

**MINUTES  
BOARD OF TRUSTEES  
“SPECIAL” MEETING  
THE SMITHTOWN LIBRARY  
January 9, 2018**

A “SPECIAL” meeting of the Board of Trustees of The Smithtown Library was held at the Nesconset Branch, Nesconset, New York on the 9<sup>th</sup> day of January, 2018 at 2:21 p.m. immediately following the Organizational Meeting.

The following trustees were present and participating at the meeting: Brianna Baker-Stines, Gerard J. Cairns, Anita Dowd-Neufeld, John C. Martins and Joseph Vallone. Trustees Louis S. Frontario and William Zimmerman were absent with prior notice.

Also in attendance were Library Director Robert Lusak, Treasurer Joanne T. Grove, Clerk Lauren Gunderson, Library Attorney Kevin Seaman and Secretary Linda Taurassi.

Gerard J. Cairns, President of the Board of Trustees, acted as Chairman of the meeting.

1. Report of the PERSONNEL COMMITTEE:

Trustee Anita Dowd-Neufeld moved to accept adoption of resolution “a”:

- a. *RESOLVED: That the following PERSONNEL changes be approved as presented:*
  - i. *Termination of William Babington, Custodial Worker I, Nesconset Building, effective December 20, 2017.*
  - ii. *Retirement of Richard Riis, Librarian II, Adult Reference Department, Commack Building, effective December 30, 2017 (last day of employment 12/29/17).*
  - iii. *Retirement of Vito Scavo, Custodial Worker I, Kings Park Building, effective December 23, 2017 (last day of employment 12/22/17).*

The motion was seconded by Trustee John Martins and adopted by a unanimous 5-0 vote.

Trustee Anita Dowd-Neufeld moved to accept adoption of resolution "b":

- b. *RESOLVED: That the employment agreements between The Smithtown Library and the following Administration Department employees be approved as presented (appended):*

*Robert Lusak, Library Director  
Patricia Thomson, Assistant Library Director  
Joanne T. Grove, Sr. Administrative Assistant (Treasurer)  
Lauren Gunderson, Administrative Assistant (Clerk)*

*AND BE IT FURTHER RESOLVED, that Joanne T. Grove, as Treasurer, and Lauren Gunderson, as Clerk, will each continue to receive a board meeting stipend of \$225.00 per month.*

The motion was seconded by Trustee Joseph Vallone and adopted by a unanimous 5-0 vote.

## 2. HIRING FREEZE

Trustee Anita Dowd-Neufeld moved to accept adoption of the following resolution:

*RESOLVED: That, effective immediately, the Board of Trustees of The Smithtown Library does hereby lift the hiring freeze implemented at the June 16, 2015 Board of Trustees meeting.*

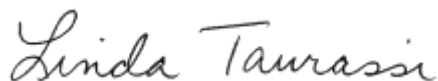
The motion was seconded by Trustee Joseph Vallone and adopted by a unanimous 5-0 vote.

9. Trustee Anita Dowd-Neufeld noted that the next regular meeting would be held at the Smithtown Main Building on January 16, 2018 at 6:30 p.m.
11. There being no further business, Library Board President Gerard Cairns moved to adjourn the meeting at 2:25 p.m. The motion was seconded by Trustee Brianna Baker-Stines and adopted by a unanimous 5-0 vote.

Minutes approved this 16<sup>th</sup> day of January, 2018



Gerard J. Cairns, President  
Smithtown Library Board of Trust



Linda Taurassi  
Secretary to the Board of Trustees