

**SMITHTOWN LIBRARY  
NOTICE OF MEETING - BOARD OF  
TRUSTEES  
AGENDA**

A meeting of the Board of Trustees ("Board") of The Smithtown Library ("Library") will be held on Tuesday, February 20, 2024, at 6:30 p.m. in the offices of the Library located at 148 Smithtown Boulevard, Nesconset, NY (Nesconset building).

The trustees will also deliberate and take action on the following matters:

**READING AND APPROVAL OF MINUTES**

1. Approval of MINUTES

*RESOLVED, that the following REGULAR MEETING MINUTES of January 16, 2024 be approved as presented (appended).*

**REPORTS OF OFFICERS, BOARDS, STANDING COMMITTEES AND DIRECTOR'S REPORT**

2. Report of the BUDGET AND FINANCE COMMITTEE

a. *TREASURER'S REPORT*

*RESOLVED, that the TREASURER'S REPORT for the month ended January 31, 2024 be approved for filing (appended).*

b. WARRANTS

*RESOLVED, that the following WARRANTS be approved for payment:*

<i>i. Warrant #24 - February</i>	<i>("L" fund) PREPAYS</i>	\$ 5,533.95
<i>ii. Warrant #24 - February</i>	<i>("L" fund) WARRANT</i>	\$ 1,052,337.89
<i>iii. Warrant #24 - February</i>	<i>("M" fund) WARRANT</i>	\$ 2,570.00
<i>iv. Warrant #24 - February</i>	<i>(PAYROLL #2 – 1/19/24)</i>	\$ 325,715.53
<i>v. Warrant #24 - February</i>	<i>(PAYROLL #3 – 2/2/24)</i>	\$ 217,897.19
<i>vi. Warrant #24 – February</i>	<i>(PAYROLL #4 – 2/16/24)</i>	\$ 272,146.65

c. BUDGET TRANSFERS

*RESOLVED, that the Business Manager be authorized to execute budget transfers in the dollar amounts and expenditure lines as follows:*

BUDGET TRANSFERS				
Account	Account Title	Original Budget	(FROM)/TO	Adjusted Budget
L.1440	Custodial Salaries	200,000	(35,000)	165,000
L.1420	Clerical Staff Salaries	1,690,000	35,000	1,725,000
L.4340	Printing	30,000	(250)	29,750
L.4330	Postage & Freight	17,200	250	17,450
L.4350	Travel	8,800	1,000	9,800
L.4375	Professional Fees - Security	425,000	7,500	432,500
L.4520	Building Repairs & Maintenance	290,000	(8,500)	281,500

3. Report of the PERSONNEL COMMITTEE

a. PERSONNEL CHANGES

*RESOLVED, that the following PERSONNEL changes be approved as presented:*

Part-time to Full Time:

- i. Release of **Thomas Seichter** from a part-time Groundskeeper I position into a permanent full-time appointment of Groundskeeper I, all buildings, at an annual rate of pay of \$32,834.00, subject to a five-year probationary period, effective February 21, 2024 (to fill the third vacant part-time Groundskeeper I position approved 7/1/20).

Resignation:

- ii. Resignation of **Jacqueline M. Steinmeyer**, Library Clerk, Circulation Department, Smithtown building, effective February 2, 2024.

b. CONFERENCE ATTENDANCE REQUESTS

*RESOLVED, that the following CONFERENCE ATTENDANCE requests set forth hereinafter are hereby approved:*

- i. That Library Director **Robert Lusak**, Administration Department, Nesconset building, be authorized to attend, on paid release time, the PLA 2024 Conference sponsored by the Public Library Association, to be held in Columbus, Ohio, from April 2, 2024 through April 6, 2024, with reimbursement for reasonable expenses incurred with the display of certified receipts.
- ii. That the following Library Trustees be authorized to attend the “2024 Annual Long Island Library Conference” to be held at the Melville Marriot, located at 1350 Old Walt Whitman Road, Melville, NY on May 9, 2024, with each registration of \$95.00 to be paid for by The Library: **Brianna Baker-Stines, Barbara Deal, Annette Galarza, Christopher Sarvis, Theresa Stabile.**

- iii. *That the following Library Trustees be authorized to attend, nunc pro tunc, the “Book Bans and Censorship: Managing Public Comment Sessions and Material Challenges” online workshop held via Zoom on January 30, 2024, with each registration of \$25.00 to be paid for by The Smithtown Library: **Brianna Baker-Stines, Mildred Bernstein, Barbara Deal, Annette Galarza, Howard Knispel, Christopher Sarvis.***
- iv. *That the following staff members be authorized to attend on paid release time the “2024 Annual Long Island Library Conference” to be held at the Melville Marriot, located at 1350 Old Walt Whitman Road, Melville, NY, on May 9, 2024, with reimbursement for conference registration not to exceed \$80.00: **Carolyn Brooks, Eileen Caulfield, Julie DeLaney, Rachel Cecchini, Nanci Helmle, Jennifer Honickman, Jacquelyn Lam, Amanda Lentino, Robert Lusak, Jessica Mudano, Colleen Navins, Jessica Quenzer, Andrew Salomon, Patricia Thomson, Ana Walsh, Sheila Worlow, Caren Zatyk.** (NOTE: amount noted above does not include mileage costs).*
- v. *That Librarian II **Kaitlin Brand**, Teen Services/Reference Department, Commack building, be authorized to attend, on paid release time, the “2024 Annual Fran Romer Memorial Booktalk Workshop”, sponsored by the Young Adult Services Division (YASD) to be held at the Patchogue Medford Carnegie Teen Center, Patchogue, NY, on April 11, 2024, with reimbursement for actual and necessary expenses not to exceed \$45.00.*

4. Report of the BUILDINGS AND GROUNDS COMMITTEE

a. CONTRACT – Winters Bros. Waste Systems

*RESOLVED, that the Board of Trustees of The Smithtown Library does hereby authorize the Library Director to enter into a 1-year contract agreement with Winters Bros. Waste Systems for the period April 15, 2024 through April 14, 2025, for the purpose of providing waste and recycling management service for all Library buildings, at a total annual cost not to exceed \$6,000.00 for the year (note: as needed, additional pickups can be arranged for an additional charge; Winters Bros. Waste Management Systems is on NY State Contract, Award #22760).*

b. DISCUSSION – EV Charging Stations Progress

5. Report of the COMMUNICATIONS COMMITTEE

6. Report of the STRATEGIC PLANNING COMMITTEE

7. DIRECTOR'S REPORT – Robert Lusak, Library Director

**UNFINISHED BUSINESS**

**PUBLIC COMMENTS**

**NEW BUSINESS**

8. Next "Regular" meeting – March 19, 2024 – 6:30 pm - Commack building.



**MINUTES  
BOARD OF TRUSTEES  
THE SMITHTOWN LIBRARY  
January 16, 2024**

A regular meeting of the Board of Trustees of The Smithtown Library was held at the Smithtown building, Smithtown, New York, on the 16<sup>th</sup> day of January, 2024. The meeting was called to order at 6:30 pm with the pledge of allegiance to the flag.

The following Library Trustees were present: Brianna Baker-Stines, Mildred Bernstein, Barbara Deal, Annette Galarza, Howard Knispel and Christopher Sarvis. Trustee Theresa Stabile was absent with prior notice.

Also present were Library Director Robert Lusak, Assistant Library Director Eileen Caulfield, Assistant Library Director Patricia Thomson, Treasurer Kevin Miller, Clerk Lauren Gunderson and Secretary Linda Taurassi.

Annette Galarza, President of the Board of Trustees, acted as Chairperson of the meeting.

**1. APPOINTMENT OF COMMITTEE LIAISONS**

In her capacity as President, Library Board President Annette Galarza appointed liaisons to the following committees:

- Budget & Finance Committee Liaisons – Barbara Deal, Howard Knispel
- Buildings & Grounds Committee Liaisons – Brianna Baker-Stines, Annette Galarza
- Policy and Bylaws Committee Liaisons – Howard Knispel, Barbara Deal, Theresa Stabile
- Communications & Friends Committee Liaisons – Christopher Sarvis, Mildred Bernstein
- Personnel Committee Liaisons – Theresa Stabile, Christopher Sarvis

Library Board President Annette Galarza made a motion to create a new committee named “Strategic Planning”. The motion was seconded by Trustee Howard Knispel and adopted 6-0 by the following roll call vote:

FOR—Baker-Stines, Bernstein, Deal, Galarza, Knispel, Sarvis, AGAINST—none

Strategic Planning Committee Liaisons – Brianna Baker-Stines, Mildred Bernstein, Annette Galarza

## READING AND APPROVAL OF MINUTES

### 2. APPROVAL OF MINUTES

Library Board President Annette Galarza moved to approve the adoption of the following resolution:

- a. *RESOLVED, that the REGULAR MEETING MINUTES of December 19, 2023 and the ORGANIZATIONAL MEETING MINUTES of January 4, 2024 be approved as presented.*

The motion was seconded by Trustee Brianna Baker-Stines and adopted 6-0 after discussion by the following roll call vote:

FOR—Baker-Stines, Bernstein, Deal, Galarza, Knispel, Sarvis, AGAINST—none

### REPORTS OF OFFICERS, BOARDS, STANDING COMMITTEES & DIRECTOR'S REPORT

3. The BUDGET AND FINANCE COMMITTEE report was presented by Budget and Finance Committee Liaison Howard Knispel who moved to approve the adoption of resolution "a":

- a. TREASURER'S REPORT

*RESOLVED, that the TREASURER'S REPORT for the month ended December 31, 2023 be approved for filing (copy of report appended to the original of these minutes).*

The motion was seconded by Trustee Christopher Sarvis and adopted 6-0 by the following roll call vote:

FOR—Baker-Stines, Bernstein, Deal, Galarza, Knispel, Sarvis, AGAINST—none

- b. WARRANTS

Budget and Finance Committee Liaison Howard Knispel moved to approve the adoption of resolution "b":

*RESOLVED, that the following WARRANTS be approved for payment:*

i.	Warrant #23 - December ("L" fund) PREPAYS - MINI WARRANT	\$ 4,590.70
ii.	Warrant #23 - December ("L" fund) MINI WARRANT	\$ 147,916.25
iii.	Warrant #23 - December (PAYROLL #26 – 12/22/23)	\$ 314,135.60
iv.	Warrant #23 - December (SPEC PAYROLL - Health Benefit Waiver)	\$ 75,632.45
v.	Warrant #24 - January (PAYROLL #1 – 1/5/24)	\$ 263,479.80
vi.	Warrant #24 - January ("L" fund) PREPAYS	\$ 350.54
vii.	Warrant #24 - January ("L" fund) WARRANT	\$ 253,954.57
viii.	Warrant #24 - January ("M" fund) WARRANT	\$ 620.00

The motion was seconded by Trustee Mildred Bernstein and adopted 6-0 by the following roll call vote:

FOR—Baker-Stines, Bernstein, Deal, Galarza, Knispel, Sarvis, AGAINST—none

c. FIXED ASSET INVENTORY

Budget and Finance Committee Liaison Howard Knispel moved to approve the adoption of resolution “c”:

*RESOLVED, that the Library Director be authorized to remove the following FIXED ASSET obsolete/broken computer, printer & miscellaneous items from the inventory of the Smithtown, Commack, Kings Park, and Nesconset buildings for the year ending December 31, 2023:*

*Inventory numbers: 71, 109, 117, 589, 1516, 1592, 1593, 1692, 1705, 1714, 2031, 2106, 2190*

The motion was seconded by Trustee Brianna Baker-Stines and adopted 6-0 after discussion by the following roll call vote:

FOR—Baker-Stines, Bernstein, Deal, Galarza, Knispel, Sarvis, AGAINST—none

4. The PERSONNEL COMMITTEE report was presented by Personnel Committee Liaison Christopher Sarvis who moved to approve the adoption of resolution “a”:

a. PERSONNEL CHANGES

*RESOLVED, that the following PERSONNEL changes be approved as presented:*

Temporary Promotional Appointment:

- i. *Temporary full-time promotional appointment of **Anne Sancilio** to the position of Principal Library Clerk, Circulation Supervisor, Commack and Nesconset buildings, at an annual rate of pay of \$60,147.00, not to exceed a six-month period, subject to Civil Service approval, effective date, nunc pro tunc, January 8, 2024 (Immediate need due to medical leave for employee #1034).*

Retirement:

- ii. *Retirement of **Virginia Carroll**, Librarian II, Children’s Department, Commack building, effective December 31, 2023 (last day of employment – December 30, 2023).*

Leave of Absence:

- iii. *Extended child care leave of absence without pay for **Cody Beck**, Groundskeeper I, all buildings, effective February 2, 2024 through February 11, 2024.*

The motion was seconded by Trustee Barbara Deal and adopted 6-0 after discussion by the following roll call vote:

FOR—Baker-Stines, Bernstein, Deal, Galarza, Knispel, Sarvis, AGAINST—none

Personnel Committee Liaison Christopher Sarvis moved to approve the adoption of resolution “b”:

b. CONFERENCE ATTENDANCE REQUESTS

*RESOLVED, that the following CONFERENCE ATTENDANCE requests set forth hereinafter are hereby approved:*

- i. That Library Director **Robert Lusak**, Administration Department, Nesconset building, be authorized to attend, on paid release time, the “Pre-Advocacy and Advocacy Day Programs for “Library Legislation Day”, sponsored by NYLA (New York Library Association), from February 6, 2024 through February 7, 2024, to be held at the Legislative Office Buildings, Albany, NY, for the purpose of fostering support for libraries, increasing state funding, and educating legislators of the services libraries provide, with reimbursement for reasonable expenses incurred with the display of certified receipts.
- ii. That Assistant Library Director **Eileen Caulfield**, Administration Department, Smithtown building, be authorized to attend, on paid release time, the “Pre-Advocacy and Advocacy Day Programs for “Library Legislation Day”, sponsored by NYLA (New York Library Association), from February 6, 2024 through February 7, 2024, to be held at the Legislative Office Buildings, Albany, NY, for the purpose of fostering support for libraries, increasing state funding, and educating legislators of the services libraries provide, with reimbursement for reasonable expenses incurred with the display of certified receipts.
- iii. That Assistant Library Director **Patricia Thomson**, Administration Department, Nesconset building, be authorized to attend, on paid release time, the “Pre-Advocacy and Advocacy Day Programs for “Library Legislation Day”, sponsored by NYLA (New York Library Association), from February 6, 2024 through February 7, 2024, to be held at the Legislative Office Buildings, Albany, NY, for the purpose of fostering support for libraries, increasing state funding, and educating legislators of the services libraries provide, with reimbursement for reasonable expenses incurred with the display of certified receipts.
- iv. That Librarian IV **Andrew Salomon**, building head, Kings Park building, be authorized to attend, on paid release time, the “Pre-Advocacy and Advocacy Day Programs for “Library Legislation Day”, sponsored by NYLA (New York Library Association), from February 6, 2024 through February 7, 2024, to be held at the Legislative Office Buildings, Albany, NY, for the purpose of fostering support for libraries, increasing state funding, and educating legislators of the services libraries provide, with reimbursement for actual and necessary expenses not to exceed \$500.00.

The motion was seconded by Trustee Howard Knispel and adopted 6-0 by the following roll call vote:

FOR—Baker-Stines, Bernstein, Deal, Galarza, Knispel, Sarvis, AGAINST—none

Personnel Committee Liaison Christopher Sarvis moved to approve the adoption of resolution “c”:

c. RETIREMENT – Resolution of Appreciation – Virginia Carroll

*WHEREAS, Virginia Carroll has announced her retirement as of December 31, 2023; and*

*WHEREAS, Virginia Carroll began her tenure with The Smithtown Library on September 23, 1982 as a part-time Page at the Commack Building, and*

*WHEREAS, Virginia Carroll was appointed to the title of Librarian Trainee on May 3, 1986, and, upon achieving her degree in Library Sciences, she was appointed to full-time Librarian I in the Children’s Department; and*

*WHEREAS, Virginia Carroll was promoted to Librarian II on January 26, 1991, the role in which she served until her retirement; and*

*WHEREAS, during her forty-one years of faithful and dedicated service, she has earned the admiration and respect of her colleagues and co-workers; now therefore be it*

*RESOLVED, that the Board of Trustees of The Smithtown Library does hereby express their appreciation to Virginia Carroll for her years of dedicated service and contributions to the Library; and be it*

*FURTHER RESOLVED, that the Board of Trustees of The Smithtown Library extends to Virginia Carroll their best wishes for many years of health and happiness during her retirement.*

The motion was seconded by Trustee Barbara Deal and adopted 6-0 by the following roll call vote:

FOR—Baker-Stines, Bernstein, Deal, Galarza, Knispel, Sarvis, AGAINST—none

5. The BUILDINGS & GROUNDS COMMITTEE report was presented by Buildings & Grounds Committee Liaison Brianna Baker-Stines who moved to approve the adoption of resolution “a”:
  - a. Smithtown Community Room A/V Upgrade for the Smithtown Lower Level Renovation Project (NYS Library Construction Grant #0386-24-0484)

*RESOLVED, that the Board of Trustees of The Smithtown Library does hereby authorize the Library Director to enter into a contract agreement with Adwar Video for labor and materials to upgrade the audio/visual components of the Community Room at the Smithtown building, at a total cost not to exceed \$48,789.00 (NYS Contract Group 73600 – Award 22802 and Omnia Contract #226017-02).*

The motion was seconded by Trustee Christopher Sarvis and adopted 6-0 after discussion by the following roll call vote:

FOR—Baker-Stines, Bernstein, Deal, Galarza, Knispel, Sarvis, AGAINST—none

Buildings and Grounds Committee Liaison Brianna Baker-Stines moved to approve the adoption of resolution “b”:

- b. GENERATOR MAINTENANCE RENEWAL: 2024 - 2025 – Kings Park & Nesconset buildings - Cummins, Inc.

*RESOLVED, that the Board of Trustees of the Smithtown Library does hereby authorize the Library Director to enter into a contract agreement with Cummins, Inc. for the period February 19, 2024 through February 18, 2025, for year five (5) of a five (5) year contract, for the purpose of providing standard service and inspection service for the generators at our Kings Park and Nesconset library buildings, at a total annual cost not to exceed \$3,750.00 for the 2024-2025 year.*

The motion was seconded by Trustee Barbara Deal and adopted 6-0 by the following roll call vote:

FOR—Baker-Stines, Bernstein, Deal, Galarza, Knispel, Sarvis, AGAINST—none

Buildings and Grounds Committee Liaison Brianna Baker-Stines moved to approve the adoption of resolution “c”:

c. FIRE ALARM INSPECTION: 2024 – 2025 - Garland Fire Systems, Inc.

*RESOLVED, that the Board of Trustees of The Smithtown Library does hereby authorize the Library Director to enter into a contract agreement with Garland Fire Systems, Inc. for the period March 1, 2024 through February 28, 2025, for year one (1) of a three (3) year contract, for the purpose of providing standard fire inspection service for our Commack, Kings Park, Nesconset and Smithtown buildings, at a total annual cost not to exceed \$4,550.00 per year (note: as needed, per-call fire detection equipment service at an additional hourly ‘regular’ rate of \$150.00 will apply).*

The motion was seconded by Trustee Howard Knispel and adopted 6-0 after discussion by the following roll call vote:

FOR—Baker-Stines, Bernstein, Deal, Galarza, Knispel, Sarvis, AGAINST—none

Buildings and Grounds Committee Liaison Brianna Baker-Stines moved to approve the adoption of resolution “d”:

d. FIRE ALARM MONITORING: 2024 – 2025 - Garland Fire Systems, Inc.

