

**MINUTES
BOARD OF TRUSTEES
“SPECIAL” MEETING
SMITHTOWN LIBRARY
January 5, 2015**

A special meeting of the Board of Trustees (“Board”) of the Smithtown Special Library District (“Library”) was held on the 5th day of January, 2015 at 3:15 p.m. in the offices of the Library located at 148 Smithtown Boulevard, Nesconset, New York.

Trustee Joseph Vallone moved to start the meeting fifteen minutes early at 3:15 p.m. The motion was seconded by Trustee Rudy Zientarski and adopted by a unanimous 7-0 vote.

The following trustees were present and participating at the meeting: Gerard J. Cairns, John C. Martins, Suzanne Mohr, Diana Schilling-Held, Otis M. Thornhill, Joseph Vallone and Rudy Zientarski.

Also present were Library Director Robert Lusak, Assistant Library Director Patricia Thomson, Treasurer Joanne T. Grove, Business Manager Amy Scholl and Clerk Linda Taurassi. Assistant Library Director Sue McManus was absent with prior approval.

John Martins, President of the Board of Trustees, acted as Chairman of the meeting and Linda Taurassi, Clerk of the District, acted as Secretary of the meeting.

The board deliberated and took action upon the following matters:

At 3:15 p.m. Gerard Cairns moved that the Board enter executive session pursuant to Article 7, §105(F) of the Public Officers Law, to discuss the employment history of particular people.

The motion was seconded by Trustee Suzanne Mohr and adopted by a unanimous 7-0 vote.

The following trustees were present and participating in executive session: Gerard J. Cairns, John C. Martins, Suzanne Mohr, Diana Schilling-Held, Otis M. Thornhill, Joseph Vallone and Rudy Zientarski.

Also present was Library Director Robert Lusak.

Upon a motion by Trustee Joseph Vallone, seconded by Trustee Otis Thornhill, and adopted by a unanimous 7-0 vote, the meeting reconvened in open public session at 4:07 p.m.

1. Report of the PERSONNEL COMMITTEE

The PERSONNEL COMMITTEE report was presented by Chairperson Otis Thornhill, who moved adoption of resolution “a”:

- a. RESOLVED: *That the following PERSONNEL changes be approved as presented:*

- i. *Permanent full-time promotional appointment of Andrew Salomon to the position of Librarian II, Community Relations Department, Nesconset Branch, at an annual rate of pay of \$61,560.00, subject to a 12-week probationary period, effective January 6, 2015.*
- ii. *Reassignment of Laura Poppe, Administrative Assistant, Administration Department, Nesconset Branch, nunc pro tunc, to the position of Administrative Assistant to the Library Director effective January 1, 2015 (to fill the vacancy created by the retirement of Linda Taurassi).*
- iii. *Temporary appointment of Linda Taurassi to the position of Senior Stenographer on a call-in basis, at a rate of pay as per board resolution of December 16, 2014, effective January 5, 2015.*

The motion was seconded by Trustee Suzanne Mohr and adopted by a unanimous 7-0 vote.

Trustee Otis Thornhill moved adoption of resolution “b”:

- b. **RESOLVED:** *That the following CONFERENCE/WORKSHOP ATTENDANCE requests set forth hereinafter are hereby approved.*
 - i. *That Library Director Robert Lusak and Assistant Library Director Patricia Thomson be authorized to attend, on paid release time, the Long Island Association (LIA) Executive Breakfast Meeting to be held at the Crest Hollow Country Club, Woodbury, NY, on January 9, 2015 with reimbursement for actual and necessary expenses not to exceed \$40 each.*
 - ii. *That Librarian I Lauren Bernat, Adult Reference Librarian, Kings Park Branch, be authorized to attend, on paid release time, the “Building Great Programs for Patrons in their 20’s and 30’s” workshop webinar sponsored by the American Library Association (ALA), to be hosted through Webex on January 15, 2015, with reimbursement for actual and necessary expenses not to exceed \$55.00.*

The motion was seconded by Trustee Gerard Cairns and adopted by a unanimous 7-0 vote.

2. Town of Smithtown – Caleb Smith House

Trustee Gerard Cairns moved adoption of the following resolution:

RESOLVED, that the Board of Trustees of the Smithtown Library grants permission to release the sum of \$2,200.00 to the Town of Smithtown for tree services completed at the Caleb Smith House.

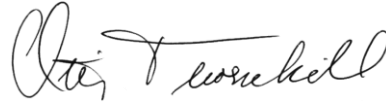
The motion was seconded by Trustee Suzanne Mohr and adopted by a unanimous 7-0 vote.

ADJOURNMENT


3. There being no further business, Library Board President John Martins moved to adjourn the meeting at 3:18 p.m. The motion was seconded by Trustee Diana Schilling-Held and adopted by a unanimous 7-0 vote.

Linda Taurassi
Secretary

Minutes approved this 20th day of January, 2015.



Otis M. Thornhill, Vice-President
Smithtown Library Board of Trustees



Linda Taurassi, Clerk