

**MINUTES
BOARD OF TRUSTEES
“SPECIAL” MEETING
THE SMITHTOWN LIBRARY
June 29, 2020**

Due to the Coronavirus (COVID-19) a “SPECIAL” meeting of the Board of Trustees of The Smithtown Library was held via teleconference on the 29th day of June, 2020 at 5:15 p.m.

The following Library Trustees were present and participating at the meeting: Anita Dowd-Neufeld, Annette Galarza, James Hornef, Theresa M. Stabile and William Zimmerman. Trustee Brianna Baker-Stines was absent with prior notice. (Note: the seat of recently deceased board member Joseph Vallone is vacant).

Also present were Library Director Robert Lusak, Assistant Library Director Patricia Thomson, Treasurer Joanne T. Grove, Clerk Lauren Gunderson and Secretary Linda Taurassi.

Anita Dowd-Neufeld, President of the Board of Trustees, acted as Chairman of the meeting.

1. Establishment of New Position – Groundskeeper I

Library Board President Anita Dowd-Neufeld moved to accept adoption of the following resolution:

RESOLVED, that the Board of Trustees of The Smithtown Library, upon the recommendation of the Library Director, approves:

- a. The establishment of the Civil Service title of “Groundskeeper I”, in accordance with regulations of the Suffolk County Department of Civil Service, pertaining to the classification of new positions; and*
- b. The appointment of up to three (3) TBD part-time positions of “Groundskeeper I” at an hourly rate of pay of \$17.00, effective July 1, 2020.*

It was noted that this new position was part of the Collective Bargaining Agreement of the CSEA Smithtown Library Unit and the salary for this position is based on their job duties. Although the primary focus of the Groundskeeper I position will be outdoor work during all seasons of the year, Civil Service job duties allow for the performance of inside duties as well.

The motion was seconded by Trustee Theresa Stabile and adopted after discussion by a unanimous 5-0 vote.

2. Report of the PERSONNEL COMMITTEE

Library Board President Anita Dowd-Neufeld moved to accept adoption of the following resolution:

RESOLVED, that the following PERSONNEL changes be approved as presented:

Part-Time Appointments:

- i. Part-time appointment of **Jason Schuck** to the position of Custodial Worker I, at an hourly rate of pay of \$19.90, not to exceed 25 hours per week, effective July 17, 2020.*
- ii. Two (2) part-time appointments TBD to the position of Custodial Worker I, at an hourly rate of pay of \$19.90, not to exceed 25 hours per week, effective July 1, 2020.*

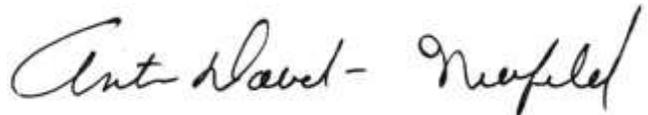
The motion was seconded by Trustee William Zimmerman and adopted after revision by a unanimous 5-0 vote.

3. Library Board President Anita Dowd-Neufeld noted that the next "regular" meeting of the Board of Trustees, subject to the reopening of the Library, is scheduled to take place on Tuesday, July 21, 2020 at 6:30 p.m. at the Smithtown building (Note: this is a change in venue from the previously scheduled location at the Commack building).

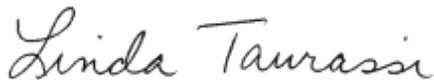
ADJOURNMENT

4. There being no further business, Library Board President Anita Dowd-Neufeld moved to adjourn the meeting at 5:46 p.m. The motion was seconded by Trustee William Zimmerman and adopted by a unanimous 5-0 vote.

Minutes approved this 21st day of July, 2020.



Anita Dowd-Neufeld, President
Smithtown Library Board of Trustees



Linda Taurassi
Secretary to the Board of Trustees