*RESOLVED, that the Board of Trustees of The Smithtown Library does hereby authorize the Library Director to enter into a contract agreement with Garland Fire Systems, Inc. for the period March 1, 2024 through February 28, 2025 for year one (1) of a three (3) year contract, for the purpose of UL Listed 24hr Supervised Central Station Monitoring for our Commack, Kings Park, Nesconset and Smithtown buildings, as per the Town of Smithtown Fire Marshal and State Building Code requirements, for the transmission of fire signals to the local Fire Department, at a total annual cost not to exceed \$3,600.00 per year.*

The motion was seconded by Trustee Barbara Deal and adopted 6-0 by the following roll call vote:

FOR—Baker-Stines, Bernstein, Deal, Galarza, Knispel, Sarvis, AGAINST—none

6. The COMMUNICATIONS COMMITTEE report was presented by Communications Committee Liaison Mildred Bernstein who moved to approve the adoption of resolution “a”:

a. MEMORIAL DONATION – Lois Andelman (in memory of Frances Kelley)

*RESOLVED, that the Board of Trustees of The Smithtown Library does hereby graciously accept and thank Lois Andelman, of Tewksbury, MA, for the generous donation of ONE HUNDRED DOLLARS (\$100.00), in memory of Frances Kelley, and be it*

*FURTHER RESOLVED, that said donation is to be used as necessary at the Library’s discretion.*

The motion was seconded by Trustee Brianna Baker-Stines and adopted 6-0 by the following roll call vote:

FOR—Baker-Stines, Bernstein, Deal, Galarza, Knispel, Sarvis, AGAINST—none

Communications Committee Liaison Mildred Bernstein moved to approve the adoption of resolution “b”:

b. ONLINE MEMORIAL DONATION – Harvard University (in memory of Frances Kelley)

*RESOLVED, that the Board of Trustees of The Smithtown Library does hereby graciously accept and thank Harvard University, Cambridge, MA, for the generous online donation of ONE HUNDRED DOLLARS (\$100.00), in memory of Frances Kelley, and be it*

*FURTHER RESOLVED, that said donation is to be used as necessary at the Library’s discretion.*

The motion was seconded by Trustee Barbara Deal and adopted 6-0 by the following roll call vote:

FOR—Baker-Stines, Bernstein, Deal, Galarza, Knispel, Sarvis, AGAINST—none

Communications Committee Liaison Mildred Bernstein moved to approve the adoption of resolution “c”:

c. ONLINE MEMORIAL DONATION – Maya Hope (in memory of Frances Kelley)

*RESOLVED, that the Board of Trustees of The Smithtown Library does hereby graciously accept and thank Maya Hope, of Berkeley, CA, for the generous online donation of ONE HUNDRED DOLLARS (\$100.00), in memory of Frances Kelley, and be it*

*FURTHER RESOLVED, that said donation is to be used as necessary at the Library’s discretion.*

The motion was seconded by Trustee Howard Knispel and adopted 6-0 by the following roll call vote:

FOR—Baker-Stines, Bernstein, Deal, Galarza, Knispel, Sarvis, AGAINST—none

Communications Committee Liaison Mildred Bernstein moved to approve the adoption of resolution “d”:

d. MEMORIAL DONATION – Eileen Hunter (in memory of Frances Kelley)

*RESOLVED, that the Board of Trustees of The Smithtown Library does hereby graciously accept and thank Eileen Hunter, of Milton, MA, for the generous donation of FIFTY DOLLARS (\$50.00), in memory of Frances Kelley, and be it*

*FURTHER RESOLVED, that said donation is to be used as necessary at the Library’s discretion.*

The motion was seconded by Trustee Brianna Baker-Stines and adopted 6-0 by the following roll call vote:

FOR—Baker-Stines, Bernstein, Deal, Galarza, Knispel, Sarvis, AGAINST—none

Communications Committee Liaison Mildred Bernstein moved to approve the adoption of resolution “e”:

e. ONLINE MEMORIAL DONATION – Tim Kelley (in memory of Frances Kelley)

*RESOLVED, that the Board of Trustees of The Smithtown Library does hereby graciously accept and thank Tim Kelley, of Shirley, MA, for the generous online donation of TWO HUNDRED FIFTY DOLLARS (\$250.00), in memory of Frances Kelley, and be it*

*FURTHER RESOLVED, that said donation is to be used as necessary at the Library’s discretion.*

The motion was seconded by Trustee Brianna Baker-Stines and adopted 6-0 by the following roll call vote:

FOR—Baker-Stines, Bernstein, Deal, Galarza, Knispel, Sarvis, AGAINST—none

Communications Committee Liaison Mildred Bernstein moved to approve the adoption of resolution “f”:

f. ONLINE MEMORIAL DONATION – Robert J. Kohlmeyer (in memory of Frances Kelley)

*RESOLVED, that the Board of Trustees of The Smithtown Library does hereby graciously accept and thank Robert J. Kohlmeyer, for the generous online donation of TWENTY-FIVE DOLLARS (\$25.00), in memory of Frances Kelley, and be it*

*FURTHER RESOLVED, that said donation is to be used as necessary at the Library’s discretion.*

The motion was seconded by Trustee Christopher Sarvis and adopted 6-0 by the following roll call vote:

FOR—Baker-Stines, Bernstein, Deal, Galarza, Knispel, Sarvis, AGAINST—none

Communications Committee Liaison Mildred Bernstein moved to approve the adoption of resolution “g”:

g. ONLINE MEMORIAL DONATION – Alice Corsello and Kristen Pappacena (in memory of Frances Kelley)

*RESOLVED, that the Board of Trustees of The Smithtown Library does hereby graciously accept and thank Alice Corsello and Kristen Pappacena, of Palo Alto, CA, for the generous online donation of ONE HUNDRED DOLLARS (\$100.00), in memory of Frances Kelley, and be it*

*FURTHER RESOLVED, that said donation is to be used as necessary at the Library’s discretion.*

The motion was seconded by Trustee Brianna Baker-Stines and adopted 6-0 by the following roll call vote:

FOR—Baker-Stines, Bernstein, Deal, Galarza, Knispel, Sarvis, AGAINST—none



Communications Committee Liaison Mildred Bernstein moved to approve the adoption of resolution “h”:

h. ONLINE MEMORIAL DONATION – Andre Tessier (in memory of Frances Kelley)

*RESOLVED, that the Board of Trustees of The Smithtown Library does hereby graciously accept and thank Andre Tessier, of Pitt Meadows, British Columbia, for the generous online donation of FIFTY DOLLARS (\$50.00), in memory of Frances Kelley, and be it*

*FURTHER RESOLVED, that said donation is to be used as necessary at the Library’s discretion.*

The motion was seconded by Trustee Barbara Deal and adopted 6-0 by the following roll call vote:

FOR—Baker-Stines, Bernstein, Deal, Galarza, Knispel, Sarvis, AGAINST—none

Communications Committee Liaison Mildred Bernstein moved to approve the adoption of resolution “i”:

i. ONLINE MEMORIAL DONATION – Benjamin Torrance (in memory of Frances Kelley)

*RESOLVED, that the Board of Trustees of The Smithtown Library does hereby graciously accept and thank Benjamin Torrance, of Jackson Heights, NY, for the generous online donation of ONE HUNDRED DOLLARS (\$100.00), in memory of Frances Kelley, and be it*

*FURTHER RESOLVED, that said donation is to be used as necessary at the Library’s discretion.*

The motion was seconded by Trustee Howard Knispel and adopted 6-0 by the following roll call vote:

FOR—Baker-Stines, Bernstein, Deal, Galarza, Knispel, Sarvis, AGAINST—none

Communications Committee Liaison Mildred Bernstein moved to approve the adoption of resolution “j”:

j. ONLINE DONATION – Matthew Torres

*RESOLVED, that the Board of Trustees of The Smithtown Library does hereby graciously accept and thank Matthew Torres, of Nesconset, NY, for the generous online donation of twenty-five dollars (\$25.00), to be used by the Library at its discretion, and be it*

*FURTHER RESOLVED, that the Board of Trustees of The Smithtown Library extends their appreciation for past donations received from Mr. Torres.*

The motion was seconded by Trustee Brianna Baker-Stines and adopted 6-0 by the following roll call vote:

FOR—Baker-Stines, Bernstein, Deal, Galarza, Knispel, Sarvis, AGAINST—none

7. DIRECTOR'S REPORT – Robert Lusak, Library Director

The Library Director’s report had been submitted previously to the Library Board (copy of report appended to the original of these minutes).

## UNFINISHED BUSINESS

## PUBLIC COMMENTS

There were no public comments.

## NEW BUSINESS

### 8. RECORDS MANAGEMENT PROCEDURE MANUAL – 2024 annual update (appended)

Library Board President Annette Galarza moved to approve the adoption of the following resolution:

*RESOLVED, that the Board of Trustees of The Smithtown Library does hereby approve the Records Management Procedure Manual, as updated for 2024 by the Library's Records Management Officer Lauren Gunderson, in accordance with the guidelines of the State of New York and in adherence to the Records Retention and Disposition Schedule LGS-1, as established by the New York State Archives Division of the State Education Department.*

The motion was seconded by Trustee Barbara Deal and adopted 6-0 after discussion by the following roll call vote:

FOR—Baker-Stines, Bernstein, Deal, Galarza, Knispel, Sarvis, AGAINST—none

### 9. Library Board President Annette Galarza noted that the next regular meeting of the Board of Trustees is scheduled to be held February 20, 2024 at 6:30 pm at the Nesconset building.

### 10. There being no further business, Library Board President Annette Galarza moved to adjourn the meeting at 7:06 pm. The motion was seconded by Trustee Howard Knispel and adopted 6-0 by the following roll call vote:

FOR—Baker-Stines, Bernstein, Deal, Galarza, Knispel, Sarvis, AGAINST—none

Minutes approved this 20<sup>th</sup> day of February, 2024

Annette Galarza, President  
Smithtown Library Board of Trustees

Linda Taurassi  
Secretary to the Board of Trustees

*(This is a draft of the January 16, 2024 Board of Trustees meeting; to be voted on for approval at the February 20, 2024 Board of Trustees meeting).*

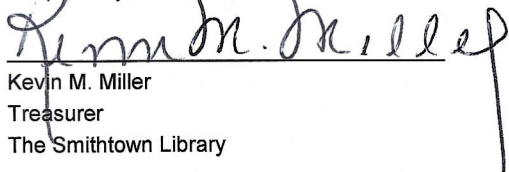
1/16/24

**THE SMITHTOWN LIBRARY**  
**Smithtown , New York**  
**TREASURER'S REPORT**  
**For the Month Ending January 31, 2024**

		General Fund Investment Acct.	General Fund Disbursement Checking Account	Payroll Checking Account	M Fund Grant/Donate Checking	T-Bills	TOTAL
BBF	12/31/2023	\$ 4,191,799.33	\$ 128,398.81	\$ 63,045.42	\$ 1,054,617.86	\$ 5,096,884.09	\$ 10,534,745.51
<b>JANUARY</b>							
Interest		\$ 13,136.86	\$ -	\$ -	\$ -	\$ 10,228.09	\$ 23,364.95
Real Property Taxes		\$ 7,711,862.06	\$ -	\$ -	\$ -	\$ -	\$ 7,711,862.06
Prop Tax Interest Distribution		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PILOT		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fines/Fees		\$ -	\$ 2,523.29	\$ -	\$ -	\$ -	\$ 2,523.29
Refund/Reimbursements		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Commissions		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Gifts/Donations		\$ 491.57	\$ -	\$ -	\$ -	\$ -	\$ 491.57
E-Rate		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Passports		\$ -	\$ 1,606.90	\$ -	\$ -	\$ -	\$ 1,606.90
Miscellaneous		\$ -	\$ 596.95	\$ -	\$ -	\$ -	\$ 596.95
Programs		\$ -	\$ 7,458.00	\$ -	\$ -	\$ -	\$ 7,458.00
State Aid/Grants		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Health Insurance		\$ -	\$ 4,363.24	\$ -	\$ -	\$ -	\$ 4,363.24
Prior Month Void Checks		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Prior Month Adjustment		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Reimbursef from Friends/Library		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer From M Fund		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer FROM T-Bills		\$ 402.41	\$ -	\$ -	\$ -	\$ -	\$ 402.41
Transfer FROM Investment Acct.		\$ -	\$ 410,000.00	\$ 870,000.00	\$ -	\$ -	\$ 1,280,000.00
<b>TOTAL:</b>		<b>\$ 11,917,692.23</b>	<b>\$ 554,947.19</b>	<b>\$ 933,045.42</b>	<b>\$ 1,054,617.86</b>	<b>\$ 5,107,112.18</b>	<b>\$ 19,567,414.88</b>
<b>Expenditures</b>							
<b>JANUARY</b>							
Monthly Disbursements		\$ -	\$ 425,896.50	\$ 597,223.75	\$ 620.00	\$ 402.41	\$ 1,024,142.66
Transfer to Investment Account		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer to M Fund		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer to T-Bills		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer to Disburse. Acct.		\$ 410,000.00	\$ -	\$ -	\$ -	\$ -	\$ 410,000.00
Transfer to Payroll Acct.		\$ 870,000.00	\$ -	\$ -	\$ -	\$ -	\$ 870,000.00
<b>TOTAL:</b>		<b>\$ 1,280,000.00</b>	<b>\$ 425,896.50</b>	<b>\$ 597,223.75</b>	<b>\$ 620.00</b>	<b>\$ 402.41</b>	<b>\$ 2,304,142.66</b>
<b>Balance</b>	1/31/2024	<b>\$ 10,637,692.23</b>	<b>\$ 129,050.69</b>	<b>\$ 335,821.67</b>	<b>\$ 1,053,997.86</b>	<b>\$ 5,106,709.77</b>	<b>\$ 17,263,272.22</b>

I CERTIFY THAT THIS REPORT IS A TRUE AND CORRECT STATEMENT OF THE FINANCIAL TRANSACTION FOR THE SMITHTOWN LIBRARY FOR MONTH ENDING JANUARY 2023

Respectfully Submitted,

  
 Kevin M. Miller  
 Treasurer  
 The Smithtown Library

Library Trust Funds

Handley Fund	\$ 11,379.84
Board of Trustees	\$ 28,275.07
	\$ 39,654.91

# THE SMITHTOWN LIBRARY - L FUND REVENUE AND EXPENSE STATEMENT

January 2024

	Jan 24	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
L.10010 · REAL PROPERTY TAXES	9,427,749.66	16,174,934.00	-6,747,184.34	58.3%
L.10810 · OTHER TAX ITEMS -PILOT	0.00	250,000.00	-250,000.00	0.0%
L.2082 · E-COMMERCE FINES	0.00	5,000.00	-5,000.00	0.0%
L.20821 · LIBRARY FINES	104.09	1,000.00	-895.91	10.4%
L.20823 · PASSPORT ACCEPTANCE FEES	1,522.90	30,000.00	-28,477.10	5.1%
L.20825 · LOST AND PAIDS	859.69	10,500.00	-9,640.31	8.2%
L.20826 · OUTSIDE LOST & PAIDS	235.81	2,600.00	-2,364.19	9.1%
L.20827 · PATRON PRINT FEES	926.35	15,000.00	-14,073.65	6.2%
L.20828 · PATRON COMPUTER DISC FEES	40.00	500.00	-460.00	8.0%
L.20829 · OTHER LIBRARY FEES	0.00	2,000.00	-2,000.00	0.0%
L.24011 · INTEREST EARNED MM & DISB	23,364.95	250,000.00	-226,635.05	9.3%
L.24501 · COMMISSIONS - COPIERS	624.05	7,500.00	-6,875.95	8.3%
L.27030 · REFUND PRIOR YEAR EXPENSE	0.00	13,500.00	-13,500.00	0.0%
L.27050 · GIFTS AND DONATIONS	150.00	2,000.00	-1,850.00	7.5%
L.27700 · MISCELLANEOUS INCOME	1,677.00	30,000.00	-28,323.00	5.6%
L.38400 · STATE AID/BULLET GRANT	0.00	33,602.00	-33,602.00	0.0%
L0599.0 · BUDGET APPROP FUND BALANCE	0.00	464,824.00	-464,824.00	0.0%
<b>Total Income</b>	<b>9,457,254.50</b>	<b>17,292,960.00</b>	<b>-7,835,705.50</b>	<b>54.7%</b>
<b>Gross Profit</b>	<b>9,457,254.50</b>	<b>17,292,960.00</b>	<b>-7,835,705.50</b>	<b>54.7%</b>
<b>Expense</b>				
L.1375 · Credit Card Expenses	266.70			
L.1410 · CERT LIBRARIANS SALARIES	196,740.22	4,084,800.00	-3,888,059.78	4.8%
L.1411 · LIBRARIAN PART TIME	13,039.81	539,700.00	-526,660.19	2.4%
L.1420 · CLERICAL STAFF SALARIES	60,933.08	1,756,900.00	-1,695,966.92	3.5%
L.1421 · CLERICAL PART TIME	27,443.43	684,500.00	-657,056.57	4.0%
L.1430 · PAGES SALARIES	10,938.05	294,000.00	-283,061.95	3.7%
L.1440 · CUSTODIAL SALARIES	5,518.19	143,300.00	-137,781.81	3.9%
L.1441 · CUSTODIAL PART TIME	8,612.99	240,000.00	-231,387.01	3.6%
L.1442 · MESSENGER/GROUNDSKEEPER PT	1,861.27	65,000.00	-63,138.73	2.9%
L.1449 · ACCRUED P/R COMPENSATION	0.00	0.00	0.00	0.0%
L.1450 · SUNDAY SALARIES	3,460.04	115,000.00	-111,539.96	3.0%
L.2000 · COMPUTER EQUIPMENT	0.00	20,000.00	-20,000.00	0.0%
L.2030 · BUILDING EQUIPMENT	0.00	90,000.00	-90,000.00	0.0%
L.2100 · OTHER CAPITAL OUTLAY	0.00	35,000.00	-35,000.00	0.0%
L.4000 · MISCELLANEOUS EXPENSE	0.00	100.00	-100.00	0.0%
L.4100 · BOOKS	1,095.16	275,000.00	-273,904.84	0.4%
L.4110 · LOST AND PAID	49.98	2,000.00	-1,950.02	2.5%
L.4120 · RECORDINGS	0.00	90,000.00	-90,000.00	0.0%
L.4130 · PERIODICALS	5,263.00	45,000.00	-39,737.00	11.7%
L.4131 · OTHER SERIALS	10.00	53,000.00	-52,990.00	0.0%
L.4150 · ONLINE MATL'S AND SVC	8,179.55	680,000.00	-671,820.45	1.2%
L.4151 · OTHER NON BOOK MATLS	0.00	15,200.00	-15,200.00	0.0%
L.4160 · BINDING	0.00	500.00	-500.00	0.0%
L.4290 · PROGRAMS	-1,126.65	115,000.00	-116,126.65	-1.0%
L.4290S · SUMMER READING PROGRAM	0.00	25,000.00	-25,000.00	0.0%
L.4291 · STAFF DEVELOPMENT	0.00	8,020.00	-8,020.00	0.0%
L.4300 · OFFICE AND LIBRARY SUPPLIES	0.00	70,000.00	-70,000.00	0.0%
L.4301 · PAYROLL PROCESSING	3,348.15	21,400.00	-18,051.85	15.6%
L.4311 · TELECOMMUNICATIONS	3,322.37	96,640.00	-93,317.63	3.4%
L.4320 · Computer Supplies & Services	3,476.91	80,000.00	-76,523.09	4.3%

## THE SMITHTOWN LIBRARY - L FUND REVENUE AND EXPENSE STATEMENT January 2024

	Jan 24	Budget	\$ Over Budget	% of Budget
L.4330 · POSTAGE AND FREIGHT	0.00	17,000.00	-17,000.00	0.0%
L.4340 · PRINTING	1,572.00	33,550.00	-31,978.00	4.7%
L.4350 · TRAVEL	0.00	9,000.00	-9,000.00	0.0%
L.4360 · SCLS MEMBER SUPPORT	0.00	167,000.00	-167,000.00	0.0%
L.4370 · PROFESSIONAL FEES	0.00	100,000.00	-100,000.00	0.0%
L.4375 · PROFESSIONAL FEES - SECURITY	0.00	425,000.00	-425,000.00	0.0%
L.4380 · MEMBERSHIP DUES	1,631.00	5,000.00	-3,369.00	32.6%
L.4390 · SHARED NETWORK MAINTENANCE	0.00	81,000.00	-81,000.00	0.0%
L.4500 · FUEL AND UTILITIES	4,489.06	275,000.00	-270,510.94	1.6%
L.4510 · CUSTODIAL SUPPLIES	1,130.43	15,000.00	-13,869.57	7.5%
L.4520 · BUILDING REPAIRS & MAINTENANCE	2,115.46	281,000.00	-278,884.54	0.8%
L.4540 · INSURANCE	0.00	124,000.00	-124,000.00	0.0%
L.4730 · MAINTENANCE OF VEHICLES	0.00	5,000.00	-5,000.00	0.0%
L.6000 · DEBT SERVICE	0.00	1,401,000.00	-1,401,000.00	0.0%
L.6010 · DEBT SERVICE - INTEREST	0.00	140,250.00	-140,250.00	0.0%
L.8100 · RETIREMENT SYSTEM CONTRIBUTION	229,965.50	1,013,000.00	-783,034.50	22.7%
L.8200 · SOCIAL SECURITY CONTRIBUTION	18,691.15	492,000.00	-473,308.85	3.8%
L.8210 · MEDICARE CONTRIBUTION	4,371.29	115,000.00	-110,628.71	3.8%
L.8300 · WORKMANS COMPENSATION	0.00	82,000.00	-82,000.00	0.0%
L.8400 · UNEMPLOYMENT COMPENSATION	0.00	5,000.00	-5,000.00	0.0%
L.8500 · HOSPITAL/MEDICAL INSURANCE	401,299.26	2,675,000.00	-2,273,700.74	15.0%
L.8600 · CSEA BENEFIT FUND	10,649.54	182,000.00	-171,350.46	5.9%
L.8700 · EMPLOYEE ASSISTANCE PROGRAM	0.00	5,100.00	-5,100.00	0.0%
L.9901 · INTERFUND EXPENSE TRANSFER	1,503,250.00			
<b>Total Expense</b>	<b>2,531,596.94</b>	<b>17,292,960.00</b>	<b>-14,761,363.06</b>	<b>14.6%</b>
<b>Net Income</b>	<b>6,925,657.56</b>	<b>0.00</b>	<b>6,925,657.56</b>	<b>100.0%</b>



**THE SMITHTOWN LIBRARY -M FUND**  
**REVENUE AND EXPENSE STATEMENT**  
 January 2024

	<u>Jan 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>Ordinary Income/Expense</b>				
<b>Expense</b>				
M.4300 · MISC DONATION	620.00			
<b>Total Expense</b>	<u>620.00</u>			
<b>Net Ordinary Income</b>	-620.00			
<b>Other Income/Expense</b>				
<b>Other Income</b>				
M.2401 · Interest	16.83			
<b>Total Other Income</b>	<u>16.83</u>			
<b>Net Other Income</b>	<u>16.83</u>	0.00	16.83	100.0%
<b>Net Income</b>	<u><u>-603.17</u></u>	<u><u>0.00</u></u>	<u><u>-603.17</u></u>	<u><u>100.0%</u></u>

**THE SMITHTOWN LIBRARY-L FUND**  
**FEBRUARY 2024 PREPAYS**  
January 18 through February 14, 2024

Num	Date	Name	Memo	Account	Paid Amount
<b>13447</b>	<b>01/18/2024</b>	<b>NATIONAL GRID-K</b>	<b>19964-96006</b>	<b>L0201.0 · CASH DISBURSEMENTS #9350</b>	
19964-96006 K12/23	01/18/2024		K - GAS 12/7-1/8/24	L.4500 · FUEL AND UTILITIES	-1,447.40
<b>13448</b>	<b>01/18/2024</b>	<b>OPTIMUM - C</b>	<b>0784019860201-8</b>	<b>L0201.0 · CASH DISBURSEMENTS #9350</b>	
07840198602018 C1/24	01/18/2024		C - 1/8-2/7/24	L.4311 · TELECOMMUNICATIONS	-150.27
<b>13449</b>	<b>01/18/2024</b>	<b>OPTIMUM - N</b>	<b>0784019878201-8</b>	<b>L0201.0 · CASH DISBURSEMENTS #9350</b>	
07840198782018 N1/24	01/18/2024		N - 1/8-2/7/24	L.4311 · TELECOMMUNICATIONS	-150.27
<b>13450</b>	<b>01/22/2024</b>	<b>NATIONAL GRID-N</b>	<b>31106-33007</b>	<b>L0201.0 · CASH DISBURSEMENTS #9350</b>	
31106-33007 N1/24	01/22/2024		N - GAS 12/12-1/13/24	L.4500 · FUEL AND UTILITIES	-1,038.95
<b>13451</b>	<b>01/22/2024</b>	<b>NATIONAL GRID-S</b>	<b>44773-87003</b>	<b>L0201.0 · CASH DISBURSEMENTS #9350</b>	
44773-87003 S1/24	01/22/2024		S - GAS 12/13-1/13/24	L.4500 · FUEL AND UTILITIES	-2,002.71
<b>13456</b>	<b>02/05/2024</b>	<b>OPTIMUM - K</b>	<b>0784014995203-2</b>	<b>L0201.0 · CASH DISBURSEMENTS #9350</b>	
07840149952032 K2/24	02/05/2024		K - 2/1-2/29/24	L.4311 · TELECOMMUNICATIONS	-150.27
<b>13457</b>	<b>02/05/2024</b>	<b>OPTIMUM - S</b>	<b>0784094293802-3</b>	<b>L0201.0 · CASH DISBURSEMENTS #9350</b>	
07840942938023 S2/24	02/05/2024		S - 2/1-2/29/24	L.4311 · TELECOMMUNICATIONS	-200.27
<b>13458</b>	<b>02/05/2024</b>	<b>VERIZON WIRELESS</b>	<b>482485858-00001</b>	<b>L0201.0 · CASH DISBURSEMENTS #9350</b>	
9954970789	02/05/2024		SCKN - BROADBAND & CELL 12/24-1/23/24	L.4311 · TELECOMMUNICATIONS	-93.27
<b>13466</b>	<b>02/14/2024</b>	<b>OPTIMUM - C</b>	<b>0784019860201-8</b>	<b>L0201.0 · CASH DISBURSEMENTS #9350</b>	
07840198602018 C2/24	02/14/2024		C - 2/8-3/7/24	L.4311 · TELECOMMUNICATIONS	-150.27
<b>13467</b>	<b>02/14/2024</b>	<b>OPTIMUM - N</b>	<b>0784019878201-8</b>	<b>L0201.0 · CASH DISBURSEMENTS #9350</b>	
07840198782018 N2/24	02/14/2024		N - 2/8-3/7/24	L.4311 · TELECOMMUNICATIONS	-150.27
					-5,533.95

