

MINUTES
SPECIAL MEETING
BOARD OF TRUSTEES
THE SMITHTOWN LIBRARY
May 5, 2021

Due to the Coronavirus (COVID-19) a SPECIAL meeting of the Board of Trustees of The Smithtown Library was held via teleconference on the 5th day of May, 2021. The meeting was called to order at 6:32 p.m.

The following Library Trustees were present and participating at the meeting via teleconference: Brianna Baker-Stines, Anita Dowd-Neufeld, Annette Galarza, Joseph Gregurich, Thomas Maher and Theresa Stabile. Trustee James Hornef was absent with prior notice.

Also present were Library Director Robert Lusak, Assistant Library Director Patricia Thomson, Treasurer Joanne T. Grove, Clerk Lauren Gunderson, and Secretary Linda Taurassi.

Annette Galarza, President of the Board of Trustees, acted as Chairman of the meeting.

At 6:35 p.m., immediately following roll call, Library Board President Annette Galarza moved to enter executive session, pursuant to Article 7, Section 105 "F" of the Public Officer's Law to discuss the employment history of particular people. The motion was seconded by Trustee Thomas Maher and adopted by a unanimous 6-0 vote.

The following trustees were present and participating in executive session via teleconference: Brianna Baker-Stines, Anita Dowd-Neufeld, Annette Galarza, Joseph Gregurich, Thomas Maher and Theresa Stabile.

Also present were: Library Director Robert Lusak, Assistant Library Director Patricia Thomson, Smithtown Building Head Eileen Caulfield, Treasurer Joanne T. Grove, Clerk Lauren Gunderson and Secretary Linda Taurassi.

At 7:01 p.m. Library Board President Annette Galarza moved to reconvene in open public session via teleconference. The motion was seconded by Trustee Thomas Maher and adopted by a unanimous 6-0 vote.

1. SMITHTOWN BUILDING PARKING LOT SITE IMPROVEMENT PROJECT – PHASE III

Trustee Anita Dowd-Neufeld moved to accept adoption of the following resolution:

*RESOLVED, that the Board of Trustees of The Smithtown Library approves Phase III of the Parking Lot Site Improvement Project at the Smithtown building; the scope of work that is located in the Town of Smithtown municipal parking area provides ingress and egress to Library parking; the work includes the following: sawcut and removal of existing curb island, removal of curb bump out, restoration of areas with RCA, form and pour new concrete curb and sidewalk as per plan, including ADA compliant handicap ramp – and awards the following contract with expenses as appended to **Laser Industries, Inc.** in an amount of \$20,539.72, plus a self-hold contingency amount of \$3,000.00 added for unforeseen conditions that may arise during construction/installation, for a total amount of \$23,539.72.*

The motion was seconded by Trustee Theresa Stabile and adopted by a unanimous 6-0 vote.

2. TOWN OF SMITHTOWN INTERMUNICIPAL AGREEMENT

Trustee Brianna Baker-Stines moved to accept adoption of the following resolution:

*RESOLVED, that the Board of Trustees of The Smithtown Library does hereby authorize the Library Director to enter into an Intermunicipal Agreement with the **Town of Smithtown** to provide improvements for the Parking Lot Site Improvement Project at the Smithtown building, as presented.*

The motion was seconded by Trustee Thomas Maher and adopted by a unanimous 6-0 vote.

3. PERSONNEL -- Management Confidential Employment Agreement

Trustee Brianna Baker-Stines moved to accept adoption of the following resolution:

*RESOLVED, that effective May 5, 2021, the employment agreement between The Smithtown Library and Senior Account Clerk **Mindi Goonan** be approved as presented.*

The motion was seconded by Trustee Anita Dowd-Neufeld and adopted by a unanimous 6-0 vote.

4. DISCUSSION – May 18, 2021 “Regular” Meeting – In Person or Via Teleconference

Library Board President Annette Galarza noted that the next “Regular” meeting of the Board of Trustees is scheduled to be held May 18, 2021 at 6:30 p.m. A discussion followed pertaining to whether the meeting would be held in person at the Smithtown building or via teleconference call. The question was raised about holding a hybrid meeting, in which some members of the Board would be present in person while other members of the Board would be connected via teleconference. It was determined that Library attorney Kevin Seaman would be contacted and the Library Board would be notified.

5. There being no further business, Trustee Brianna Baker-Stines moved to adjourn the meeting at 7:10 p.m. The motion was seconded by Trustee Joseph Gregurich and adopted by a unanimous 6-0 vote.

Minutes approved this 18th day of May, 2021.



Annette Galarza, President
Smithtown Library Board of Trustees



Secretary to the Board of Trustees