anita Dowd-Neufeld moved to accept adoption of the following resolution:

RESOLVED, that the Board of Trustees of The Smithtown Library hereby ratifies the Memorandum of Agreement dated September 28, 2021, entered into between the negotiating committees for The Smithtown Library and CSEA, Smithtown Library Unit, for a successor contract to the collective bargaining agreement that expires December 31, 2021 (which has been approved by the membership of the CSEA); said contract to be in effect from January 1, 2022 through December 31, 2023, and be it

FURTHER RESOLVED, that the Board of Trustees of The Smithtown Library authorizes the Library Director to execute a collective bargaining agreement incorporating the terms of the September 28, 2021 Memorandum of Agreement.

The motion was seconded by Trustee Brianna Baker-Stines and adopted by a unanimous 5-0 vote.

4. Library Director Robert Lusak informed the Library Board that there is an opening for a trustee to represent the towns of Smithtown and Huntington on the Suffolk Cooperative Library System Board of Trustees. The term will run from January 5, 2022 through December 31, 2024. Anyone interested should contact the Library Director prior to the deadline of October 19, 2021.
5. Library Board President Annette Galarza reported that the next regular meeting of the Board of Trustees is scheduled for Tuesday, October 26, 2021 at 6:30 p.m. at the Nesconset building.

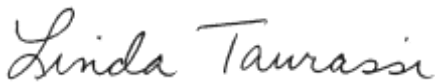
ADJOURNMENT

6. There being no further business, Trustee Anita Dowd-Neufeld moved to adjourn the meeting at 7:27 p.m. The motion was seconded by Trustee Brianna Baker-Stines and adopted by a unanimous 5-0 vote.

Minutes approved this 26th day of October, 2021.



Annette Galarza, President
Smithtown Library Board of Trustees



Linda Taurassi
Secretary to the Board of Trustees