**THE SMITHTOWN LIBRARY -L FUND**  
**FEBRUARY 2024**  
February 20, 2024

Type	Num	Date	Name	Memo	Account	Paid Amount
<b>Bill Pmt -Che...</b>	<b>13468</b>	<b>02/20/2024</b>	<b>AC ELECTRIC</b>	<b>#7666</b>	<b>L0201.0 · CASH DISBUR...</b>	
Bill	12118607-...	02/20/2024		SCKN - BUKBS RPO#17122	L.4520 · BUILDING REPA...	-1,011.00
TOTAL						-1,011.00
<b>Bill Pmt -Che...</b>	<b>13469</b>	<b>02/20/2024</b>	<b>ACE HARDWARE</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	46794/3	02/20/2024		FASTENERS	L.4520 · BUILDING REPA...	-2.39
Bill	46740/3	02/20/2024		SNOW SHOVELS	L.4520 · BUILDING REPA...	-96.57
TOTAL						-98.96
<b>Bill Pmt -Che...</b>	<b>13470</b>	<b>02/20/2024</b>	<b>ADVANCED IMAGING SYSTEMS</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	INV064884	02/20/2024		S - COPIER ID# 10540 12/5-1/4/24	L.4520 · BUILDING REPA...	-5.13
Bill	INV064892	02/20/2024		N - COPIER ID#10034 12/3-1/2/24	L.4520 · BUILDING REPA...	-17.82
Bill	INV065623	02/20/2024		N - COPIER ID#07293 12/29-1/28/24	L.4520 · BUILDING REPA...	-14.01
Bill	INV065911	02/20/2024		N - COPIER ID#10034 1/3-2/2/24	L.4520 · BUILDING REPA...	-28.08
Bill	INV065994	02/20/2024		S - COPIER ID#10540 1/5-2/4/24	L.4520 · BUILDING REPA...	-5.82
TOTAL						-70.86
<b>Bill Pmt -Che...</b>	<b>13471</b>	<b>02/20/2024</b>	<b>AMAZON BUSINESS</b>	<b>A4VU9S4Y6UBIA</b>	<b>L0201.0 · CASH DISBUR...</b>	
Bill	1XWXDVC...	02/20/2024		SRP - RICE PAPER SUMI KIT, MISC. PO#17190,17198	L.4290S · SUMMER REA...	-40.28
				UNDERGROUND - PROGRAM SUPPLIES PO#17062	L.42905 · Smithtown Und...	-65.84
				NA - PROGRAM SUPPLIES PO#17173	L4290NA · NESCONSET ...	-106.91
				SA - PROGRAM SUPPLIES PO#17045,17165	L4290SA · SMITHTOWN ...	-202.64
				F - VINYL, CANDY PO#17046,17175	L.4290F · Friday Night Pr...	-39.27
				CA - MINI HOT GLUE STICKS PO#17051	L4290CA · COMMACK A...	-5.35
				KA - PROGRAM SUPPLIES PO#17184	L4290KA · KINGS PARK ...	-111.86
				T&M - PROGRAM SUPPLIES PO#17163,64,85,86	L.42903 · Virtual/Take & ...	-614.16
				LL - PLYWOOD, FOAM SQUARES PO#17037,17197	L.42906 · LearnLab Progr...	-83.86
				SYA - PROGRAM SUPPLIE PO#17199	L4290SY · SMITHTOWN ...	-171.58
				CYA - PROGRAM SUPPLIES PO#17068	L4290CY · COMMACK Y...	-162.29
				KYA - PROGRAM SUPPLIES PO#17076,17193	L4290KY · KINGS PARK ...	-227.30
				NYA - PROGRAM SUPPLIES PO#17092	L4290NY · NESCONSET ...	-342.18
				KJ - CRICUT MATS, SPOONS, CANDY, BOWLS PO#17...	L4290KJ · KINGS PARK ...	-56.55
				SJ - CRAFT & PROGRAM SUPPLIES PO#17178	L4290SJ · SMITHTOWN ...	-244.44
				NJ - CRAFT & PROGRAM SUPPLIES PO#17180,17204	L4290NJ · NESCONSET ...	-51.36
				CASTERS, LED LIGHT BULBS PO#17183,94	L.4520 · BUILDING REPA...	-200.83
				SNOWBLOWER BELT, CLEATS PO#17202	L.4510 · CUSTODIAL SU...	-156.62
				TAPE, FILAMENT, VINYL PO#17181	L.41512 · LearnLab	-138.84



**THE SMITHTOWN LIBRARY -L FUND**  
**FEBRUARY 2024**  
February 20, 2024

Type	Num	Date	Name	Memo	Account	Paid Amount
				GUITAR TUNER, PAPER SHREDDER PO#17169	L.41511 · Library of Things	-145.37
				BOOKS	L.4100 · BOOKS	-36.23
				MISC. ITEMS PO#17082,78,92,80,17176	L.4300 · OFFICE AND LI...	-291.69
				COMPUTER PARTS PO#17098, 17116,62	L.43201 · Computer Supp...	-5,928.88
TOTAL						-9,424.33
<b>Bill Pmt -Che...</b>	<b>13472</b>	<b>02/20/2024</b>	<b>American Express - Smithtown L...</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	STATEME...	02/20/2024		EFAX, BROADBAND FOR HOTSPOTS PO#17210	L.4311 · TELECOMMUNI...	-5,824.69
				STAMPS.COM MONTHLY, POSTAGE PO#17090,17195	L.4330 · POSTAGE AND ...	-883.11
				MISC. ITEMS PO#17088,87,86,17114,09,55,56,17203,05	L.4300 · OFFICE AND LI...	-801.65
				COMPUTER PARTS PO#17097,99,17101,15	L.43201 · Computer Supp...	-7,563.77
				SOFTWARE SUBCRIPTIONS PO#17102,20,77,17213	L.43202 · Software Servic...	-903.39
				HOTSPOTS, MEDIA RECORDER PO#17207,14	L.41511 · Library of Things	-1,623.62
				AIR FRESHNER REFILLS PO#17203	L.4510 · CUSTODIAL SU...	-505.13
				MISC. ITEMS PO#17016,89,17170,82,17056,57	L.4520 · BUILDING REPA...	-3,389.01
				WINTER - GIFTCARDS PO#17171	L.4290S · SUMMER REA...	-158.62
				F - GIFTCARDS, SNACKS, GAME PAD PO#17171,72,17...	L.4290F · Friday Night Pr...	-225.00
				NA - GIFTCARDS, SNACKS PO#17171,72	L4290NA · NESCONSET ...	-62.71
				LUMBER PO#17182	L4290KA · KINGS PARK ...	-44.73
				PROGRAM SUPPLIES PO#17069,17189,87	L4290KY · KINGS PARK ...	-243.25
				CANDY PO#17093	L4290NY · NESCONSET ...	-5.51
				PROGRAM SUPPLIES PO#17108,92	L4290SY · SMITHTOWN ...	-121.06
				PROGRAM SUPPLIES PO#17094,17103,06,91	L.42906 · LearnLab Progr...	-366.27
				BUTTON PARTS PO#17114	L.41512 · LearnLab	-85.65
				SEEDS PO#17168	L.41513 · Seed Library	-83.95
				MAPS PO#17159	L.4100 · BOOKS	-381.93
				NYLA MEMBERSHIPS PO#17055	L.4380 · MEMBERSHIP D...	-498.16
				INTERACTIVE DISPLAY TV PO#17220	L.2030 · BUILDING EQUI...	-2,644.77
				BOARD MEMBER WEBINAR PO#17188	L.4291 · STAFF DEVELO...	-138.37
TOTAL						-26,554.35
<b>Bill Pmt -Che...</b>	<b>13473</b>	<b>02/20/2024</b>	<b>AT &amp; T MOBILITY</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	28730454...	02/20/2024		NEW IPADS FOR STAFF MEMBERS (5) PO#17209	L.2000 · COMPUTER EQ...	-3,772.63
				SCKN - FIRE COMMUNICATIONS & IPADS (IPADS AC...	L.4311 · TELECOMMUNI...	-418.03
TOTAL						-4,190.66

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Type	Num	Date	Name	Memo	Account	Paid Amount
<b>Bill Pmt -Che...</b>	<b>13474</b>	<b>02/20/2024</b>	<b>ATLAS, SANDRA</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	2023 MED...	02/20/2024		2023 MEDI B ANNUAL IRMAA REIMB	L.8505 · Medi-B Reimburs...	-8,702.40
TOTAL						-8,702.40
<b>Bill Pmt -Che...</b>	<b>13475</b>	<b>02/20/2024</b>	<b>BAKER &amp; TAYLOR</b>	<b>303805</b>	<b>L0201.0 · CASH DISBUR...</b>	
Bill	VARIOUS ...	02/20/2024		BOOKS	L.4100 · BOOKS	-3,938.49
				CONTINUATIONS	L.4131 · OTHER SERIALS	-3,721.49
				BOOKS	L.4100 · BOOKS	-15,404.95
				CONTINUATIONS	L.4131 · OTHER SERIALS	-241.59
TOTAL						-23,306.52
<b>Bill Pmt -Che...</b>	<b>13476</b>	<b>02/20/2024</b>	<b>BARLIN, NEAL</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	2023 MED...	02/20/2024		2023 MEDI B ANNUAL IRMAA REIMB	L.8505 · Medi-B Reimburs...	-790.80
TOTAL						-790.80
<b>Bill Pmt -Che...</b>	<b>13477</b>	<b>02/20/2024</b>	<b>BAY SHORE-BRIGHTWATERS P...</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	738586	02/20/2024		L&P TO BAYSHORE-BRIGHTWATERS LIB PATRON C....	L.4110 · LOST AND PAID	-12.99
Bill	729360	02/20/2024		L&P TO BAYSHORE-BRIGHTWATERS LIB PATRON L....	L.4110 · LOST AND PAID	-38.99
Bill	753514	02/20/2024		L&P TO BAYSHORE-BRIGHTWATERS LIB PATRON H....	L.4110 · LOST AND PAID	-16.99
TOTAL						-68.97
<b>Bill Pmt -Che...</b>	<b>13478</b>	<b>02/20/2024</b>	<b>BENANNA BAND</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	VOUCHER	02/20/2024		SJ - JOIN THE BAND 2/3/20	L4290SJ · SMITHTOWN ...	-400.00
TOTAL						-400.00
<b>Bill Pmt -Che...</b>	<b>13479</b>	<b>02/20/2024</b>	<b>BESTCO / HARTFORD - 6795 (BE...</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	06221 3/1/...	02/20/2024		RETIRED HEALTH CLASS MARCH 2024	L.8500 · HOSPITAL/MEDI...	-12,323.66
TOTAL						-12,323.66

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Type	Num	Date	Name	Memo	Account	Paid Amount
<b>Bill Pmt -Che...</b>	<b>13480</b>	<b>02/20/2024</b>	<b>BLACKBURN, ROBERT</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	2023 MED...	02/20/2024		2023 MEDI B ANNUAL IRMAA REIMB	L.8505 · Medi-B Reimburs...	-3,164.40
TOTAL						-3,164.40
<b>Bill Pmt -Che...</b>	<b>13481</b>	<b>02/20/2024</b>	<b>BONDY, LISA</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	VOUCHER	02/20/2024		MILEAGE TO SCLS MEETING 1/11/24 MILEAGE TO SCLS MEETING 1/18/24	L.4350 · TRAVEL L.4350 · TRAVEL	-11.08 -11.08
TOTAL						-22.16
<b>Bill Pmt -Che...</b>	<b>13482</b>	<b>02/20/2024</b>	<b>BRANCH PLUMBING INC.</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	4203	02/20/2024		C - CLEANED & ADJUSTED PUMPS IN BASEMENT RP...	L.4520 · BUILDING REPA...	-1,050.00
TOTAL						-1,050.00
<b>Bill Pmt -Che...</b>	<b>13483</b>	<b>02/20/2024</b>	<b>BREAKOUT EDU</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	49418	02/20/2024		NYA - BREAKOUT EDU SUBSCRIPTION PO#17091	L4290NY · NESCONSET ...	-214.00
TOTAL						-214.00
<b>Bill Pmt -Che...</b>	<b>13484</b>	<b>02/20/2024</b>	<b>BRENTWOOD PUBLIC LIBRARY</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	295986	02/20/2024		L&P TO BRENTWOOD LIB PATRON J.PENA	L.4110 · LOST AND PAID	-40.00
TOTAL						-40.00
<b>Bill Pmt -Che...</b>	<b>13485</b>	<b>02/20/2024</b>	<b>BRODART CO/BOOKS, TS</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	B6723136	02/20/2024		CONTINUATIONS	L.4131 · OTHER SERIALS	-85.73
Bill	B6727912	02/20/2024		CONTINUATIONS	L.4131 · OTHER SERIALS	-56.95
Bill	B6730238	02/20/2024		CONTINUATIONS	L.4131 · OTHER SERIALS	-94.74
Bill	B6733390	02/20/2024		CONTINUATIONS	L.4131 · OTHER SERIALS	-89.94
TOTAL						-327.36

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Type	Num	Date	Name	Memo	Account	Paid Amount
Bill Pmt -Che...	13486	02/20/2024	BROOKS, CAROLYN		L0201.0 · CASH DISBUR...	
Bill	VOUCHER	02/20/2024		MILEAGE FOR MEETING AT SCLS	L.4350 · TRAVEL	-17.65
TOTAL						-17.65
Bill Pmt -Che...	13487	02/20/2024	BUCKMAN, JAMES		L0201.0 · CASH DISBUR...	
Bill	VOUCHER	02/20/2024		INTER-BUILDING TRAVEL 4/2023-12/2023	L.4350 · TRAVEL	-536.81
Bill	VOUCHER	02/20/2024		INTER BUILDING TRAVEL 1/2-1/31/24	L.4350 · TRAVEL	-76.76
TOTAL						-613.57
Bill Pmt -Che...	13488	02/20/2024	BUDA, LUCY		L0201.0 · CASH DISBUR...	
Bill	VOUCHER	02/20/2024		PATRON PAID L&P THEN FOUND BOOKS & RETURNED	L.20825 · LOST AND PAI...	-57.99
TOTAL						-57.99
Bill Pmt -Che...	13489	02/20/2024	CAPPELMANN, LYNN		L0201.0 · CASH DISBUR...	
Bill	VOUCHER	02/20/2024		MILEAGE TO SCLS MEETING 1/11/24	L.4350 · TRAVEL	-17.69
				MILEAGE TO SCLS MEETING 1/18/24	L.4350 · TRAVEL	-17.69
TOTAL						-35.38
Bill Pmt -Che...	13490	02/20/2024	CAULFIELD, EILEEN		L0201.0 · CASH DISBUR...	
Bill	VOUCHER	02/20/2024		ADVOCACY DAY MILEAGE & LODGING 2/6-2/7/24	L.4350 · TRAVEL	-520.83
TOTAL						-520.83
Bill Pmt -Che...	13491	02/20/2024	CAULFIELD, ELLEN		L0201.0 · CASH DISBUR...	
Bill	VOUCHER	02/20/2024		T - PROGRAM REFUND PHILADELPHIA FLOWER SHO...	L.4290T · TRIPS	-255.00
TOTAL						-255.00

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Type	Num	Date	Name	Memo	Account	Paid Amount
<b>Bill Pmt -Che...</b>	<b>13492</b>	<b>02/20/2024</b>	<b>CCH INCORPORATED</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	5414856253	02/20/2024		CONTINUATIONS	L.4131 · OTHER SERIALS	-631.30
Bill	5414865539	02/20/2024		CONTINUATIONS	L.4131 · OTHER SERIALS	-298.73
Bill	5414878199	02/20/2024		CONTINUATIONS	L.4131 · OTHER SERIALS	-1,156.80
TOTAL						-2,086.83
<b>Bill Pmt -Che...</b>	<b>13493</b>	<b>02/20/2024</b>	<b>CENGAGE LEARNING</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	83183687	02/20/2024		BOOKS	L.4100 · BOOKS	-31.19
Bill	83183993	02/20/2024		BOOKS	L.4100 · BOOKS	-26.39
Bill	83398780	02/20/2024		BOOKS	L.4100 · BOOKS	-29.59
Bill	83499269	02/20/2024		BOOKS	L.4100 · BOOKS	-30.39
Bill	83500063	02/20/2024		BOOKS	L.4100 · BOOKS	-267.11
Bill	83798292	02/20/2024		BOOKS	L.4100 · BOOKS	-30.39
Bill	83816355	02/20/2024		BOOKS	L.4100 · BOOKS	-183.94
Bill	83816499	02/20/2024		BOOKS	L.4100 · BOOKS	-22.39
TOTAL						-621.39
<b>Bill Pmt -Che...</b>	<b>13494</b>	<b>02/20/2024</b>	<b>CENTER POINT PUBLISHING</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	2067802	02/20/2024		BOOKS	L.4100 · BOOKS	-77.91
Bill	2074579	02/20/2024		BOOKS	L.4100 · BOOKS	-106.48
Bill	2075460	02/20/2024		BOOKS	L.4100 · BOOKS	-26.62
TOTAL						-211.01
<b>Bill Pmt -Che...</b>	<b>13495</b>	<b>02/20/2024</b>	<b>CHRIST, LINDSAY</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	VOUCHER	02/20/2024		YASD LUNCHEON 12/7/24	L.4291 · STAFF DEVELO...	-55.00
Bill	VOUCHER	02/20/2024		NYA - PIZZA FOR RETRO GAME PROGRAM 1/20/24 R...	L4290NY · NESCONSET ...	-36.45
TOTAL						-91.45
<b>Bill Pmt -Che...</b>	<b>13496</b>	<b>02/20/2024</b>	<b>CSEA EMPLOYEE BENEFIT FUND</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	155 PR# 3...	02/20/2024		EE - EMPLOYEE BENEFIT FUND FEBRUARY 2024	L.8601 · CSEA BENEFIT ...	-768.00
				ER - EMPLOYEE BENEFIT FUND FEBRUARY 2024	L.8602 · CSEA BENEFIT ...	-12,745.60
TOTAL						-13,513.60

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Type	Num	Date	Name	Memo	Account	Paid Amount
Bill Pmt -Che...	13497	02/20/2024	CUEBAS, MARISSA (FINOCCHIA...		L0201.0 · CASH DISBUR...	
Bill	VOUCHER	02/20/2024		ARCHIVES CONFERENCE REGISTRATION FEE 10/23/...	L.4291 · STAFF DEVELO...	-30.00
				MILEAGE ARCHIVES CONFERENCE 10/23/23	L.4350 · TRAVEL	-32.93
				MILEAGE RASD SHOWCASE 9/21/23	L.4350 · TRAVEL	-20.89
TOTAL						-83.82
Bill Pmt -Che...	13498	02/20/2024	D'ANDREA, MARIA		L0201.0 · CASH DISBUR...	
Bill	VOUCHER	02/20/2024		KA - SIGNS FROM BEYOND 2/3/24	L4290KA · KINGS PARK ...	-200.00
TOTAL						-200.00
Bill Pmt -Che...	13499	02/20/2024	DAILY NEWS-S	60357292	L0201.0 · CASH DISBUR...	
Bill	3572921	02/20/2024		S - DAILY NEWS 3/2024-3/2025	L.4130 · PERIODICALS	-234.00
TOTAL						-234.00
Bill Pmt -Che...	13500	02/20/2024	DELPIZZO, MICHELLE		L0201.0 · CASH DISBUR...	
Bill	VOUCHER	02/20/2024		T - PROGRAM REFUND PHILADELPHIA FLOWER SHO...	L.4290T · TRIPS	-85.00
TOTAL						-85.00
Bill Pmt -Che...	13501	02/20/2024	DEMCO, INC.		L0201.0 · CASH DISBUR...	
Bill	7419062	02/20/2024		BOOK SUPPORT, LABELS PO#17111	L.4300 · OFFICE AND LI...	-231.34
Bill	7419048	02/20/2024		LABELS, BOOK TAPE, BAG PO#17110	L.4300 · OFFICE AND LI...	-536.94
TOTAL						-768.28
Bill Pmt -Che...	13502	02/20/2024	DISCOUNT SCHOOL SUPPLIES		L0201.0 · CASH DISBUR...	
Bill	P4265659...	02/20/2024		GOOGLY EYES PO#17166	L.4300 · OFFICE AND LI...	-66.65
TOTAL						-66.65

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Type	Num	Date	Name	Memo	Account	Paid Amount
Bill Pmt -Che...	13503	02/20/2024	DUNN, ARTHUR		L0201.0 · CASH DISBUR...	
Bill	VOUCHER	02/20/2024		T - PROGRAM REFUND PHILADELPHIA FLOWER SHO...	L.4290T · TRIPS	-170.00
TOTAL						-170.00
Bill Pmt -Che...	13504	02/20/2024	EMMA S. CLARK MEMORIAL LIB...		L0201.0 · CASH DISBUR...	
Bill	545192	02/20/2024		L&P TO EMMA CLARK LIB PATRON K.WIELAND	L.4110 · LOST AND PAID	-27.95
TOTAL						-27.95
Bill Pmt -Che...	13505	02/20/2024	EPIC		L0201.0 · CASH DISBUR...	
Bill	480762	02/20/2024		FIDELITY BONDS 1/1/24-1/1/25 PO#17196	L.4540 · INSURANCE	-725.00
TOTAL						-725.00
Bill Pmt -Che...	13506	02/20/2024	FALVO-TESSLER, LISA		L0201.0 · CASH DISBUR...	
Bill	VOUCHER	02/20/2024		KA - PILATES 1/6-1/27/24	L4290KA · KINGS PARK ...	-240.00
TOTAL						-240.00
Bill Pmt -Che...	13507	02/20/2024	FANNY CAKES		L0201.0 · CASH DISBUR...	
Bill	VOUCHER	02/20/2024		NYA - PUPPY LOVE COOKIE KITS 15 KITS 2/13/24	L4290NY · NESCONSET ...	-240.00
TOTAL						-240.00
Bill Pmt -Che...	13508	02/20/2024	FESTIVAL GUIDES LTD.		L0201.0 · CASH DISBUR...	
Bill	VOUCHER	02/20/2024		NA - THE SWEET SIDE OF IRELAND 1/27/24	L4290NA · NESCONSET ...	-325.00
TOTAL						-325.00
Bill Pmt -Che...	13509	02/20/2024	FISCHER, CAROLYN		L0201.0 · CASH DISBUR...	
Bill	VOUCHER	02/20/2024		T - PROGRAM REFUND PHILADELPHIA FLOWER SHO...	L.4290T · TRIPS	-85.00
TOTAL						-85.00

