

**MINUTES
BOARD OF TRUSTEES
“SPECIAL” MEETING
THE SMITHTOWN LIBRARY
September 5, 2017**

A “SPECIAL” meeting of the Board of Trustees of The Smithtown Library was held at the Nesconset Branch, Nesconset, New York on the 5th day of September, 2017 at 9:10 a.m.

The following Library Trustees were present and participating at the meeting: Gerard J. Cairns, Anita Dowd-Neufeld, Joseph Vallone, Rudy W. Zientarski and William Zimmerman. Trustees Louis S. Frontario and John C. Martins were absent with prior notice.

Also present were Library Director Robert Lusak, Treasurer Joanne T. Grove, Clerk Lauren Gunderson and Secretary Linda Taurassi.

Gerard J. Cairns, President of the Board of Trustees, acted as Chairman of the meeting.

The board deliberated and took action upon the following matters:

1. Architectural Approval

After discussion, Trustee William Zimmerman moved to accept adoption of the following resolution:

*RESOLVED: That **John Tanzi Architects** be retained to serve as a consultant to The Smithtown Library at a total cost not to exceed \$25,000.00, for services rendered in conjunction with: the purchase and installation of a back-up generator for the Library's Nesconset and Kings Park Branches; the Commack Branch parking lot expansion; the Smithtown Main building outdoor grating.*

The motion was seconded by Trustee Anita Dowd-Neufeld and adopted by a unanimous 5-0 vote.

2. Commack, Kings Park & Smithtown Buildings – Concrete Repair and Replacement

After discussion, Trustee Rudy Zientarski moved to accept adoption of the following resolution:

*RESOLVED: That the Board of Trustees of The Smithtown Library does hereby approve the contractor **Brothers Precast Corporation**, to provide concrete repair and replacement at the Commack, Kings Park and Smithtown buildings, not to exceed \$32,000.00, in accordance with the previously submitted grant application approved at the September 27, 2016 Board meeting, for a NYS Public Library Construction Grant (Note: the library is funded by \$16,000 through the grant).*

The motion was seconded by Trustee Joseph Vallone and adopted by a unanimous 5-0 vote.

3. Discussion – Hours of Operation – All Buildings

After discussion, Trustee Rudy Zientarski moved to accept adoption of the following resolution:

RESOLVED, That beginning Monday, September 11, 2017, the time of opening to the public for all Library buildings within the Smithtown Special Library District will be 9:30 a.m., Monday through Friday, extending the hours open to the public by thirty minutes each day.

The motion was seconded by Trustee Anita Dowd-Neufeld and adopted by a unanimous 5-0 vote.

4. Early Release of Warrant Payments

Trustee William Zimmerman moved to accept adoption of the following resolution

RESOLVED: That the Board of Trustees of The Smithtown Library does hereby approve the early release of designated warrant payments prior to the September 26, 2017 board meeting to avoid lateness and penalties (note: the regular meeting of September 19, 2017 has been rescheduled due to the anticipated lack of a quorum); and be it

FURTHER RESOLVED, that designated bills will be approved by the Finance Liaison of the Board of Trustees before payment is made.

The motion was seconded by Trustee Joseph Vallone and adopted by a unanimous 5-0 vote.

5. Library Board President Gerard Cairns noted that the next regular meeting would be held at the Smithtown Main building on September 26, 2017 at 7:00 p.m.
6. There being no further business, Trustee Rudy Zientarski moved to adjourn the meeting at 9:30 a.m. The motion was seconded by Trustee Joseph Vallone and adopted by a unanimous 5-0 vote.

Minutes approved this 26th day of September, 2017.

Gerard J. Cairns, President
Smithtown Library Board of Trustees

Linda Taurassi
Secretary to the Board of Trustees

(This is a draft of the September 5, 2017 "Special" Meeting of the Library Board of Trustees; to be voted on for approval at the September 26, 2017 Board of Trustees Meeting.)