

**MINUTES - INFORMAL DISCUSSION SESSION
BOARD OF TRUSTEES
SMITHTOWN LIBRARY
September 15, 2015**

In the absence of a quorum, an informal discussion session of the Board of Trustees of the Smithtown Library was held at the Smithtown Main building, Smithtown, New York, on the 15th day of September, 2015 at 7:00 p.m.

The following Library Trustees were present and participating: Gerard J. Cairns, Suzanne Mohr and Joseph Vallone. Trustees John C. Martins, Diana Schilling-Held and Rudy Zientarski were absent with prior notice; Treasurer Joanne T. Grove was absent with prior notice; Trustee Otis M. Thornhill was absent without prior notice.

Also present were Library Director Robert Lusak, Library Attorney Kevin Seaman, SCLS Director Kevin Verbesey and Clerk Linda Taurassi.

Robert Lusak, Library Director, directed the discussion and Linda Taurassi, Clerk of the District, acted as Secretary.

The absence of a quorum was noted and no action was taken. An informal discussion session followed.

1. SCLS Director Kevin Verbesey addressed the issue of budget planning for libraries and discussion ensued.
2. Attorney Kevin Seaman gave an update on the status of the Smithtown Library Foundation and noted that the Charities Bureau of the Attorney General's office is working with an accountant to determine how best to dissolve the Library Foundation.
3. Business Manager Amy Scholl gave a PowerPoint presentation for a Time & Attendance System with biometric technology and offered the Business Office's recommendation for a provider. It was noted that, should this be approved, the system would be implemented sometime during February or March of 2016 and the costs for the system are included in the proposed 2016 budget.
4. The Library Director read over the agenda and the following items were briefly discussed:
 - The Library Director explained the promotional appointments of the Principal and Senior Library Clerks and the medical leave of absence for the Computer Graphics Technician.

- After discussion the September meeting was tentatively rescheduled for Wednesday, September 23rd at 3:30 p.m. at the Nesconset Branch, pending confirmation of all trustees, for the purpose of conducting regular business.
- The board members that were present gave the Director the authority to reach out to St. Joseph's CYO in response to a banner request for fall basketball registration.
- The Library Director summarized his Director's Report which the Library Board had received previously. He noted that the Library had a float and would be marching in a parade commemorating Smithtown's 350th Anniversary on Saturday, September 26th at noon.

ADJOURNMENT

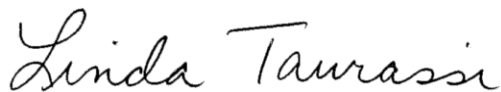
5. The informal discussion was adjourned with no business being conducted at 8:50 p.m.

Linda Taurassi
Secretary

Minutes approved this 27th day of October, 2015.



John C. Martins, President
Smithtown Library Board of Trustees



Linda Taurassi, Clerk