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Type	Num	Date	Name	Memo	Account	Paid Amount
<b>Bill Pmt -Che...</b>	<b>13510</b>	<b>02/20/2024</b>	<b>FISHER, PATRICIA</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	2023 MED...	02/20/2024		2023 MEDI B ANNUAL IRMAA REIMB	L.8505 · Medi-B Reimburs...	-1,977.60
TOTAL						-1,977.60
<b>Bill Pmt -Che...</b>	<b>13511</b>	<b>02/20/2024</b>	<b>FLYNOTES INC.</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	VOUCHER	02/20/2024		NJ - WE FLY TOGETHER MUSIC 2/3/24	L4290NJ · NESCONSET ...	-350.00
TOTAL						-350.00
<b>Bill Pmt -Che...</b>	<b>13512</b>	<b>02/20/2024</b>	<b>FUN EXPRESS LLC</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	72936071...	02/20/2024		SJ - ORNAMENTS, CRAFT KITS, CUPS, STICKERS, P...	L4290SJ · SMITHTOWN ...	-156.48
Bill	72937456...	02/20/2024		F - CRAFT KITS, PLATES, UTENSILS, NAPKINS PO#17...	L.4290F · Friday Night Pr...	-26.44
				NJ - STICKERS, TREASURE CHESTS, COINS, CROW...	L4290NJ · NESCONSET ...	-121.09
TOTAL						-304.01
<b>Bill Pmt -Che...</b>	<b>13513</b>	<b>02/20/2024</b>	<b>GAYLORD ARCHIVAL</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	2846543	02/20/2024		FILE FOLDERS PO#17063	L.4300 · OFFICE AND LI...	-177.30
TOTAL						-177.30
<b>Bill Pmt -Che...</b>	<b>13514</b>	<b>02/20/2024</b>	<b>GORE, LINDA</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	VOUCHER	02/20/2024		T - PROGRAM REFUND PHILADELPHIA FLOWER SHO...	L.4290T · TRIPS	-85.00
TOTAL						-85.00
<b>Bill Pmt -Che...</b>	<b>13515</b>	<b>02/20/2024</b>	<b>GRAINGER, W.W.</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	9007863278	02/20/2024		SANITIZER, HAND SOAP PO#17228	L.4510 · CUSTODIAL SU...	-119.25
Bill	9953547990	02/20/2024		LL - WOOD GLUE PO#17107	L.42906 · LearnLab Progr...	-73.28
TOTAL						-192.53



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Type	Num	Date	Name	Memo	Account	Paid Amount
<b>Bill Pmt -Che...</b>	<b>13516</b>	<b>02/20/2024</b>	<b>GUTMAN, FERN</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	2023 MED...	02/20/2024		2023 MEDI B ANNUAL IRMAA REIMB	L.8505 · Medi-B Reimburs...	-3,955.20
TOTAL						-3,955.20
<b>Bill Pmt -Che...</b>	<b>13517</b>	<b>02/20/2024</b>	<b>GXC INC.</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	241319	02/20/2024		SCKN - PROTECTIVE SECURITY SERVICES 12/28/23-...	L.4375 · PROFESSIONA...	-14,613.79
Bill	241368	02/20/2024		SCKN - PROTECTIVE SECURITY SERVICES 1/11-1/24/...	L.4375 · PROFESSIONA...	-14,694.07
Bill	241438	02/20/2024		SCKN - PROTECTIVE SECURITY SERVICES 1/25-2/7/24	L.4375 · PROFESSIONA...	-16,104.82
TOTAL						-45,412.68
<b>Bill Pmt -Che...</b>	<b>13518</b>	<b>02/20/2024</b>	<b>HALF HOLLOW HILLS COMMUNI...</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	732702	02/20/2024		L&P TO HHH LIB PATRON B.POWELL	L.4110 · LOST AND PAID	-9.99
Bill	689017	02/20/2024		L&P TO HHH LIB PATRON F.ADAMS	L.4110 · LOST AND PAID	-24.95
Bill	751441	02/20/2024		L&P TO HALF HOLLOW HILLS LIB PATRON R.PAPPAS	L.4110 · LOST AND PAID	-19.99
TOTAL						-54.93
<b>Bill Pmt -Che...</b>	<b>13519</b>	<b>02/20/2024</b>	<b>HARBORFIELDS PUBLIC LIBRARY</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	736695	02/20/2024		L&P TO HARBORFIELDS LIB PATRON K.BUONPANE	L.4110 · LOST AND PAID	-31.95
TOTAL						-31.95
<b>Bill Pmt -Che...</b>	<b>13520</b>	<b>02/20/2024</b>	<b>HAUPPAUGE PUBLIC LIBRARY</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	746270	02/20/2024		L&P TO HAUPPAUGE LIB PATRON A.ALVARADO	L.4110 · LOST AND PAID	-4.00
Bill	754839	02/20/2024		L&P TO HAUPPAUGE LIB PATRON R.WACHTER	L.4110 · LOST AND PAID	-7.99
TOTAL						-11.99
<b>Bill Pmt -Che...</b>	<b>13521</b>	<b>02/20/2024</b>	<b>HEWLETT-PACKARD (PRINT SU...</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	91085061...	02/20/2024		SCKN - PRINT SERVICES 12/1-12/31/23	L.4520 · BUILDING REPA...	-1,076.24
TOTAL						-1,076.24

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Type	Num	Date	Name	Memo	Account	Paid Amount
<b>Bill Pmt -Che...</b>	<b>13522</b>	<b>02/20/2024</b>	<b>HOME DEPOT CREDIT SERVICES</b>	<b>6035-3220-0456-1233</b>	<b>L0201.0 · CASH DISBUR...</b>	
Bill	STATEME...	02/20/2024		SHED HANDLE RPO#17135	L.4520 · BUILDING REPA...	-14.92
TOTAL						-14.92
<b>Bill Pmt -Che...</b>	<b>13523</b>	<b>02/20/2024</b>	<b>INGRAM LIBRARY SERVICES</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	63018551	02/20/2024		BOOKS	L.4100 · BOOKS	-91.65
Bill	63020599	02/20/2024		BOOKS	L.4100 · BOOKS	-107.82
Bill	67679923	02/20/2024		BOOKS	L.4100 · BOOKS	-86.86
Bill	67683853	02/20/2024		BOOKS	L.4100 · BOOKS	-111.42
TOTAL						-397.75
<b>Bill Pmt -Che...</b>	<b>13524</b>	<b>02/20/2024</b>	<b>INNER STRENGTH COACHING INC</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	VOUCHER	02/20/2024		KA - DISCOVER YOUR FOCUS WORD 1/29/24	L4290KA · KINGS PARK ...	-160.00
TOTAL						-160.00
<b>Bill Pmt -Che...</b>	<b>13525</b>	<b>02/20/2024</b>	<b>IRON MOUNTAIN</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	HYJD708	02/20/2024		SCKN - DOCUMENT STORAGE 11/1-11/30/23	L.4520 · BUILDING REPA...	-376.67
Bill	HZTD418	02/20/2024		SCKN - DOCUMENT STORAGE 12/1-12/31/23	L.4520 · BUILDING REPA...	-376.67
Bill	JCDX207	02/20/2024		SCKN - DOCUMENT STORAGE 1/1-1/31/24	L.4520 · BUILDING REPA...	-376.67
Bill	JDRG296	02/20/2024		SCKN - DOCUMENT STORAGE 2/1-2/29/24	L.4520 · BUILDING REPA...	-376.67
TOTAL						-1,506.68
<b>Bill Pmt -Che...</b>	<b>13526</b>	<b>02/20/2024</b>	<b>ISLAND ELEVATOR INDUSTRIES...</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	12024695...	02/20/2024		SCKN - MONTHLY SERVICE FEBRUARY 2024 RPO#17...	L.4520 · BUILDING REPA...	-893.00
TOTAL						-893.00
<b>Bill Pmt -Che...</b>	<b>13527</b>	<b>02/20/2024</b>	<b>KANOPY</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	384614-PPU	02/20/2024		SCKN - VIDEO STREAMING	L.4150 · ONLINE MATL'S...	-963.00
TOTAL						-963.00

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Type	Num	Date	Name	Memo	Account	Paid Amount
<b>Bill Pmt -Che...</b>	<b>13528</b>	<b>02/20/2024</b>	<b>KAPLAN, LESLIE</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	2023 MED...	02/20/2024		2023 MEDI B ANNUAL IRMAA REIMB	L.8505 · Medi-B Reimburs...	-1,977.60
TOTAL						-1,977.60
<b>Bill Pmt -Che...</b>	<b>13529</b>	<b>02/20/2024</b>	<b>KINGS PARK CHAMBER OF CO...</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	14202A	02/20/2024		ANNUAL MEMBERSHIP DUES PO#17221	L.4380 · MEMBERSHIP D...	-100.00
TOTAL						-100.00
<b>Bill Pmt -Che...</b>	<b>13530</b>	<b>02/20/2024</b>	<b>KRAUS, ROSEMARIE</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	2023 MED...	02/20/2024		2023 MEDI B ANNUAL IRMAA REIMB	L.8505 · Medi-B Reimburs...	-1,581.60
TOTAL						-1,581.60
<b>Bill Pmt -Che...</b>	<b>13531</b>	<b>02/20/2024</b>	<b>LAKESHORE LEARNING MATERI...</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	12505101...	02/20/2024		WRIST & ANKLE BELLS PO#17112	L.4300 · OFFICE AND LI...	-47.99
Bill	12522601...	02/20/2024		SJ - BACKPACKS PO#17113	L4290SJ · SMITHTOWN ...	-23.12
TOTAL						-71.11
<b>Bill Pmt -Che...</b>	<b>13532</b>	<b>02/20/2024</b>	<b>LEAF</b>	<b>contract #100-2087037-002</b>	<b>L0201.0 · CASH DISBUR...</b>	
Bill	15999845 ...	02/20/2024		SCKN - COPIER LEASE JANUARY 2024 RPO#17138	L.4520 · BUILDING REPA...	-1,087.84
TOTAL						-1,087.84
<b>Bill Pmt -Che...</b>	<b>13533</b>	<b>02/20/2024</b>	<b>LENTINO, AMANDA</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	VOUCHER	02/20/2024		MILEAGE FOR NURSING HOME VISITS 1/3,1/9,1/10,1/...	L.4350 · TRAVEL	-21.12
Bill	VOUCHER	02/20/2024		NOTARY RENEWAL FEE	L.4291 · STAFF DEVELO...	-60.00
TOTAL						-81.12

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Type	Num	Date	Name	Memo	Account	Paid Amount
<b>Bill Pmt -Che...</b>	<b>13534</b>	<b>02/20/2024</b>	<b>LEVINE, LAURA</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	VOUCHER	02/20/2024		T - PROGRAM REFUND PHILADELPHIA FLOWER SHO...	L.4290T · TRIPS	-85.00
TOTAL						-85.00
<b>Bill Pmt -Che...</b>	<b>13535</b>	<b>02/20/2024</b>	<b>LUSAK, ROBERT</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	VOUCHER	02/20/2024		ROTARY CLUB MEETING 1/11/24	L.4291 · STAFF DEVELO...	-28.78
Bill	VOUCHER	02/20/2024		ROTARY CLUB MEETING 1/18/24	L.4291 · STAFF DEVELO...	-19.00
Bill	VOUCHER	02/20/2024		ROTARY CLUB MEETING 1/25/24	L.4291 · STAFF DEVELO...	-16.82
Bill	VOUCHER	02/20/2024		ROTARY CLUB MEETING 2/1/24	L.4291 · STAFF DEVELO...	-19.00
Bill	VOUCHER	02/20/2024		TOLLS - LIBRARY ADVOCACY DAY	L.4350 · TRAVEL	-15.53
TOTAL						-99.13
<b>Bill Pmt -Che...</b>	<b>13536</b>	<b>02/20/2024</b>	<b>MAHER, MIKE</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	VOUCHER	02/20/2024		T - PROGRAM REFUND PHILADELPHIA FLOWER SHO...	L.4290T · TRIPS	-170.00
TOTAL						-170.00
<b>Bill Pmt -Che...</b>	<b>13537</b>	<b>02/20/2024</b>	<b>MANAGED TECHNOLOGY, INC</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	39320	02/20/2024		SCKN - MONTHLY SUPPORT FEBRUARY 2024	L.43202 · Software Servic...	-825.00
TOTAL						-825.00
<b>Bill Pmt -Che...</b>	<b>13538</b>	<b>02/20/2024</b>	<b>MATTHEW BENDER*LEXIS NEXIS</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	40367452	02/20/2024		CONTINUATIONS	L.4131 · OTHER SERIALS	-542.00
TOTAL						-542.00
<b>Bill Pmt -Che...</b>	<b>13539</b>	<b>02/20/2024</b>	<b>MATTHEWS, MARLA</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	VOUCHER	02/20/2024		KA - NEW BEGINNINGS FOR 50 PLUS 2/8/24	L4290KA · KINGS PARK ...	-225.00
TOTAL						-225.00

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Type	Num	Date	Name	Memo	Account	Paid Amount
<b>Bill Pmt -Che...</b>	<b>13540</b>	<b>02/20/2024</b>	<b>MIDWEST TAPE</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	VARIOUS ...	02/20/2024		RECORDINGS	L.4120 · RECORDINGS	-4,574.78
Bill	50499497...	02/20/2024		HOOPLA 1/1-1/31/24	L.4150 · ONLINE MATL'S...	-1,505.81
TOTAL						-6,080.59
<b>Bill Pmt -Che...</b>	<b>13541</b>	<b>02/20/2024</b>	<b>MONACO, MELISSA</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	VOUCHER	02/20/2024		T - PROGRAM REFUND PHILADELPHIA FLOWER SHO...	L.4290T · TRIPS	-85.00
TOTAL						-85.00
<b>Bill Pmt -Che...</b>	<b>13542</b>	<b>02/20/2024</b>	<b>NATIONAL GRID-C</b>	<b>56647-97009</b>	<b>L0201.0 · CASH DISBUR...</b>	
Bill	56647-970...	02/20/2024		C - GAS 1/3-2/1/24	L.4500 · FUEL AND UTILI...	-924.66
TOTAL						-924.66
<b>Bill Pmt -Che...</b>	<b>13543</b>	<b>02/20/2024</b>	<b>NATIONAL GRID-K</b>	<b>19964-96006</b>	<b>L0201.0 · CASH DISBUR...</b>	
Bill	19964-960...	02/20/2024		K - GAS 1/8-2/6/24	L.4500 · FUEL AND UTILI...	-1,404.54
TOTAL						-1,404.54
<b>Bill Pmt -Che...</b>	<b>13544</b>	<b>02/20/2024</b>	<b>NEWSDAY N</b>	<b>30400234</b>	<b>L0201.0 · CASH DISBUR...</b>	
Bill	30400234 ...	02/20/2024		N - NEWSDAY (32 WEEKS) 26.99 PER WK	L.4130 · PERIODICALS	-863.68
TOTAL						-863.68
<b>Bill Pmt -Che...</b>	<b>13545</b>	<b>02/20/2024</b>	<b>NORTH BABYLON PUBLIC LIBR...</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	747806	02/20/2024		L&P TO N.BABYLON LIB PATRON R.DELORENZO	L.4110 · LOST AND PAID	-19.99
TOTAL						-19.99

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Type	Num	Date	Name	Memo	Account	Paid Amount
<b>Bill Pmt -Che...</b>	<b>13546</b>	<b>02/20/2024</b>	<b>NORTH SHORE NEWS GROUP</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	S007275 S...	02/20/2024		S - SMITHTOWN NEWS 3/2024-3/2025	L.4130 · PERIODICALS	-30.00
Bill	S027550 ...	02/20/2024		N - SMITHTOWN NEWS 3/2024-3/2025	L.4130 · PERIODICALS	-30.00
Bill	S024965 L...	02/20/2024		LIR - SMITHTOWN NEWS 3/2024-4/2025	L.4130 · PERIODICALS	-30.00
TOTAL						-90.00
<b>Bill Pmt -Che...</b>	<b>13547</b>	<b>02/20/2024</b>	<b>NORTHPORT PUBLIC LIBRARY</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	749812	02/20/2024		L&P TO E.NORTHPORT LIB PATRON H.WEITZ	L.4110 · LOST AND PAID	-5.99
Bill	319491	02/20/2024		L&P TO E.NORTHPORT LIB PATRON C.LENNON	L.4110 · LOST AND PAID	-17.00
TOTAL						-22.99
<b>Bill Pmt -Che...</b>	<b>13548</b>	<b>02/20/2024</b>	<b>NYS EMPLOYEES HEALTH INS. (...</b>	<b>03419</b>	<b>L0201.0 · CASH DISBUR...</b>	
Bill	603 3/24 0...	02/20/2024		NYS EMPLOYEE HEALTH INS MARCH 2024	L.8500 · HOSPITAL/MEDI...	-203,608.24
TOTAL						-203,608.24
<b>Bill Pmt -Che...</b>	<b>13549</b>	<b>02/20/2024</b>	<b>OCEAN JANITORIAL SUPPLIES</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	602257	02/20/2024		FRONT COVER FOR MISTER PO#17158	L.4520 · BUILDING REPA...	-51.43
Bill	602910	02/20/2024		VACUUM BAGS, SLEEVES PO#17231	L.4510 · CUSTODIAL SU...	-136.50
TOTAL						-187.93
<b>Bill Pmt -Che...</b>	<b>13550</b>	<b>02/20/2024</b>	<b>ORIENTAL TRADING CO.</b>	<b>#3741427</b>	<b>L0201.0 · CASH DISBUR...</b>	
Bill	72943044...	02/20/2024		NJ - COIN STICKERS PO#17201	L4290NJ · NESCONSET ...	-20.39
TOTAL						-20.39
<b>Bill Pmt -Che...</b>	<b>13551</b>	<b>02/20/2024</b>	<b>PALDY, LESTER G.</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	VOUCHER	02/20/2024		KA - INSIDE THE CIA 1/11/24	L4290KA · KINGS PARK ...	-195.00
TOTAL						-195.00

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Type	Num	Date	Name	Memo	Account	Paid Amount
<b>Bill Pmt -Che...</b>	<b>13552</b>	<b>02/20/2024</b>	<b>PALMER, SANDRA</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	VOUCHER	02/20/2024		NA - TUTANKHAMUN ENDURING POWER 1/19/24	L4290NA · NESCONSET ...	-175.00
TOTAL						-175.00
<b>Bill Pmt -Che...</b>	<b>13553</b>	<b>02/20/2024</b>	<b>PARK, JESSICA (LEVINESS)</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	VOUCHER	02/20/2024		MILEAGE LAPC MEETING 1/9/24	L.4350 · TRAVEL	-14.26
TOTAL						-14.26
<b>Bill Pmt -Che...</b>	<b>13554</b>	<b>02/20/2024</b>	<b>PATRICK, LOUIS</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	VOUCHER	02/20/2024		T - PROGRAM REFUND PHILADELPHIA FLOWER SHO...	L.4290T · TRIPS	-170.00
TOTAL						-170.00
<b>Bill Pmt -Che...</b>	<b>13555</b>	<b>02/20/2024</b>	<b>PLDA OF SUFFOLK COUNTY</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	REN'L 2024	02/20/2024		PLDA 2024 ANNUAL MEMBERSHIP PO#17167	L.4380 · MEMBERSHIP D...	-65.00
TOTAL						-65.00
<b>Bill Pmt -Che...</b>	<b>13556</b>	<b>02/20/2024</b>	<b>PORT JEFFERSON FREE LIBRARY</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	17072	02/20/2024		L&P TO PORT JEFFERSON LIB PATRON J.PENA	L.4110 · LOST AND PAID	-39.95
TOTAL						-39.95
<b>Bill Pmt -Che...</b>	<b>13557</b>	<b>02/20/2024</b>	<b>PRECISION MICROPRODUCTS OF</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	240033	02/20/2024		SCKN - COPIER SERVICE AGREEMENT 4Q 2023 RPO...	L.4520 · BUILDING REPA...	-630.50
Bill	240110	02/20/2024		1 YEAR MAINTENANCE AGREEMENT VIEW SCAN PO...	L.43202 · Software Servic...	-795.00
TOTAL						-1,425.50

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Type	Num	Date	Name	Memo	Account	Paid Amount
<b>Bill Pmt -Che...</b>	<b>13558</b>	<b>02/20/2024</b>	<b>PSEGLI - SCKN</b>	<b>Cust. ID #0715-0037-94-8</b>	<b>L0201.0 · CASH DISBUR...</b>	
Bill	65003711...	02/20/2024		S - 8786417500 12/29-1/30/24 C - 6505010201 12/26-1/25/24 K - 6500371101 12/29-1/30/24 N - 8955665401 12/19-1/22/24	L.4500 · FUEL AND UTILI... L.4500 · FUEL AND UTILI... L.4500 · FUEL AND UTILI... L.4500 · FUEL AND UTILI...	-4,814.44 -2,154.35 -3,100.37 -4,396.64
TOTAL						-14,465.80
<b>Bill Pmt -Che...</b>	<b>13559</b>	<b>02/20/2024</b>	<b>R.C. GLUCK ASSOCIATES LLC</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	VOUCHER	02/20/2024		NA - CAREER COUNSELING 2/1/24	L4290NA · NESCONSET ...	-195.00
TOTAL						-195.00
<b>Bill Pmt -Che...</b>	<b>13560</b>	<b>02/20/2024</b>	<b>REGAL EXTERMINATORS</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	370927 S1...	02/20/2024		S - MONTHLY PEST CONTROL JANUARY 2024 RPO#1...	L.4520 · BUILDING REPA...	-90.00
Bill	370925 C1...	02/20/2024		C - MONTHLY PEST CONTROL JANUARY 2024 RPO#1...	L.4520 · BUILDING REPA...	-70.00
Bill	370926 K1...	02/20/2024		K - MONTHLY PEST CONTROL JANUARY 2024 RPO#1...	L.4520 · BUILDING REPA...	-70.00
Bill	370928 N1...	02/20/2024		N - MONTHLY PEST CONTROL JANUARY 2024 RPO#1...	L.4520 · BUILDING REPA...	-80.00
TOTAL						-310.00
<b>Bill Pmt -Che...</b>	<b>13561</b>	<b>02/20/2024</b>	<b>REINHART, JEAN</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	VOUCHER	02/20/2024		T - PROGRAM REFUND PHILADELPHIA FLOWER SHO...	L.4290T · TRIPS	-170.00
TOTAL						-170.00
<b>Bill Pmt -Che...</b>	<b>13562</b>	<b>02/20/2024</b>	<b>RINGCENTRAL INC</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	CD_00074...	02/20/2024		SCKN - CLOUD SERVICE 1/29-2/8/24	L.4311 · TELECOMMUNI...	-2,371.49
TOTAL						-2,371.49
<b>Bill Pmt -Che...</b>	<b>13563</b>	<b>02/20/2024</b>	<b>ROGERS &amp; TAYLOR APPRAISER...</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	39093-23 ...	02/20/2024		PROPERTY APPRAISAL FINAL PAYMENT	L.4370 · PROFESSIONA...	-1,000.00
TOTAL						-1,000.00



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Type	Num	Date	Name	Memo	Account	Paid Amount
<b>Bill Pmt -Che...</b>	<b>13564</b>	<b>02/20/2024</b>	<b>ROGERS MEMORIAL LIBRARY</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	755157	02/20/2024		L&P TO ROGERS MEMORIAL LIB PATRON M.EHRLICH	L.4110 · LOST AND PAID	-5.99
TOTAL						-5.99
<b>Bill Pmt -Che...</b>	<b>13565</b>	<b>02/20/2024</b>	<b>RONCO PAPER PRODUCTS COR...</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	275061	02/20/2024		HAND SANITIZER PO#16915	L.4510 · CUSTODIAL SU...	-354.00
Bill	275059	02/20/2024		HAND SANITIZER PO#16599	L.4510 · CUSTODIAL SU...	-118.00
Bill	275237	02/20/2024		POLE, TOILET PAPER, TISSUES, PAPER TOWELS PO...	L.4510 · CUSTODIAL SU...	-385.88
Bill	275236	02/20/2024		PAPER TOWELS, TISSUES, TOILET PAPER PO#17229	L.4510 · CUSTODIAL SU...	-183.37
TOTAL						-1,041.25
<b>Bill Pmt -Che...</b>	<b>13566</b>	<b>02/20/2024</b>	<b>ROWMAN &amp; LITTLEFIELD PUBLI...</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	12397827	02/20/2024		CONTINUATIONS	L.4131 · OTHER SERIALS	-740.86
TOTAL						-740.86
<b>Bill Pmt -Che...</b>	<b>13567</b>	<b>02/20/2024</b>	<b>RUS-LLOYD, SUSAN</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	VOUCHER	02/20/2024		T - PROGRAM REFUND PHILADELPHIA FLOWER SHO...	L.4290T · TRIPS	-85.00
TOTAL						-85.00
<b>Bill Pmt -Che...</b>	<b>13568</b>	<b>02/20/2024</b>	<b>RYU SHU KAN</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	VOUCHER	02/20/2024		NA - LUNAR NEW YEAR GOOD LUCK WREATH 2/5/24	L4290NA · NESCONSET ...	-400.00
TOTAL						-400.00
<b>Bill Pmt -Che...</b>	<b>13569</b>	<b>02/20/2024</b>	<b>SACHEM PUBLIC LIBRARY</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	947544	02/20/2024		L&P TO SACHEM LIB PATRON J.PENA	L.4110 · LOST AND PAID	-27.00
TOTAL						-27.00

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Type	Num	Date	Name	Memo	Account	Paid Amount
<b>Bill Pmt -Che...</b>	<b>13570</b>	<b>02/20/2024</b>	<b>SCLS</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	91328	02/20/2024		SCKN - WORLD BOOK ONLINE 2/2024-1/2025 PO#17224	L.4150 · ONLINE MATL'S...	-2,016.00
Bill	91385	02/20/2024		SCKN - ALL DATA REPAIR 11/2023-11/2024 PO#17223	L.4150 · ONLINE MATL'S...	-1,320.00
Bill	91365	02/20/2024		SCKN - TUMBLEBOOKS PO#16963	L.4150 · ONLINE MATL'S...	-479.40
Bill	90820	02/20/2024		SCKN - MICROFILMING OF PERIODICALS PO#16166	L.4130 · PERIODICALS	-4,357.76
Bill	91452	02/20/2024		S - OVERDUES MAILED JANUARY 2024	L.4330 · POSTAGE AND ...	-66.78
Bill	91451	02/20/2024		C - OVERDUES MAILED JANUARY 2024	L.4330 · POSTAGE AND ...	-30.24
Bill	91453	02/20/2024		K - OVERDUES MAILED JANUARY 2024	L.4330 · POSTAGE AND ...	-45.36
Bill	91454	02/20/2024		N - OVERDUES MAILED JANUARY 2024	L.4330 · POSTAGE AND ...	-54.18
Bill	91530	02/20/2024		SCKN - OVERDRIVE DOWNLOADABLE MEDIA 2024	L.4150 · ONLINE MATL'S...	-504,002.00
Bill	91567	02/20/2024		SRP YA - BATTLE OF THE BOOKS PARTICIPATION F...	L.4290S · SUMMER REA...	-800.00
TOTAL						-513,171.72
<b>Bill Pmt -Che...</b>	<b>13571</b>	<b>02/20/2024</b>	<b>SCLS - P.A.L.S.</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	81807 1Q ...	02/20/2024		SCKN - MAINTENANCE 1Q 2024	L.4390 · SHARED NETW...	-20,356.18
TOTAL						-20,356.18
<b>Bill Pmt -Che...</b>	<b>13572</b>	<b>02/20/2024</b>	<b>SCOTT, ROBERT G.</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	VOUCHER	02/20/2024		CA - CHOCOLATE BANANA SNICKERDOODLE BREAD...	L4290CA · COMMACK A...	-450.00
TOTAL						-450.00
<b>Bill Pmt -Che...</b>	<b>13573</b>	<b>02/20/2024</b>	<b>SEAMAN, KEVIN A.</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	JAN 2024 ...	02/20/2024		GENERAL COUNSEL & LABOR COUNSEL SERVICES ...	L.4370 · PROFESSIONA...	-16,500.00
TOTAL						-16,500.00
<b>Bill Pmt -Che...</b>	<b>13574</b>	<b>02/20/2024</b>	<b>SEFKER, HELENE</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	VOUCHER	02/20/2024		T - PROGRAM REFUND PHILADELPHIA FLOWER SHO...	L.4290T · TRIPS	-170.00
TOTAL						-170.00

**THE SMITHTOWN LIBRARY -L FUND**  
**FEBRUARY 2024**  
February 20, 2024

Type	Num	Date	Name	Memo	Account	Paid Amount
<b>Bill Pmt -Che...</b>	<b>13575</b>	<b>02/20/2024</b>	<b>SILK WIND STUDIO, LLC</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	VOUCHER	02/20/2024		NA - CHAIR YOGA 1/5-1/26/24	L4290NA · NESCONSET ...	-260.00
TOTAL						-260.00
<b>Bill Pmt -Che...</b>	<b>13576</b>	<b>02/20/2024</b>	<b>SMITH, VIRGINIA</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	2023 MED...	02/20/2024		2023 MEDI B ANNUAL IRMAA REIMB	L.8505 · Medi-B Reimburs...	-3,164.40
TOTAL						-3,164.40
<b>Bill Pmt -Che...</b>	<b>13577</b>	<b>02/20/2024</b>	<b>SONNENBERG NURSERY &amp; SUP...</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	1/16/24	02/20/2024		SCKN - PLOW, SALT, & SAND 1/16/24 RPO#17146	L.4520 · BUILDING REPA...	-2,560.00
Bill	1/16/24	02/20/2024		SCKN - ICE CONTROL REFREEZE, SALT & SAND RPO...	L.4520 · BUILDING REPA...	-1,060.00
Bill	1/19/24	02/20/2024		SCKN - SALT & SAND RPO#17146	L.4520 · BUILDING REPA...	-1,060.00
TOTAL						-4,680.00
<b>Bill Pmt -Che...</b>	<b>13578</b>	<b>02/20/2024</b>	<b>SOUTH SHORE ELECTRIC, INC.</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	7848	02/20/2024		S - REPLACE BATTERIES THE EXIT LIGHTS RPO#17147	L.4520 · BUILDING REPA...	-2,260.00
Bill	7850	02/20/2024		K - REPLACE BULBS & BALLASTS RPO#17147	L.4520 · BUILDING REPA...	-1,290.00
Bill	7851	02/20/2024		S - REPLACE BULBS & BALLASTS RPO#17147	L.4520 · BUILDING REPA...	-1,920.00
Bill	7849	02/20/2024		C - EMERGENCY SERVICE FOR HOTBOX HEATERS R...	L.4520 · BUILDING REPA...	-2,130.00
TOTAL						-7,600.00
<b>Bill Pmt -Che...</b>	<b>13579</b>	<b>02/20/2024</b>	<b>SPECTRA ASSOCIATES</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	44001-E	02/20/2024		MINUTES BOOK AND PAPER PO#17100	L.4300 · OFFICE AND LI...	-803.50
TOTAL						-803.50
<b>Bill Pmt -Che...</b>	<b>13580</b>	<b>02/20/2024</b>	<b>ST. GEORGE LIVING HISTORY P...</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	VOUCHER	02/20/2024		KA - GROUNDBREAKING BLACK COMEDIANS 2/12/24	L4290KA · KINGS PARK ...	-250.00
TOTAL						-250.00

**THE SMITHTOWN LIBRARY -L FUND**  
**FEBRUARY 2024**  
February 20, 2024

Type	Num	Date	Name	Memo	Account	Paid Amount
<b>Bill Pmt -Che...</b>	<b>13581</b>	<b>02/20/2024</b>	<b>STAPLES BUSINESS ADVANTAGE</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	8072834944	02/20/2024		DISINFECTANT, MISC. SUPPLIES PO#17083,85,84,81	L.4300 · OFFICE AND LI...	-1,190.96
Bill	8072910432	02/20/2024		CARDSTOCK, LABEL MAKER TAPE PO#17157	L.4300 · OFFICE AND LI...	-51.93
TOTAL						-1,242.89
<b>Bill Pmt -Che...</b>	<b>13582</b>	<b>02/20/2024</b>	<b>STERLING NA (PREV STAR)</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	172515	02/20/2024		SCKN - NEWSLETTER FEBRUARY 2024 RPO#17258	L.4340 · PRINTING	-1,550.00
TOTAL						-1,550.00
<b>Bill Pmt -Che...</b>	<b>13583</b>	<b>02/20/2024</b>	<b>SUMMERS, PATRICIA</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	VOUCHER	02/20/2024		CA - TRAVEL CLUB 2/7/24	L4290CA · COMMACK A...	-175.00
TOTAL						-175.00
<b>Bill Pmt -Che...</b>	<b>13584</b>	<b>02/20/2024</b>	<b>TAURASSI, LINDA</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	2023 MED...	02/20/2024		2023 MEDI B ANNUAL IRMAA REIMB	L.8505 · Medi-B Reimburs...	-1,977.60
TOTAL						-1,977.60
<b>Bill Pmt -Che...</b>	<b>13585</b>	<b>02/20/2024</b>	<b>THERMAL SOLUTIONS, INC.</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	C44644 S3Q	02/20/2024		S - HVAC 3Q (MAR, APR, MAY) 2024 RPO#17147	L.4520 · BUILDING REPA...	-2,362.50
Bill	C44632 C3Q	02/20/2024		C - HVAC 3Q (MAR, APR, MAY) 2024 RPO#17147	L.4520 · BUILDING REPA...	-921.25
Bill	C44637 K3Q	02/20/2024		K - HVAC 3Q (MAR, APR, MAY) 2024 RPO#17147	L.4520 · BUILDING REPA...	-921.25
Bill	C44639 N3Q	02/20/2024		N - HVAC 3Q (MAR, APR, MAY) 2024 RPO#17147	L.4520 · BUILDING REPA...	-1,875.00
Bill	104179	02/20/2024		K - BOILER REPAIR RPO#17149	L.4520 · BUILDING REPA...	-360.75
Bill	104188	02/20/2024		K - REPLACE BOILER VALVES 1/18/24 RPO#17149	L.4520 · BUILDING REPA...	-305.75
Bill	104205	02/20/2024		K - BOILER SENSOR INSTALL 1/31/24 RPO#17149	L.4520 · BUILDING REPA...	-782.50
TOTAL						-7,529.00
<b>Bill Pmt -Che...</b>	<b>13586</b>	<b>02/20/2024</b>	<b>THOMSON, PATRICIA A.</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	VOUCHER	02/20/2024		MILEAGE FOR ADVOCACY DAY 2/6-2/7/24	L.4350 · TRAVEL	-277.28
TOTAL						-277.28

**THE SMITHTOWN LIBRARY -L FUND**  
**FEBRUARY 2024**  
February 20, 2024

Type	Num	Date	Name	Memo	Account	Paid Amount
<b>Bill Pmt -Che...</b>	<b>13587</b>	<b>02/20/2024</b>	<b>TOSHIBA BUSINESS SOLUTIONS</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	5900145	02/20/2024		PRINT ALLOWANCE 1/27-2/26/24 RPO#17150	L.4520 · BUILDING REPA...	-140.90
Bill	5895868	02/20/2024		MAINTENANCE CHARGE 1/7-2/6/24 RPO#17150	L.4520 · BUILDING REPA...	-34.00
TOTAL						-174.90
<b>Bill Pmt -Che...</b>	<b>13588</b>	<b>02/20/2024</b>	<b>TOWN OF SMITHTOWN GENERA...</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	1320-0224...	02/20/2024		S - SOLID WASTE DISPOSAL FEBRUARY 2024	L.4520 · BUILDING REPA...	-256.33
Bill	2443-0224...	02/20/2024		C - SOLID WASTE DISPOSAL FEBRUARY 2024	L.4520 · BUILDING REPA...	-128.16
Bill	0464-0224...	02/20/2024		K - SOLID WASTE DISPOSAL FEBRUARY 2024	L.4520 · BUILDING REPA...	-128.16
Bill	1978-0224...	02/20/2024		N - SOLID WASTE DISPOSAL FEBRUARY 2024	L.4520 · BUILDING REPA...	-128.16
TOTAL						-640.81
<b>Bill Pmt -Che...</b>	<b>13589</b>	<b>02/20/2024</b>	<b>UTICA NATIONAL INSURANCE G...</b>	<b>101072968</b>	<b>L0201.0 · CASH DISBUR...</b>	
Bill	10107296...	02/20/2024		AUTO, COMMERCIAL PACKAGE, UMBRELLA, WORKE...	L.4540 · INSURANCE	-50,228.00
TOTAL						-50,228.00
<b>Bill Pmt -Che...</b>	<b>13590</b>	<b>02/20/2024</b>	<b>VALUE LINE</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	24SM-99450	02/20/2024		SCKN - CONTINUATIONS 3/1/24-2/28/25	L.4131 · OTHER SERIALS	-5,670.00
TOTAL						-5,670.00
<b>Bill Pmt -Che...</b>	<b>13591</b>	<b>02/20/2024</b>	<b>VERGA, CHRISTOPHER</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	VOUCHER	02/20/2024		SA - THE CIVIL RIGHTS MOVEMENT ON LI 1/17/24	L4290SA · SMITHTOWN ...	-225.00
TOTAL						-225.00
<b>Bill Pmt -Che...</b>	<b>13592</b>	<b>02/20/2024</b>	<b>Wilmington Trust</b>	<b>159231-000</b>	<b>L0201.0 · CASH DISBUR...</b>	
Bill	2023-1231...	02/20/2024		4Q CUSTODY FEE - TREASURY BILLS, 2023 PO#16036	L.4370 · PROFESSIONA...	-750.00
TOTAL						-750.00

**THE SMITHTOWN LIBRARY -L FUND**  
**FEBRUARY 2024**  
February 20, 2024

Type	Num	Date	Name	Memo	Account	Paid Amount
<b>Bill Pmt -Che...</b>	<b>13593</b>	<b>02/20/2024</b>	<b>WINTERS BROS. HAULNG OF L...</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	3688118 S...	02/20/2024		S - GARBAGE PICKUP FEBRUARY 2024	L.4520 · BUILDING REPA...	-159.00
Bill	3688513 C...	02/20/2024		C - GARBAGE PICKUP FEBRUARY 2024	L.4520 · BUILDING REPA...	-85.00
Bill	3688514 K...	02/20/2024		K - GARBAGE PICKUP FEBRUARY 2024	L.4520 · BUILDING REPA...	-85.00
Bill	3693196 N...	02/20/2024		N - GARBAGE PICKUP FEBRUARY 2024	L.4520 · BUILDING REPA...	-111.75
TOTAL						-440.75
<b>Bill Pmt -Che...</b>	<b>13594</b>	<b>02/20/2024</b>	<b>WORLOW, SHEILA</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	VOUCHER	02/20/2024		MILEAGE TO ROGERS MEMORIAL LIB 1/23/24	L.4350 · TRAVEL	-59.74
TOTAL						-59.74
<b>Bill Pmt -Che...</b>	<b>13595</b>	<b>02/20/2024</b>	<b>WOYCHUK, LORETTA</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	VOUCHER	02/20/2024		T - PROGRAM REFUND PHILADELPHIA FLOWER SHO...	L.4290T · TRIPS	-170.00
TOTAL						-170.00
<b>Bill Pmt -Che...</b>	<b>13596</b>	<b>02/20/2024</b>	<b>YOUNG, PAULA</b>		<b>L0201.0 · CASH DISBUR...</b>	
Bill	VOUCHER	02/20/2024		T - PROGRAM REFUND PHILADELPHIA FLOWER SHO...	L.4290T · TRIPS	-170.00
TOTAL						-170.00

**THE SMITHTOWN LIBRARY - M FUND**  
**FEBRUARY 20 2024**  
 February 20, 2024

Type	Num	Date	Name	Memo	Account	Paid Amount
Bill Pmt -...	1137	02/20/2024	AMERICAN EXPRESS		M.0201 · CASH DISBURSEMEN...	
Bill	STATEMEN...	02/20/2024		MUSEUM MEMBERSHIP, PASSES PO#M1...	M.4300 · MISC DONATION	-2,570.00
TOTAL						-2,570.00

FT PR#2 Dated 1/19/24

**PAYROLL SUMMARY**

Client ID: 21SSL - Smithtown Special Library District  
 Pay Group: FT  
 Check Date: 1/19/2024  
 Run Date: 1/17/2024 Run Number: 150

Smithtown Special Library District

Period Begin Date: 12/30/2023  
 Period End Date: 1/12/2024  
 Pay Period: 2  
 Payroll Type: Regular Payroll

\*\*\* PAYROLL FUNDING \*\*\*

Debit Type	Bank Name	Transit Routing #	Bank Account #	Counts	Amount	ACH Debit
Checks	M & T BANK	*****0046	*****9349		\$0.00	\$0.00
Direct Deposits	M & T BANK	*****0046	*****9349	71	\$0.00	\$164,193.49
<b>Totals:</b>				<b>71</b>	<b>\$0.00</b>	<b>\$164,193.49</b>
Tax Liabilities	M & T BANK	*****0046	*****9349		\$0.00	\$94,584.22
Third Party Checks	M & T BANK	*****0046	*****9349		\$0.00	\$0.00
Third Party Electronic Payment	M & T BANK	*****0046	*****9349		\$0.00	\$0.00
Payroll Billing	M & T BANK	*****0046	*****9349		\$0.00	\$407.45
<b>Totals:</b>					<b>\$0.00</b>	<b>\$94,991.67</b>
<b>Total ACH Debit:</b>						<b>\$259,185.16</b>
<b>Total Payroll Funding (all items):</b>						<b>\$259,185.16</b>

Impound Date: 1/18/2024

\*\*\* PAYROLL TOTALS \*\*\*

Payroll Totals	Totals By Check Type	Counts By Check Type	Employee Counts
Net Pay Checks \$0.00	Total Live Checks \$0.00	Total Live Checks 0	Active Employees Paid 67
Direct Deposits \$164,193.49	Additional Checks \$25,609.61	Additional Checks 0	Inactive Employees Paid 0
<b>**** Total Net Payroll \$164,193.49</b>	Manual Checks \$0.00	Manual Checks 0	Terminated Employees Paid 0
	Void Checks/Direct Deposits \$0.00	Void Checks 0	Total Employees Paid 67
Total Taxes \$94,584.22	Third Party Sick Checks \$0.00	Third Party Sick Checks 0	Active Employee Count 67
<b>**** Total Payroll \$258,777.71</b>	Adjustments \$0.00	Adjustments 0	Inactive Employee Count 1
	Direct Deposits (71) \$164,193.49	Vouchers (Direct Deposit) 68	Terminated Employee Count 14
Payroll Adjustments \$0.00	Total Third Party Pays \$0.00	Total Third Party Payments 0	Total Employee Count 82
<b>**** Adjusted Total \$258,777.71</b>	Total Third Party Void Checks \$0.00	Total Third Party Voids 0	Employees Paid this Month 67
		Zero Net Checks 0	Active Employees this Month 67
			Employees with W2 Data 67
			Active Employees Not Paid 0

259,185.16 +  
 66,530.37 +  
 325,715.53 \*

OAK, RK  
 10 Jan 24



**PAYROLL SUMMARY**

**Client ID:** 21SSL - Smithtown Special Library District  
**Pay Group:** FT  
**Check Date:** 1/19/2024  
**Run Date:** 1/17/2024      Run Number: 150

Smithtown Special Library District

**Period Begin Date:** 12/30/2023  
**Period End Date:** 1/12/2024  
**Pay Period:** 2  
**Payroll Type:** Regular Payroll

**\*\*\* EARNINGS & DEDUCTIONS \*\*\***

	----- CURRENT -----	----- MTD -----	----- QTD -----	----- YTD -----
CSEA Dues	1,883.09	3,723.54	3,723.54	3,723.54
Pearl Carroll	47.25	87.69	87.69	87.69
Met Life	220.00	440.00	440.00	440.00
<b>Total Deductions</b>	<b>26,531.43</b>	<b>53,222.90</b>	<b>53,222.90</b>	<b>53,222.90</b>

^Hrs/Units = Units (Units not included in Totals)

*OK. RH  
18 Jan 24*

	Current		Month To Date		Quarter To Date		Year To Date	
	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
<b>Position Category(1 - Clerical Full Time) Totals</b>								
<b>Pays:</b>								
Sunday	13.00	652.89	13.00	652.89	13.00	652.89	13.00	652.89
Holiday	168.00	6,026.11	336.00	11,957.60	336.00	11,957.60	336.00	11,957.60
Regular	1,353.15	47,494.28	2,496.21	87,038.67	2,496.21	87,038.67	2,496.21	87,038.67
Sick	115.50	4,838.41	194.50	8,071.10	194.50	8,071.10	194.50	8,071.10
Vacation	14.00	440.88	162.98	5,415.04	162.98	5,415.04	162.98	5,415.04
Personal	5.65	205.24	78.47	3,076.22	78.47	3,076.22	78.47	3,076.22
Comp Time	15.67	629.47	82.87	3,349.43	82.87	3,349.43	82.87	3,349.43
NYS CP	30.75	958.15	30.75	958.15	30.75	958.15	30.75	958.15
Travel	0.78	25.53	1.72	66.85	1.72	66.85	1.72	66.85
Meetings	3.50	101.22	3.50	101.22	3.50	101.22	3.50	101.22
Emergency Close	8.00	213.79	8.00	213.79	8.00	213.79	8.00	213.79
<b>Total Gross Pay:</b>	<b>1,728.00</b>	<b>61,585.97</b>	<b>3,408.00</b>	<b>120,900.96</b>	<b>3,408.00</b>	<b>120,900.96</b>	<b>3,408.00</b>	<b>120,900.96</b>
<b>Employee Taxes:</b>								
SOC SEC EE		3,504.03		6,867.22		6,867.22		6,867.22
MED EE		819.46		1,606.02		1,606.02		1,606.02
FEDERAL WH		5,337.48		10,450.37		10,450.37		10,450.37
NEW YORK WH		2,480.26		4,859.89		4,859.89		4,859.89
<b>Total Employee Taxes:</b>		<b>12,141.23</b>		<b>23,783.50</b>		<b>23,783.50</b>		<b>23,783.50</b>
<b>Deductions:</b>								
Medical Pre-tax		5,049.57		10,099.14		10,099.14		10,099.14
Aflac		20.25		40.50		40.50		40.50
NYS Retirement		1,185.12		2,318.27		2,318.27		2,318.27
Retirement Loan		107.00		214.00		214.00		214.00
AXA Equitable		400.00		800.00		800.00		800.00
CSEA Benefit Fd		138.00		276.00		276.00		276.00
NYS Def Comp		2,554.53		5,022.34		5,022.34		5,022.34
CSEA Ins		59.90		119.80		119.80		119.80
Disability		71.25		142.50		142.50		142.50
CSEA Dues		592.23		1,165.84		1,165.84		1,165.84
Pearl Carroll		31.60		56.39		56.39		56.39
Met Life		120.00		240.00		240.00		240.00
<b>Total Deductions:</b>		<b>10,329.45</b>		<b>20,494.78</b>		<b>20,494.78</b>		<b>20,494.78</b>
<b>Netpay:</b>		<b>39,115.29</b>		<b>76,622.68</b>		<b>76,622.68</b>		<b>76,622.68</b>
<b>Employer Taxes:</b>								
SOC SEC ER		3,504.03		6,867.22		6,867.22		6,867.22
MED ER		819.46		1,606.02		1,606.02		1,606.02
<b>Total Employer Taxes:</b>		<b>4,323.49</b>		<b>8,473.24</b>		<b>8,473.24</b>		<b>8,473.24</b>

O.K. AL  
 18 Jan 24

Client ID: 21SSL - Smithtown Special Library District

Pay Group: FT

Check Date: 1/19/2024

Run Date: 1/17/2024 Run Number: 150

**PAYROLL SUMMARY**

Smithtown Special Library District

Period Begin Date: 12/30/2023

Period End Date: 1/12/2024

Pay Period: 2

Payroll Type: Regular Payroll

**\*\*\* PAYROLL TAXES \*\*\***

	----- CURRENT -----		----- MTD -----		----- QTD -----		----- YTD -----	
	Wages	Taxes	Wages	Taxes	Wages	Taxes	Wages	Taxes
<b>Federal Deposits</b>								
FEDERAL WH	242,562.37	40,921.68	430,149.83	63,630.34	430,149.83	63,630.34	430,149.83	63,630.34
MED EE (1.450000%)	252,591.52	3,662.60	450,041.73	6,525.60	450,041.73	6,525.60	450,041.73	6,525.60
MED ER (1.450000%)	252,591.52	3,662.60	450,041.73	6,525.60	450,041.73	6,525.60	450,041.73	6,525.60
SOC SEC EE (6.200000%)	252,591.52	15,660.73	450,041.73	27,902.62	450,041.73	27,902.62	450,041.73	27,902.62
SOC SEC ER (6.200000%)	252,591.52	15,660.73	450,041.73	27,902.62	450,041.73	27,902.62	450,041.73	27,902.62
<b>Total Federal Deposits</b>		<b>79,568.34</b>		<b>132,486.78</b>		<b>132,486.78</b>		<b>132,486.78</b>
<b>State/Local Employee Tax</b>								
NEW YORK WH	245,315.29	15,015.88	435,575.99	24,399.17	435,575.99	24,399.17	435,575.99	24,399.17
<b>Total State/Local Employee Tax</b>		<b>15,015.88</b>		<b>24,399.17</b>		<b>24,399.17</b>		<b>24,399.17</b>
<b>Total Taxes</b>		<b>94,584.22</b>		<b>156,885.95</b>		<b>156,885.95</b>		<b>156,885.95</b>

**PAYROLL SUMMARY**

**Client ID:** 21SSL - Smithtown Special Library District  
**Pay Group:** FT  
**Check Date:** 1/19/2024  
**Run Date:** 1/17/2024      Run Number: 150

Smithtown Special Library District

**Period Begin Date:** 12/30/2023  
**Period End Date:** 1/12/2024  
**Pay Period:** 2  
**Payroll Type:** Regular Payroll

\*\*\* EMPLOYER TAX EXPENSE \*\*\*

Employer Tax	----- CURRENT -----		----- MTD -----		----- QTD -----		----- YTD -----	
	Wages	Taxes	Wages	Taxes	Wages	Taxes	Wages	Taxes
MED ER (1.450000%)	252,591.52	3,662.60	450,041.73	6,525.60	450,041.73	6,525.60	450,041.73	6,525.60
SOC SEC ER (6.200000%)	252,591.52	15,660.73	450,041.73	27,902.62	450,041.73	27,902.62	450,041.73	27,902.62
<b>Total Employer Tax</b>		<b>19,323.33</b>		<b>34,428.22</b>		<b>34,428.22</b>		<b>34,428.22</b>

Tax Agency Id's		
State	Tax Agency	Tax Id
Federal	Internal Revenue Service	11-6042380
New York	NY-NYC-Yonk - EE W/H	116042380



Client ID: 21SSL - Smithtown Special Library District  
 Pay Group: FT  
 Check Date: 1/19/2024  
 Run Date: 1/17/2024 Run Number: 150

**PAYROLL SUMMARY**  
 Smithtown Special Library District

Period Begin Date: 12/30/2023  
 Period End Date: 1/12/2024  
 Pay Period: 2  
 Payroll Type: Regular Payroll

**\*\*\* EARNINGS & DEDUCTIONS \*\*\***

Earnings	CURRENT		MTD		QTD		YTD	
	Hrs/Units	Dollars	Hrs/Units	Dollars	Hrs/Units	Dollars	Hrs/Units	Dollars
Sunday	42.50	2,794.32	42.50	2,794.32	42.50	2,794.32	42.50	2,794.32
Holiday	455.00	20,891.44	910.00	41,610.56	910.00	41,610.56	910.00	41,610.56
Regular	3,615.00	163,864.88	6,664.67	302,837.65	6,664.67	302,837.65	6,664.67	302,837.65
Sick	205.96	9,697.73	379.94	18,025.80	379.94	18,025.80	379.94	18,025.80
Vacation	109.50	5,093.70	596.63	26,660.77	596.63	26,660.77	596.63	26,660.77
Personal	18.18	849.81	218.49	10,026.57	218.49	10,026.57	218.49	10,026.57
Comp Time	118.08	6,907.62	300.05	15,494.60	300.05	15,494.60	300.05	15,494.60
Call Back	3.00	127.30	6.00	254.60	6.00	254.60	6.00	254.60
NYS CP	30.75	958.15	100.75	4,515.01	100.75	4,515.01	100.75	4,515.01
Travel	1.03	40.03	1.97	81.35	1.97	81.35	1.97	81.35
Meetings	8.75	339.98	8.75	339.98	8.75	339.98	8.75	339.98
Medical Screen	4.00	217.98	5.00	275.37	5.00	275.37	5.00	275.37
Overtime Reg	1.00	42.43	1.00	42.43	1.00	42.43	1.00	42.43
Vacation NR	346.87	18,903.10	346.87	18,903.10	346.87	18,903.10	346.87	18,903.10
Sick NR	626.66	34,150.59	626.66	34,150.59	626.66	34,150.59	626.66	34,150.59
Emergency Close	25.75	1,106.75	25.75	1,106.75	25.75	1,106.75	25.75	1,106.75
<b>Total Earnings</b>	<b>5,612.03</b>	<b>265,985.81</b>	<b>10,235.03</b>	<b>477,119.45</b>	<b>10,235.03</b>	<b>477,119.45</b>	<b>10,235.03</b>	<b>477,119.45</b>
<b>Memo Calculations</b>	Hrs/Units	Dollars	Hrs/Units	Dollars	Hrs/Units	Dollars	Hrs/Units	Dollars
MemoSundayHours	42.50	0.00	89.75	0.00	89.75	0.00	89.75	0.00
Salary Hours	3,525.76	0.00	6,516.13	0.00	6,516.13	0.00	6,516.13	0.00
<b>Total Memo Calculations</b>	<b>3,568.26</b>	<b>0.00</b>	<b>6,605.88</b>	<b>0.00</b>	<b>6,605.88</b>	<b>0.00</b>	<b>6,605.88</b>	<b>0.00</b>
<b>Deductions</b>		Dollars		Dollars		Dollars		Dollars
Medical Pre-tax		13,374.04		27,037.22		27,037.22		27,037.22
Aflac		20.25		40.50		40.50		40.50
NYS Retirement		2,752.92		5,426.16		5,426.16		5,426.16
Retirement Loan		526.00		1,134.00		1,134.00		1,134.00
AXA Equitable		2,348.00		4,696.00		4,696.00		4,696.00
CSEA Benefit Fd		378.00		756.00		756.00		756.00
NYS Def Comp		4,708.23		9,329.74		9,329.74		9,329.74
CSEA Ins		59.90		119.80		119.80		119.80
Disability		213.75		432.25		432.25		432.25

^Hrs/Units = Units (Units not included in Totals)

<b>Client ID:</b> 21SSL - Smithtown Special Library District	<b>LABOR ALLOCATION SUMMARY</b>	<b>Period Begin Date:</b> 12/30/2023
<b>Pay Group:</b> FT	Smithtown Special Library District	<b>Period End Date:</b> 1/12/2024
<b>Check Date:</b> 1/19/2024		<b>Pay Period:</b> 2
<b>Run Date:</b> 1/17/2024      Run Number: 150	Group By: Position Category	<b>Payroll Type:</b> Regular Payroll

	Current		Month To Date		Quarter To Date		Year To Date	
	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
<b>Position Category(3 - Librarian Full Time) Totals</b>								
<b>Pays:</b>								
Sunday	25.00	1,855.00	25.00	1,855.00	25.00	1,855.00	25.00	1,855.00
Holiday	273.00	14,330.48	546.00	28,583.26	546.00	28,583.26	546.00	28,583.26
Regular	2,149.68	112,154.19	3,962.41	208,114.91	3,962.41	208,114.91	3,962.41	208,114.91
Sick	90.46	4,859.32	185.44	9,954.70	185.44	9,954.70	185.44	9,954.70
Vacation	88.50	4,350.55	418.60	20,595.85	418.60	20,595.85	418.60	20,595.85
Personal	12.53	644.57	116.95	5,985.22	116.95	5,985.22	116.95	5,985.22
Comp Time	95.58	5,983.22	209.35	11,817.01	209.35	11,817.01	209.35	11,817.01
NYS CP			70.00	3,556.86	70.00	3,556.86	70.00	3,556.86
Travel	0.25	14.50	0.25	14.50	0.25	14.50	0.25	14.50
Meetings	5.25	238.76	5.25	238.76	5.25	238.76	5.25	238.76
Medical Screen	4.00	217.98	5.00	275.37	5.00	275.37	5.00	275.37
Vacation NR	346.87	18,903.10	346.87	18,903.10	346.87	18,903.10	346.87	18,903.10
Sick NR	626.66	34,150.59	626.66	34,150.59	626.66	34,150.59	626.66	34,150.59
Emergency Close	17.75	892.96	17.75	892.96	17.75	892.96	17.75	892.96
<b>Total Gross Pay:</b>	<b>3,735.53</b>	<b>198,595.22</b>	<b>6,535.53</b>	<b>344,938.09</b>	<b>6,535.53</b>	<b>344,938.09</b>	<b>6,535.53</b>	<b>344,938.09</b>
<b>Employee Taxes:</b>								
SOC SEC EE		11,817.68		20,377.76		20,377.76		20,377.76
MED EE		2,763.85		4,765.78		4,765.78		4,765.78
FEDERAL WH		34,947.95		51,979.81		51,979.81		51,979.81
NEW YORK WH		12,275.01		19,036.15		19,036.15		19,036.15
<b>Total Employee Taxes:</b>		<b>61,804.49</b>		<b>96,159.50</b>		<b>96,159.50</b>		<b>96,159.50</b>
<b>Deductions:</b>								
Medical Pre-tax		7,987.76		16,264.66		16,264.66		16,264.66
NYS Retirement		1,567.80		3,107.89		3,107.89		3,107.89
Retirement Loan		419.00		920.00		920.00		920.00
AXA Equitable		1,948.00		3,896.00		3,896.00		3,896.00
CSEA Benefit Fd		228.00		456.00		456.00		456.00
NYS Def Comp		2,153.70		4,307.40		4,307.40		4,307.40
Disability		137.75		280.25		280.25		280.25
CSEA Dues		1,222.92		2,424.42		2,424.42		2,424.42
Pearl Carroll		15.65		31.30		31.30		31.30
Met Life		100.00		200.00		200.00		200.00
<b>Total Deductions:</b>		<b>15,780.58</b>		<b>31,887.92</b>		<b>31,887.92</b>		<b>31,887.92</b>
<b>Netpay:</b>		<b>121,010.15</b>		<b>216,890.67</b>		<b>216,890.67</b>		<b>216,890.67</b>
<b>Employer Taxes:</b>								
SOC SEC ER		11,817.68		20,377.76		20,377.76		20,377.76
MED ER		2,763.85		4,765.78		4,765.78		4,765.78
<b>Total Employer Taxes:</b>		<b>14,581.53</b>		<b>25,143.54</b>		<b>25,143.54</b>		<b>25,143.54</b>

<b>Client ID:</b> 21SSL - Smithtown Special Library District	<b>LABOR ALLOCATION SUMMARY</b>	<b>Period Begin Date:</b> 12/30/2023
<b>Pay Group:</b> FT	Smithtown Special Library District	<b>Period End Date:</b> 1/12/2024
<b>Check Date:</b> 1/19/2024		<b>Pay Period:</b> 2
<b>Run Date:</b> 1/17/2024	Run Number: 150	<b>Payroll Type:</b> Regular Payroll
Group By: Position Category		

	Current		Month To Date		Quarter To Date		Year To Date	
	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
<b>Position Category(5 - Custodial Full Time) Totals</b>								
<b>Pays:</b>								
Sunday	4.50	286.43	4.50	286.43	4.50	286.43	4.50	286.43
Holiday	14.00	534.85	28.00	1,069.70	28.00	1,069.70	28.00	1,069.70
Regular	112.17	4,216.41	206.05	7,684.07	206.05	7,684.07	206.05	7,684.07
Vacation	7.00	302.27	15.05	649.88	15.05	649.88	15.05	649.88
Personal			23.07	965.13	23.07	965.13	23.07	965.13
Comp Time	6.83	294.93	7.83	328.16	7.83	328.16	7.83	328.16
Call Back	3.00	127.30	6.00	254.60	6.00	254.60	6.00	254.60
Overtime Reg	1.00	42.43	1.00	42.43	1.00	42.43	1.00	42.43
<b>Total Gross Pay:</b>	<b>148.50</b>	<b>5,804.62</b>	<b>291.50</b>	<b>11,280.40</b>	<b>291.50</b>	<b>11,280.40</b>	<b>291.50</b>	<b>11,280.40</b>
<b>Employee Taxes:</b>								
SOC SEC EE		339.02		657.64		657.64		657.64
MED EE		79.29		153.80		153.80		153.80
FEDERAL WH		636.25		1,200.16		1,200.16		1,200.16
NEW YORK WH		260.61		503.13		503.13		503.13
<b>Total Employee Taxes:</b>		<b>1,315.17</b>		<b>2,514.73</b>		<b>2,514.73</b>		<b>2,514.73</b>
<b>Deductions:</b>								
Medical Pre-tax		336.71		673.42		673.42		673.42
CSEA Benefit Fd		12.00		24.00		24.00		24.00
Disability		4.75		9.50		9.50		9.50
CSEA Dues		67.94		133.28		133.28		133.28
<b>Total Deductions:</b>		<b>421.40</b>		<b>840.20</b>		<b>840.20</b>		<b>840.20</b>
<b>Netpay:</b>		<b>4,068.05</b>		<b>7,925.47</b>		<b>7,925.47</b>		<b>7,925.47</b>
<b>Employer Taxes:</b>								
SOC SEC ER		339.02		657.64		657.64		657.64
MED ER		79.29		153.80		153.80		153.80
<b>Total Employer Taxes:</b>		<b>418.31</b>		<b>811.44</b>		<b>811.44</b>		<b>811.44</b>



	Current		Month To Date		Quarter To Date		Year To Date	
	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
<b>Grand Totals</b>								
<b>Pays:</b>								
Sunday	42.50	2,794.32	42.50	2,794.32	42.50	2,794.32	42.50	2,794.32
Holiday	455.00	20,891.44	910.00	41,610.56	910.00	41,610.56	910.00	41,610.56
Regular	3,615.00	163,864.88	6,664.67	302,837.65	6,664.67	302,837.65	6,664.67	302,837.65
Sick	205.96	9,697.73	379.94	18,025.80	379.94	18,025.80	379.94	18,025.80
Vacation	109.50	5,093.70	596.63	26,660.77	596.63	26,660.77	596.63	26,660.77
Personal	18.18	849.81	218.49	10,026.57	218.49	10,026.57	218.49	10,026.57
Comp Time	118.08	6,907.62	300.05	15,494.60	300.05	15,494.60	300.05	15,494.60
Call Back	3.00	127.30	6.00	254.60	6.00	254.60	6.00	254.60
NYS CP	30.75	958.15	100.75	4,515.01	100.75	4,515.01	100.75	4,515.01
Travel	1.03	40.03	1.97	81.35	1.97	81.35	1.97	81.35
Meetings	8.75	339.98	8.75	339.98	8.75	339.98	8.75	339.98
Medical Screen	4.00	217.98	5.00	275.37	5.00	275.37	5.00	275.37
Overtime Reg	1.00	42.43	1.00	42.43	1.00	42.43	1.00	42.43
Vacation NR	346.87	18,903.10	346.87	18,903.10	346.87	18,903.10	346.87	18,903.10
Sick NR	626.66	34,150.59	626.66	34,150.59	626.66	34,150.59	626.66	34,150.59
Emergency Close	25.75	1,106.75	25.75	1,106.75	25.75	1,106.75	25.75	1,106.75
<b>Total Gross Pay:</b>	<b>5,612.03</b>	<b>265,985.81</b>	<b>10,235.03</b>	<b>477,119.45</b>	<b>10,235.03</b>	<b>477,119.45</b>	<b>10,235.03</b>	<b>477,119.45</b>
<b>Employee Taxes:</b>								
SOC SEC EE		15,660.73		27,902.62		27,902.62		27,902.62
MED EE		3,662.60		6,525.60		6,525.60		6,525.60
FEDERAL WH		40,921.68		63,630.34		63,630.34		63,630.34
NEW YORK WH		15,015.88		24,399.17		24,399.17		24,399.17
<b>Total Employee Taxes:</b>		<b>75,260.89</b>		<b>122,457.73</b>		<b>122,457.73</b>		<b>122,457.73</b>
<b>Deductions:</b>								
Medical Pre-tax		13,374.04		27,037.22		27,037.22		27,037.22
Aflac		20.25		40.50		40.50		40.50
NYS Retirement		2,752.92		5,426.16		5,426.16		5,426.16
Retirement Loan		526.00		1,134.00		1,134.00		1,134.00
AXA Equitable		2,348.00		4,696.00		4,696.00		4,696.00
CSEA Benefit Fd		378.00		756.00		756.00		756.00
NYS Def Comp		4,708.23		9,329.74		9,329.74		9,329.74
CSEA Ins		59.90		119.80		119.80		119.80
Disability		213.75		432.25		432.25		432.25
CSEA Dues		1,883.09		3,723.54		3,723.54		3,723.54
Pearl Carroll		47.25		87.69		87.69		87.69
Met Life		220.00		440.00		440.00		440.00
<b>Total Deductions:</b>		<b>26,531.43</b>		<b>53,222.90</b>		<b>53,222.90</b>		<b>53,222.90</b>
<b>Netpay:</b>		<b>164,193.49</b>		<b>301,438.82</b>		<b>301,438.82</b>		<b>301,438.82</b>
<b>Employer Taxes:</b>								
SOC SEC ER		15,660.73		27,902.62		27,902.62		27,902.62
MED ER		3,662.60		6,525.60		6,525.60		6,525.60
<b>Total Employer Taxes:</b>		<b>19,323.33</b>		<b>34,428.22</b>		<b>34,428.22</b>		<b>34,428.22</b>



PT PR#2 Dated 1/19/24

<b>Client ID:</b> 21SSL - Smithtown Special Library District	<b>PAYROLL SUMMARY</b>	<b>Period Begin Date:</b> 12/30/2023
<b>Pay Group:</b> PT	Smithtown Special Library District	<b>Period End Date:</b> 1/12/2024
<b>Check Date:</b> 1/19/2024		<b>Pay Period:</b> 2
<b>Run Date:</b> 1/17/2024      Run Number: 149		<b>Payroll Type:</b> Regular Payroll

\*\*\* PAYROLL FUNDING \*\*\*

Debit Type	Bank Name	Transit Routing #	Bank Account #	Counts	Amount	ACH Debit
Checks	M & T BANK	*****0046	*****9349		\$0.00	\$0.00
Direct Deposits	M & T BANK	*****0046	*****9349	79	\$0.00	\$50,615.38
<b>Totals:</b>				<b>79</b>	<b>\$0.00</b>	<b>\$50,615.38</b>
Tax Liabilities	M & T BANK	*****0046	*****9349		\$0.00	\$15,044.99
Third Party Checks	M & T BANK	*****0046	*****9349		\$0.00	\$0.00
Third Party Electronic Payment	M & T BANK	*****0046	*****9349		\$0.00	\$0.00
Payroll Billing	M & T BANK	*****0046	*****9349		\$0.00	\$870.00
<b>Totals:</b>					<b>\$0.00</b>	<b>\$15,914.99</b>
<b>Total ACH Debit:</b>						<b>\$66,530.37</b>
					<b>Impound Date: 1/18/2024</b>	
<b>Total Payroll Funding (all items):</b>						<b>\$66,530.37</b>

\*\*\* PAYROLL TOTALS \*\*\*

Payroll Totals	Totals By Check Type	Counts By Check Type	Employee Counts
Net Pay Checks                    \$0.00	Total Live Checks                \$0.00	Total Live Checks                0	Active Employees Paid            79
Direct Deposits                    \$50,615.38	Additional Checks                \$0.00	Additional Checks                0	Inactive Employees Paid           0
<b>**** Total Net Payroll            \$50,615.38</b>	Manual Checks                    \$0.00	Manual Checks                    0	Terminated Employees Paid       0
	Void Checks/Direct Deposits    \$0.00	Void Checks                        0	Total Employees Paid             79
Total Taxes                        \$15,044.99	Third Party Sick Checks        \$0.00	Third Party Sick Checks        0	Active Employee Count            83
<b>**** Total Payroll                \$65,660.37</b>	Adjustments                       \$0.00	Adjustments                        0	Inactive Employee Count           0
	Direct Deposits (79)             \$50,615.38	Vouchers (Direct Deposit)       79	Terminated Employee Count       46
Payroll Adjustments               \$0.00	Total Third Party Pays           \$0.00	Total Third Party Payments     0	Total Employee Count            129
<b>**** Adjusted Total                \$65,660.37</b>	Total Third Party Void Checks   \$0.00	Total Third Party Voids        0	Employees Paid this Month        79
		Zero Net Checks                  0	Active Employees this Month       83
			Employees with W2 Data            79
			Active Employees Not Paid         4

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Client ID: 21SSL - Smithtown Special Library District  
 Pay Group: PT  
 Check Date: 1/19/2024  
 Run Date: 1/17/2024 Run Number: 149

**PAYROLL SUMMARY**  
 Smithtown Special Library District

Period Begin Date: 12/30/2023  
 Period End Date: 1/12/2024  
 Pay Period: 2  
 Payroll Type: Regular Payroll

\*\*\* EARNINGS & DEDUCTIONS \*\*\*

Earnings	----- CURRENT -----		----- MTD -----		----- QTD -----		----- YTD -----	
	Hrs/Units	Dollars	Hrs/Units	Dollars	Hrs/Units	Dollars	Hrs/Units	Dollars
Sunday	16.50	665.72	16.50	665.72	16.50	665.72	16.50	665.72
Holiday	231.50	5,721.84	433.50	10,888.61	433.50	10,888.61	433.50	10,888.61
Regular	2,094.53	51,571.73	3,980.01	98,271.48	3,980.01	98,271.48	3,980.01	98,271.48
Sick	22.75	564.91	59.58	1,331.21	59.58	1,331.21	59.58	1,331.21
Vacation	43.10	1,187.77	150.76	4,243.58	150.76	4,243.58	150.76	4,243.58
Personal	13.63	365.87	99.64	2,778.53	99.64	2,778.53	99.64	2,778.53
Comp Time	4.33	77.57	22.83	400.48	22.83	400.48	22.83	400.48
NYS CP	29.50	1,126.63	48.50	1,527.91	48.50	1,527.91	48.50	1,527.91
Sunday Reg	8.00	132.00	8.00	132.00	8.00	132.00	8.00	132.00
Medical Screen	0.00	0.00	4.00	61.00	4.00	61.00	4.00	61.00
Covid Vaccine	7.00	202.44	7.00	202.44	7.00	202.44	7.00	202.44
Blood Donation	0.00	0.00	3.00	64.62	3.00	64.62	3.00	64.62
Emergency Close	38.00	944.79	38.00	944.79	38.00	944.79	38.00	944.79
<b>Total Earnings</b>	<b>2,508.84</b>	<b>62,561.27</b>	<b>4,871.32</b>	<b>121,512.37</b>	<b>4,871.32</b>	<b>121,512.37</b>	<b>4,871.32</b>	<b>121,512.37</b>
<b>Memo Calculations</b>	Hrs/Units	Dollars	Hrs/Units	Dollars	Hrs/Units	Dollars	Hrs/Units	Dollars
MemoSundayHours	20.50	0.00	32.50	0.00	32.50	0.00	32.50	0.00
<b>Total Memo Calculations</b>	<b>20.50</b>	<b>0.00</b>	<b>32.50</b>	<b>0.00</b>	<b>32.50</b>	<b>0.00</b>	<b>32.50</b>	<b>0.00</b>
<b>Deductions</b>		Dollars		Dollars		Dollars		Dollars
NYS Retirement		782.42		1,508.58		1,508.58		1,508.58
Disability		90.25		180.50		180.50		180.50
CSEA Dues		814.12		1,596.58		1,596.58		1,596.58
<b>Total Deductions</b>		<b>1,686.79</b>		<b>3,285.66</b>		<b>3,285.66</b>		<b>3,285.66</b>

^Hrs/Units = Units (Units not included in Totals)

*OK. AR*  
*18 Jan 24*

**PAYROLL SUMMARY**

**Client ID:** 21SSL - Smithtown Special Librarv District  
**Pay Group:** PT  
**Check Date:** 1/19/2024  
**Run Date:** 1/17/2024      Run Number: 149

Smithtown Special Library District

**Period Begin Date:** 12/30/2023  
**Period End Date:** 1/12/2024  
**Pay Period:** 2  
**Payroll Type:** Regular Payroll

\*\*\* EMPLOYER TAX EXPENSE \*\*\*

Employer Tax	----- CURRENT -----		----- MTD -----		----- QTD -----		----- YTD -----	
	Wages	Taxes	Wages	Taxes	Wages	Taxes	Wages	Taxes
MED ER (1.450000%)	62,561.27	907.11	121,512.37	1,761.92	121,512.37	1,761.92	121,512.37	1,761.92
SOC SEC ER (6.200000%)	62,561.27	3,878.78	121,512.37	7,533.78	121,512.37	7,533.78	121,512.37	7,533.78
<b>Total Employer Tax</b>		<b>4,785.89</b>		<b>9,295.70</b>		<b>9,295.70</b>		<b>9,295.70</b>

Tax Agency Id's		
State	Tax Agency	Tax Id
Federal	Internal Revenue Service	11-6042380
New York	NY-NYC-Yonk - EE W/H	116042380

OK RZ  
 7 Jan 24



**PAYROLL SUMMARY**

**Client ID:** 21SSL - Smithtown Special Librarv District  
**Pay Group:** PT  
**Check Date:** 1/19/2024  
**Run Date:** 1/17/2024      Run Number: 149

Smithtown Special Library District

**Period Begin Date:** 12/30/2023  
**Period End Date:** 1/12/2024  
**Pay Period:** 2  
**Payroll Type:** Regular Payroll

\*\*\* PAYROLL TAXES \*\*\*

	----- CURRENT -----		----- MTD -----		----- QTD -----		----- YTD -----	
	Wages	Taxes	Wages	Taxes	Wages	Taxes	Wages	Taxes
<b>Federal Deposits</b>								
FEDERAL WH	61,778.85	3,569.54	120,003.79	6,996.25	120,003.79	6,996.25	120,003.79	6,996.25
MED EE (1.450000%)	62,561.27	907.11	121,512.37	1,761.92	121,512.37	1,761.92	121,512.37	1,761.92
MED ER (1.450000%)	62,561.27	907.11	121,512.37	1,761.92	121,512.37	1,761.92	121,512.37	1,761.92
SOC SEC EE (6.200000%)	62,561.27	3,878.78	121,512.37	7,533.78	121,512.37	7,533.78	121,512.37	7,533.78
SOC SEC ER (6.200000%)	62,561.27	3,878.78	121,512.37	7,533.78	121,512.37	7,533.78	121,512.37	7,533.78
<b>Total Federal Deposits</b>		<b>13,141.32</b>		<b>25,587.65</b>		<b>25,587.65</b>		<b>25,587.65</b>
<b>State/Local Employee Tax</b>								
NEW YORK WH	62,561.27	1,903.67	121,512.37	3,719.58	121,512.37	3,719.58	121,512.37	3,719.58
<b>Total State/Local Employee Tax</b>		<b>1,903.67</b>		<b>3,719.58</b>		<b>3,719.58</b>		<b>3,719.58</b>
<b>Total Taxes</b>		<b>15,044.99</b>		<b>29,307.23</b>		<b>29,307.23</b>		<b>29,307.23</b>

O.K. RH  
 7 Jan 24

	Current		Month To Date		Quarter To Date		Year To Date	
	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
<b>Position Category(2 - Clerical Part Time) Totals</b>								
<b>Pays:</b>								
Sunday	12.00	517.43	12.00	517.43	12.00	517.43	12.00	517.43
Holiday	101.00	2,471.77	203.50	4,940.22	203.50	4,940.22	203.50	4,940.22
Regular	878.98	22,473.28	1,657.11	42,197.09	1,657.11	42,197.09	1,657.11	42,197.09
Sick	22.75	564.91	53.58	1,234.92	53.58	1,234.92	53.58	1,234.92
Vacation	34.09	882.37	124.33	3,331.47	124.33	3,331.47	124.33	3,331.47
Personal	7.18	194.53	64.33	1,674.21	64.33	1,674.21	64.33	1,674.21
Comp Time	1.50	31.17	7.00	153.83	7.00	153.83	7.00	153.83
NYS CP	10.50	303.66	10.50	303.66	10.50	303.66	10.50	303.66
Covid Vaccine	7.00	202.44	7.00	202.44	7.00	202.44	7.00	202.44
Emergency Close	14.00	319.30	14.00	319.30	14.00	319.30	14.00	319.30
<b>Total Gross Pay:</b>	<b>1,089.00</b>	<b>27,960.86</b>	<b>2,153.35</b>	<b>54,874.57</b>	<b>2,153.35</b>	<b>54,874.57</b>	<b>2,153.35</b>	<b>54,874.57</b>
<b>Employee Taxes:</b>								
SOC SEC EE		1,733.52		3,402.20		3,402.20		3,402.20
MED EE		405.38		795.66		795.66		795.66
FEDERAL WH		1,572.03		3,079.23		3,079.23		3,079.23
NEW YORK WH		874.28		1,695.28		1,695.28		1,695.28
<b>Total Employee Taxes:</b>		<b>4,585.21</b>		<b>8,972.37</b>		<b>8,972.37</b>		<b>8,972.37</b>
<b>Deductions:</b>								
NYS Retirement		444.83		862.05		862.05		862.05
Disability		47.50		95.00		95.00		95.00
CSEA Dues		540.71		1,060.83		1,060.83		1,060.83
<b>Total Deductions:</b>		<b>1,033.04</b>		<b>2,017.88</b>		<b>2,017.88</b>		<b>2,017.88</b>
<b>Netpay:</b>		<b>22,342.61</b>		<b>43,884.32</b>		<b>43,884.32</b>		<b>43,884.32</b>
<b>Employer Taxes:</b>								
SOC SEC ER		1,733.52		3,402.20		3,402.20		3,402.20
MED ER		405.38		795.66		795.66		795.66
<b>Total Employer Taxes:</b>		<b>2,138.90</b>		<b>4,197.86</b>		<b>4,197.86</b>		<b>4,197.86</b>

O.K. RQ  
18 Jan 24

	Current		Month To Date		Quarter To Date		Year To Date	
	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
<b>Position Category(4 - Librarian Part Time) Totals</b>								
<b>Pays:</b>								
Holiday	26.50	1,229.30	53.00	2,458.60	53.00	2,458.60	53.00	2,458.60
Regular	251.22	10,569.31	503.72	21,277.29	503.72	21,277.29	503.72	21,277.29
Vacation	5.62	192.77	18.04	687.43	18.04	687.43	18.04	687.43
Personal	0.67	22.98	16.25	630.51	16.25	630.51	16.25	630.51
NYS CP	19.00	822.97	19.00	822.97	19.00	822.97	19.00	822.97
Emergency Close	4.00	202.48	4.00	202.48	4.00	202.48	4.00	202.48
<b>Total Gross Pay:</b>	<b>307.01</b>	<b>13,039.81</b>	<b>614.01</b>	<b>26,079.28</b>	<b>614.01</b>	<b>26,079.28</b>	<b>614.01</b>	<b>26,079.28</b>
<b>Employee Taxes:</b>								
SOC SEC EE		808.47		1,616.92		1,616.92		1,616.92
MED EE		189.06		378.14		378.14		378.14
FEDERAL WH		920.93		1,841.82		1,841.82		1,841.82
NEW YORK WH		520.41		1,040.80		1,040.80		1,040.80
<b>Total Employee Taxes:</b>		<b>2,438.87</b>		<b>4,877.68</b>		<b>4,877.68</b>		<b>4,877.68</b>
<b>Deductions:</b>								
NYS Retirement		175.97		351.93		351.93		351.93
Disability		23.75		47.50		47.50		47.50
CSEA Dues		194.89		383.86		383.86		383.86
<b>Total Deductions:</b>		<b>394.61</b>		<b>783.29</b>		<b>783.29</b>		<b>783.29</b>
<b>Netpay:</b>		<b>10,206.33</b>		<b>20,418.31</b>		<b>20,418.31</b>		<b>20,418.31</b>
<b>Employer Taxes:</b>								
SOC SEC ER		808.47		1,616.92		1,616.92		1,616.92
MED ER		189.06		378.14		378.14		378.14
<b>Total Employer Taxes:</b>		<b>997.53</b>		<b>1,995.06</b>		<b>1,995.06</b>		<b>1,995.06</b>

OK - RJ  
 → Jan 24



<b>Client ID:</b> 21SSL - Smithtown Special Library District	<b>LABOR ALLOCATION SUMMARY</b>	<b>Period Begin Date:</b> 12/30/2023
<b>Pay Group:</b> PT	Smithtown Special Library District	<b>Period End Date:</b> 1/12/2024
<b>Check Date:</b> 1/19/2024		<b>Pay Period:</b> 2
<b>Run Date:</b> 1/17/2024      Run Number: 149	Group By: Position Category	<b>Payroll Type:</b> Regular Payroll

	Current		Month To Date		Quarter To Date		Year To Date	
	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
<b>Position Category(6 - Custodial Part Time) Totals</b>								
<b>Pays:</b>								
Sunday	4.50	148.29	4.50	148.29	4.50	148.29	4.50	148.29
Holiday	33.00	838.67	66.00	1,677.34	66.00	1,677.34	66.00	1,677.34
Regular	286.83	7,251.32	562.55	14,336.35	562.55	14,336.35	562.55	14,336.35
Vacation	3.39	112.63	8.39	224.68	8.39	224.68	8.39	224.68
Personal	5.78	148.36	19.06	473.81	19.06	473.81	19.06	473.81
NYS CP			19.00	401.28	19.00	401.28	19.00	401.28
Blood Donation			3.00	64.62	3.00	64.62	3.00	64.62
Emergency Close	10.00	262.01	10.00	262.01	10.00	262.01	10.00	262.01
<b>Total Gross Pay:</b>	<b>343.50</b>	<b>8,761.28</b>	<b>692.50</b>	<b>17,588.38</b>	<b>692.50</b>	<b>17,588.38</b>	<b>692.50</b>	<b>17,588.38</b>
<b>Employee Taxes:</b>								
SOC SEC EE		543.20		1,090.48		1,090.48		1,090.48
MED EE		127.04		255.03		255.03		255.03
FEDERAL WH		754.54		1,497.61		1,497.61		1,497.61
NEW YORK WH		372.73		748.96		748.96		748.96
<b>Total Employee Taxes:</b>		<b>1,797.51</b>		<b>3,592.08</b>		<b>3,592.08</b>		<b>3,592.08</b>
<b>Deductions:</b>								
NYS Retirement		37.03		74.06		74.06		74.06
Disability		19.00		38.00		38.00		38.00
CSEA Dues		78.52		151.89		151.89		151.89
<b>Total Deductions:</b>		<b>134.55</b>		<b>263.95</b>		<b>263.95</b>		<b>263.95</b>
<b>Netpay:</b>		<b>6,829.22</b>		<b>13,732.35</b>		<b>13,732.35</b>		<b>13,732.35</b>
<b>Employer Taxes:</b>								
SOC SEC ER		543.20		1,090.48		1,090.48		1,090.48
MED ER		127.04		255.03		255.03		255.03
<b>Total Employer Taxes:</b>		<b>670.24</b>		<b>1,345.51</b>		<b>1,345.51</b>		<b>1,345.51</b>

	Current		Month To Date		Quarter To Date		Year To Date	
	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
<b>Position Category(7 - Messenger / Groundskeeper) Totals</b>								
<b>Pays:</b>								
Holiday	8.00	138.34	16.00	276.68	16.00	276.68	16.00	276.68
Regular	101.98	1,722.93	173.70	2,963.53	173.70	2,963.53	173.70	2,963.53
Sick			6.00	96.29	6.00	96.29	6.00	96.29
<b>Total Gross Pay:</b>	<b>109.98</b>	<b>1,861.27</b>	<b>195.70</b>	<b>3,336.50</b>	<b>195.70</b>	<b>3,336.50</b>	<b>195.70</b>	<b>3,336.50</b>
<b>Employee Taxes:</b>								
SOC SEC EE		115.41		206.87		206.87		206.87
MED EE		27.00		48.39		48.39		48.39
FEDERAL WH		32.24		67.46		67.46		67.46
NEW YORK WH		38.46		73.98		73.98		73.98
<b>Total Employee Taxes:</b>		<b>213.11</b>		<b>396.70</b>		<b>396.70</b>		<b>396.70</b>
<b>Netpay:</b>		<b>1,648.16</b>		<b>2,939.80</b>		<b>2,939.80</b>		<b>2,939.80</b>
<b>Employer Taxes:</b>								
SOC SEC ER		115.41		206.87		206.87		206.87
MED ER		27.00		48.39		48.39		48.39
<b>Total Employer Taxes:</b>		<b>142.41</b>		<b>255.26</b>		<b>255.26</b>		<b>255.26</b>



	Current		Month To Date		Quarter To Date		Year To Date	
	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
<b>Position Category(8 - Pages) Totals</b>								
<b>Pays:</b>								
Holiday	63.00	1,043.76	95.00	1,535.77	95.00	1,535.77	95.00	1,535.77
Regular	575.52	9,554.89	1,082.93	17,497.22	1,082.93	17,497.22	1,082.93	17,497.22
Comp Time	2.83	46.40	15.83	246.65	15.83	246.65	15.83	246.65
Sunday Reg	8.00	132.00	8.00	132.00	8.00	132.00	8.00	132.00
Medical Screen			4.00	61.00	4.00	61.00	4.00	61.00
Emergency Close	10.00	161.00	10.00	161.00	10.00	161.00	10.00	161.00
<b>Total Gross Pay:</b>	<b>659.35</b>	<b>10,938.05</b>	<b>1,215.76</b>	<b>19,633.64</b>	<b>1,215.76</b>	<b>19,633.64</b>	<b>1,215.76</b>	<b>19,633.64</b>
<b>Employee Taxes:</b>								
SOC SEC EE		678.18		1,217.31		1,217.31		1,217.31
MED EE		158.63		284.70		284.70		284.70
FEDERAL WH		289.80		510.13		510.13		510.13
NEW YORK WH		97.79		160.56		160.56		160.56
<b>Total Employee Taxes:</b>		<b>1,224.40</b>		<b>2,172.70</b>		<b>2,172.70</b>		<b>2,172.70</b>
<b>Deductions:</b>								
NYS Retirement		124.59		220.54		220.54		220.54
<b>Total Deductions:</b>		<b>124.59</b>		<b>220.54</b>		<b>220.54</b>		<b>220.54</b>
<b>Netpay:</b>		<b>9,589.06</b>		<b>17,240.40</b>		<b>17,240.40</b>		<b>17,240.40</b>
<b>Employer Taxes:</b>								
SOC SEC ER		678.18		1,217.31		1,217.31		1,217.31
MED ER		158.63		284.70		284.70		284.70
<b>Total Employer Taxes:</b>		<b>836.81</b>		<b>1,502.01</b>		<b>1,502.01</b>		<b>1,502.01</b>

	Current		Month To Date		Quarter To Date		Year To Date	
	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
<b>Grand Totals</b>								
<b>Pays:</b>								
Sunday	16.50	665.72	16.50	665.72	16.50	665.72	16.50	665.72
Holiday	231.50	5,721.84	433.50	10,888.61	433.50	10,888.61	433.50	10,888.61
Regular	2,094.53	51,571.73	3,980.01	98,271.48	3,980.01	98,271.48	3,980.01	98,271.48
Sick	22.75	564.91	59.58	1,331.21	59.58	1,331.21	59.58	1,331.21
Vacation	43.10	1,187.77	150.76	4,243.58	150.76	4,243.58	150.76	4,243.58
Personal	13.63	365.87	99.64	2,778.53	99.64	2,778.53	99.64	2,778.53
Comp Time	4.33	77.57	22.83	400.48	22.83	400.48	22.83	400.48
NYS CP	29.50	1,126.63	48.50	1,527.91	48.50	1,527.91	48.50	1,527.91
Sunday Reg	8.00	132.00	8.00	132.00	8.00	132.00	8.00	132.00
Medical Screen			4.00	61.00	4.00	61.00	4.00	61.00
Covid Vaccine	7.00	202.44	7.00	202.44	7.00	202.44	7.00	202.44
Blood Donation			3.00	64.62	3.00	64.62	3.00	64.62
Emergency Close	38.00	944.79	38.00	944.79	38.00	944.79	38.00	944.79
<b>Total Gross Pay:</b>	<b>2,508.84</b>	<b>62,561.27</b>	<b>4,871.32</b>	<b>121,512.37</b>	<b>4,871.32</b>	<b>121,512.37</b>	<b>4,871.32</b>	<b>121,512.37</b>
<b>Employee Taxes:</b>								
SOC SEC EE		3,878.78		7,533.78		7,533.78		7,533.78
MED EE		907.11		1,761.92		1,761.92		1,761.92
FEDERAL WH		3,569.54		6,996.25		6,996.25		6,996.25
NEW YORK WH		1,903.67		3,719.58		3,719.58		3,719.58
<b>Total Employee Taxes:</b>		<b>10,259.10</b>		<b>20,011.53</b>		<b>20,011.53</b>		<b>20,011.53</b>
<b>Deductions:</b>								
NYS Retirement		782.42		1,508.58		1,508.58		1,508.58
Disability		90.25		180.50		180.50		180.50
CSEA Dues		814.12		1,596.58		1,596.58		1,596.58
<b>Total Deductions:</b>		<b>1,686.79</b>		<b>3,285.66</b>		<b>3,285.66</b>		<b>3,285.66</b>
<b>Netpay:</b>		<b>50,615.38</b>		<b>98,215.18</b>		<b>98,215.18</b>		<b>98,215.18</b>
<b>Employer Taxes:</b>								
SOC SEC ER		3,878.78		7,533.78		7,533.78		7,533.78
MED ER		907.11		1,761.92		1,761.92		1,761.92
<b>Total Employer Taxes:</b>		<b>4,785.89</b>		<b>9,295.70</b>		<b>9,295.70</b>		<b>9,295.70</b>

FT PR#3 Dated 2/2/24

<b>Client ID:</b> 21SSL - Smithtown Special Library District	<b>PAYROLL SUMMARY</b>	<b>Period Begin Date:</b> 1/13/2024
<b>Pay Group:</b> FT	Smithtown Special Library District	<b>Period End Date:</b> 1/26/2024
<b>Check Date:</b> 2/2/2024		<b>Pay Period:</b> 3
<b>Run Date:</b> 1/31/2024      Run Number: 151		<b>Payroll Type:</b> Regular Payroll

\*\*\* PAYROLL FUNDING \*\*\*

Debit Type	Bank Name	Transit Routing #	Bank Account #	Counts	Amount	ACH Debit
Checks	M & T BANK	*****0046	*****9349		\$0.00	\$0.00
Direct Deposits	M & T BANK	*****0046	*****9349	70	\$0.00	\$145,902.95
<b>Totals:</b>				<b>70</b>	<b>\$0.00</b>	<b>\$145,902.95</b>
Tax Liabilities	M & T BANK	*****0046	*****9349		\$0.00	\$58,753.99
Third Party Checks	M & T BANK	*****0046	*****9349		\$0.00	\$0.00
Third Party Electronic Payment	M & T BANK	*****0046	*****9349		\$0.00	\$0.00
Payroll Billing	M & T BANK	*****0046	*****9349		\$0.00	\$372.45
<b>Totals:</b>					<b>\$0.00</b>	<b>\$59,126.44</b>
<b>Total ACH Debit:</b>						<b>\$205,029.39</b>
<b>Total Payroll Funding (all items):</b>						<b>\$205,029.39</b>

**Impound Date: 2/1/2024**

\*\*\* PAYROLL TOTALS \*\*\*

Payroll Totals	Totals By Check Type	Counts By Check Type	Employee Counts
Net Pay Checks \$0.00	Total Live Checks \$0.00	Total Live Checks 0	Active Employees Paid 66
Direct Deposits \$145,902.95	Additional Checks \$5,506.38	Additional Checks 0	Inactive Employees Paid 0
<b>**** Total Net Payroll \$145,902.95</b>	Manual Checks \$0.00	Manual Checks 0	Terminated Employees Paid 0
	Void Checks/Direct Deposits \$0.00	Void Checks 0	Total Employees Paid 66
Total Taxes \$58,753.99	Third Party Sick Checks \$0.00	Third Party Sick Checks 0	Active Employee Count 67
<b>**** Total Payroll \$204,656.94</b>	Adjustments \$0.00	Adjustments 0	Inactive Employee Count 1
	Direct Deposits (70) \$145,902.95	Vouchers (Direct Deposit) 67	Terminated Employee Count 14
Payroll Adjustments \$0.00	Total Third Party Pays \$0.00	Total Third Party Payments 0	Total Employee Count 82
<b>**** Adjusted Total \$204,656.94</b>	Total Third Party Void Checks \$0.00	Total Third Party Voids 0	Employees Paid this Month 66
		Zero Net Checks 1	Active Employees this Month 67
			Employees with W2 Data 67
			Active Employees Not Paid 1

0 \*  
 FT - 205,029.390 +  
 PT - 66,867.800 +  
 Total 271,897.190 \*

O.K. RZ  
 1 Feb 24



Client ID: 21SSL - Smithtown Special Library District

Pay Group: FT

Check Date: 2/2/2024

Run Date: 1/31/2024 Run Number: 151

**PAYROLL SUMMARY**

Smithtown Special Library District

Period Begin Date: 1/13/2024

Period End Date: 1/26/2024

Pay Period: 3

Payroll Type: Regular Payroll

**\*\*\* PAYROLL TAXES \*\*\***

	----- CURRENT -----		----- MTD -----		----- QTD -----		----- YTD -----	
	Wages	Taxes	Wages	Taxes	Wages	Taxes	Wages	Taxes
<b>Federal Deposits</b>								
FEDERAL WH	192,302.86	17,401.28	192,302.86	17,401.28	622,452.69	81,031.62	622,452.69	81,031.62
MED EE (1.450000%)	202,385.25	2,934.58	202,385.25	2,934.58	652,426.98	9,460.18	652,426.98	9,460.18
MED ER (1.450000%)	202,385.25	2,934.58	202,385.25	2,934.58	652,426.98	9,460.18	652,426.98	9,460.18
SOC SEC EE (6.200000%)	202,385.25	12,547.78	202,385.25	12,547.78	652,426.98	40,450.40	652,426.98	40,450.40
SOC SEC ER (6.200000%)	202,385.25	12,547.78	202,385.25	12,547.78	652,426.98	40,450.40	652,426.98	40,450.40
<b>Total Federal Deposits</b>		<b>48,366.00</b>		<b>48,366.00</b>		<b>180,852.78</b>		<b>180,852.78</b>
<b>State/Local Employee Tax</b>								
NEW YORK WH	195,109.02	10,387.99	195,109.02	10,387.99	630,685.01	34,787.16	630,685.01	34,787.16
<b>Total State/Local Employee Tax</b>		<b>10,387.99</b>		<b>10,387.99</b>		<b>34,787.16</b>		<b>34,787.16</b>
<b>Total Taxes</b>		<b>58,753.99</b>		<b>58,753.99</b>		<b>215,639.94</b>		<b>215,639.94</b>

<b>Client ID:</b> 21SSL - Smithtown Soecial Librarv District	<b>PAYROLL SUMMARY</b>	<b>Period Begin Date:</b> 1/13/2024
<b>Pay Group:</b> FT	Smithtown Special Library District	<b>Period End Date:</b> 1/26/2024
<b>Check Date:</b> 2/2/2024		<b>Pay Period:</b> 3
<b>Run Date:</b> 1/31/2024      Run Number: 151		<b>Payroll Type:</b> Regular Payroll

\*\*\* EMPLOYER TAX EXPENSE \*\*\*

Employer Tax	----- CURRENT -----		----- MTD -----		----- QTD -----		----- YTD -----	
	Wages	Taxes	Wages	Taxes	Wages	Taxes	Wages	Taxes
MED ER (1.450000%)	202,385.25	2,934.58	202,385.25	2,934.58	652,426.98	9,460.18	652,426.98	9,460.18
SOC SEC ER (6.200000%)	202,385.25	12,547.78	202,385.25	12,547.78	652,426.98	40,450.40	652,426.98	40,450.40
<b>Total Employer Tax</b>		<b>15,482.36</b>		<b>15,482.36</b>		<b>49,910.58</b>		<b>49,910.58</b>

Tax Agency Id's		
State	Tax Agency	Tax Id
Federal	Internal Revenue Service	11-6042380
New York	NY-NYC-Yonk - EE W/H	116042380

**\*\*\* EARNINGS & DEDUCTIONS \*\*\***

Earnings	CURRENT		MTD		QTD		YTD	
	Hrs/Units	Dollars	Hrs/Units	Dollars	Hrs/Units	Dollars	Hrs/Units	Dollars
Sunday	81.00	5,267.74	81.00	5,267.74	123.50	8,062.06	123.50	8,062.06
Holiday	462.00	21,038.10	462.00	21,038.10	1,372.00	62,648.66	1,372.00	62,648.66
Regular	3,528.40	162,694.00	3,528.40	162,694.00	10,193.07	465,531.65	10,193.07	465,531.65
Sick	223.14	9,724.34	223.14	9,724.34	603.08	27,750.14	603.08	27,750.14
Vacation	163.57	6,363.70	163.57	6,363.70	760.20	33,024.47	760.20	33,024.47
Personal	48.96	2,149.99	48.96	2,149.99	267.45	12,176.56	267.45	12,176.56
Comp Time	56.55	2,701.55	56.55	2,701.55	356.60	18,196.15	356.60	18,196.15
Call Back	3.00	127.30	3.00	127.30	9.00	381.90	9.00	381.90
Snow Removal	2.00	86.36	2.00	86.36	2.00	86.36	2.00	86.36
NYS CP	63.00	2,463.15	63.00	2,463.15	163.75	6,978.16	163.75	6,978.16
Travel	4.38	182.86	4.38	182.86	6.35	264.21	6.35	264.21
Meetings	10.75	407.90	10.75	407.90	19.50	747.88	19.50	747.88
Medical Screen	5.50	254.97	5.50	254.97	10.50	530.34	10.50	530.34
Overtime Reg	0.00	0.00	0.00	0.00	1.00	42.43	1.00	42.43
Retro Pay	0.00	61.41	0.00	61.41	0.00	61.41	0.00	61.41
Vacation NR	0.00	0.00	0.00	0.00	346.87	18,903.10	346.87	18,903.10
Snow Day	53.75	2,400.74	53.75	2,400.74	53.75	2,400.74	53.75	2,400.74
Sick NR	0.00	0.00	0.00	0.00	626.66	34,150.59	626.66	34,150.59
Emergency Close	0.00	0.00	0.00	0.00	25.75	1,106.75	25.75	1,106.75
<b>Total Earnings</b>	<b>4,706.00</b>	<b>215,924.11</b>	<b>4,706.00</b>	<b>215,924.11</b>	<b>14,941.03</b>	<b>693,043.56</b>	<b>14,941.03</b>	<b>693,043.56</b>
<b>Memo Calculations</b>	Hrs/Units	Dollars	Hrs/Units	Dollars	Hrs/Units	Dollars	Hrs/Units	Dollars
MemoSundayHours	42.50	0.00	42.50	0.00	132.25	0.00	132.25	0.00
Salary Hours	3,482.35	0.00	3,482.35	0.00	9,998.48	0.00	9,998.48	0.00
<b>Total Memo Calculations</b>	<b>3,524.85</b>	<b>0.00</b>	<b>3,524.85</b>	<b>0.00</b>	<b>10,130.73</b>	<b>0.00</b>	<b>10,130.73</b>	<b>0.00</b>
<b>Deductions</b>		Dollars		Dollars		Dollars		Dollars
Medical Pre-tax		13,518.61		13,518.61		40,555.83		40,555.83
Aflac		20.25		20.25		60.75		60.75
NYS Retirement		2,806.16		2,806.16		8,232.32		8,232.32
Retirement Loan		526.00		526.00		1,660.00		1,660.00
AXA Equitable		2,348.00		2,348.00		7,044.00		7,044.00
CSEA Benefit Fd		384.00		384.00		1,140.00		1,140.00

^Hrs/Units = Units (Units not included in Totals)

<b>Client ID:</b> 21SSL - Smithtown Special Library District	<b>PAYROLL SUMMARY</b>	<b>Period Begin Date:</b> 1/13/2024
<b>Pay Group:</b> FT	Smithtown Special Library District	<b>Period End Date:</b> 1/26/2024
<b>Check Date:</b> 2/2/2024		<b>Pay Period:</b> 3
<b>Run Date:</b> 1/31/2024      Run Number: 151		<b>Payroll Type:</b> Regular Payroll

\*\*\* EARNINGS & DEDUCTIONS \*\*\*

	----- CURRENT -----	----- MTD -----	----- QTD -----	----- YTD -----
NYS Def Comp	4,708.23	4,708.23	14,037.97	14,037.97
CSEA Ins	59.90	59.90	179.70	179.70
Disability	213.75	213.75	646.00	646.00
CSEA Dues	1,911.01	1,911.01	5,634.55	5,634.55
Pearl Carroll	33.62	33.62	121.31	121.31
Met Life	220.00	220.00	660.00	660.00
<b>Total Deductions</b>	<b>26,749.53</b>	<b>26,749.53</b>	<b>79,972.43</b>	<b>79,972.43</b>

^Hrs/Units = Units (Units not included in Totals)

O.K. RJ  
1 Feb 24



	Current		Month To Date		Quarter To Date		Year To Date	
	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
<b>Position Category(1 - Clerical Full Time) Totals</b>								
<b>Pays:</b>								
Sunday	22.00	1,165.08	22.00	1,165.08	35.00	1,817.97	35.00	1,817.97
Holiday	175.00	6,172.77	175.00	6,172.77	511.00	18,130.37	511.00	18,130.37
Regular	1,320.48	46,852.79	1,320.48	46,852.79	3,816.69	133,891.46	3,816.69	133,891.46
Sick	120.50	4,149.07	120.50	4,149.07	315.00	12,220.17	315.00	12,220.17
Vacation	78.89	2,548.11	78.89	2,548.11	241.87	7,963.15	241.87	7,963.15
Personal	17.26	603.45	17.26	603.45	95.73	3,679.67	95.73	3,679.67
Comp Time	10.20	455.92	10.20	455.92	93.07	3,805.35	93.07	3,805.35
NYS CP					30.75	958.15	30.75	958.15
Travel	1.42	51.83	1.42	51.83	3.14	118.68	3.14	118.68
Meetings	4.00	132.28	4.00	132.28	7.50	233.50	7.50	233.50
Medical Screen	2.00	52.72	2.00	52.72	2.00	52.72	2.00	52.72
Retro Pay		61.41		61.41		61.41		61.41
Snow Day	20.25	708.80	20.25	708.80	20.25	708.80	20.25	708.80
Emergency Close					8.00	213.79	8.00	213.79
<b>Total Gross Pay:</b>	<b>1,772.00</b>	<b>62,954.23</b>	<b>1,772.00</b>	<b>62,954.23</b>	<b>5,180.00</b>	<b>183,855.19</b>	<b>5,180.00</b>	<b>183,855.19</b>
<b>Employee Taxes:</b>								
SOC SEC EE		3,588.79		3,588.79		10,456.01		10,456.01
MED EE		839.34		839.34		2,445.36		2,445.36
FEDERAL WH		5,516.07		5,516.07		15,966.44		15,966.44
NEW YORK WH		2,554.70		2,554.70		7,414.59		7,414.59
<b>Total Employee Taxes:</b>		<b>12,498.90</b>		<b>12,498.90</b>		<b>36,282.40</b>		<b>36,282.40</b>
<b>Deductions:</b>								
Medical Pre-tax		5,049.57		5,049.57		15,148.71		15,148.71
Aflac		20.25		20.25		60.75		60.75
NYS Retirement		1,213.34		1,213.34		3,531.61		3,531.61
Retirement Loan		107.00		107.00		321.00		321.00
AXA Equitable		400.00		400.00		1,200.00		1,200.00
CSEA Benefit Fd		144.00		144.00		420.00		420.00
NYS Def Comp		2,554.53		2,554.53		7,576.87		7,576.87
CSEA Ins		59.90		59.90		179.70		179.70
Disability		71.25		71.25		213.75		213.75
CSEA Dues		620.15		620.15		1,785.99		1,785.99
Pearl Carroll		17.97		17.97		74.36		74.36
Met Life		120.00		120.00		360.00		360.00
<b>Total Deductions:</b>		<b>10,377.96</b>		<b>10,377.96</b>		<b>30,872.74</b>		<b>30,872.74</b>
<b>Netpay:</b>		<b>40,077.37</b>		<b>40,077.37</b>		<b>116,700.05</b>		<b>116,700.05</b>
<b>Employer Taxes:</b>								
SOC SEC ER		3,588.79		3,588.79		10,456.01		10,456.01
MED ER		839.34		839.34		2,445.36		2,445.36
<b>Total Employer Taxes:</b>		<b>4,428.13</b>		<b>4,428.13</b>		<b>12,901.37</b>		<b>12,901.37</b>

O.I.C. - RL  
30 Jan 24



<b>Client ID:</b> 21SSL - Smithtown Special Library District	<b>LABOR ALLOCATION SUMMARY</b>	<b>Period Begin Date:</b> 1/13/2024
<b>Pay Group:</b> FT	Smithtown Special Library District	<b>Period End Date:</b> 1/26/2024
<b>Check Date:</b> 2/2/2024		<b>Pay Period:</b> 3
<b>Run Date:</b> 1/31/2024	Run Number: 151	<b>Payroll Type:</b> Regular Payroll
	Group By: Position Category	

	Current		Month To Date		Quarter To Date		Year To Date	
	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
<b>Position Category(3 - Librarian Full Time) Totals</b>								
<b>Pays:</b>								
Sunday	50.00	3,529.80	50.00	3,529.80	75.00	5,384.80	75.00	5,384.80
Holiday	273.00	14,330.48	273.00	14,330.48	819.00	42,913.74	819.00	42,913.74
Regular	2,084.95	111,138.52	2,084.95	111,138.52	6,047.36	319,253.43	6,047.36	319,253.43
Sick	102.64	5,575.27	102.64	5,575.27	288.08	15,529.97	288.08	15,529.97
Vacation	84.68	3,815.59	84.68	3,815.59	503.28	24,411.44	503.28	24,411.44
Personal	31.70	1,546.54	31.70	1,546.54	148.65	7,531.76	148.65	7,531.76
Comp Time	45.35	2,202.45	45.35	2,202.45	254.70	14,019.46	254.70	14,019.46
NYS CP	63.00	2,463.15	63.00	2,463.15	133.00	6,020.01	133.00	6,020.01
Travel	2.93	129.73	2.93	129.73	3.18	144.23	3.18	144.23
Meetings	6.75	275.62	6.75	275.62	12.00	514.38	12.00	514.38
Medical Screen	3.50	202.25	3.50	202.25	8.50	477.62	8.50	477.62
Vacation NR					346.87	18,903.10	346.87	18,903.10
Snow Day	31.50	1,625.49	31.50	1,625.49	31.50	1,625.49	31.50	1,625.49
Sick NR					626.66	34,150.59	626.66	34,150.59
Emergency Close					17.75	892.96	17.75	892.96
<b>Total Gross Pay:</b>	<b>2,780.00</b>	<b>146,834.89</b>	<b>2,780.00</b>	<b>146,834.89</b>	<b>9,315.53</b>	<b>491,772.98</b>	<b>9,315.53</b>	<b>491,772.98</b>
<b>Employee Taxes:</b>								
SOC SEC EE		8,599.51		8,599.51		28,977.27		28,977.27
MED EE		2,011.16		2,011.16		6,776.94		6,776.94
FEDERAL WH		11,176.28		11,176.28		63,156.09		63,156.09
NEW YORK WH		7,554.09		7,554.09		26,590.24		26,590.24
<b>Total Employee Taxes:</b>		<b>29,341.04</b>		<b>29,341.04</b>		<b>125,500.54</b>		<b>125,500.54</b>
<b>Deductions:</b>								
Medical Pre-tax		8,132.33		8,132.33		24,396.99		24,396.99
NYS Retirement		1,592.82		1,592.82		4,700.71		4,700.71
Retirement Loan		419.00		419.00		1,339.00		1,339.00
AXA Equitable		1,948.00		1,948.00		5,844.00		5,844.00
CSEA Benefit Fd		228.00		228.00		684.00		684.00
NYS Def Comp		2,153.70		2,153.70		6,461.10		6,461.10
Disability		137.75		137.75		418.00		418.00
CSEA Dues		1,222.92		1,222.92		3,647.34		3,647.34
Pearl Carroll		15.65		15.65		46.95		46.95
Met Life		100.00		100.00		300.00		300.00
<b>Total Deductions:</b>		<b>15,950.17</b>		<b>15,950.17</b>		<b>47,838.09</b>		<b>47,838.09</b>
<b>Netpay:</b>		<b>101,543.68</b>		<b>101,543.68</b>		<b>318,434.35</b>		<b>318,434.35</b>
<b>Employer Taxes:</b>								
SOC SEC ER		8,599.51		8,599.51		28,977.27		28,977.27
MED ER		2,011.16		2,011.16		6,776.94		6,776.94
<b>Total Employer Taxes:</b>		<b>10,610.67</b>		<b>10,610.67</b>		<b>35,754.21</b>		<b>35,754.21</b>

<b>Client ID:</b> 21SSL - Smithtown Special Library District	<b>LABOR ALLOCATION SUMMARY</b>	<b>Period Begin Date:</b> 1/13/2024
<b>Pay Group:</b> FT	Smithtown Special Library District	<b>Period End Date:</b> 1/26/2024
<b>Check Date:</b> 2/2/2024		<b>Pay Period:</b> 3
<b>Run Date:</b> 1/31/2024	Run Number: 151	<b>Payroll Type:</b> Regular Payroll
	Group By: Position Category	

	Current		Month To Date		Quarter To Date		Year To Date	
	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
<b>Position Category(5 - Custodial Full Time) Totals</b>								
<b>Pays:</b>								
Sunday	9.00	572.86	9.00	572.86	13.50	859.29	13.50	859.29
Holiday	14.00	534.85	14.00	534.85	42.00	1,604.55	42.00	1,604.55
Regular	122.97	4,702.69	122.97	4,702.69	329.02	12,386.76	329.02	12,386.76
Vacation					15.05	649.88	15.05	649.88
Personal					23.07	965.13	23.07	965.13
Comp Time	1.00	43.18	1.00	43.18	8.83	371.34	8.83	371.34
Call Back	3.00	127.30	3.00	127.30	9.00	381.90	9.00	381.90
Snow Removal	2.00	86.36	2.00	86.36	2.00	86.36	2.00	86.36
Travel	0.03	1.30	0.03	1.30	0.03	1.30	0.03	1.30
Overtime Reg					1.00	42.43	1.00	42.43
Snow Day	2.00	66.45	2.00	66.45	2.00	66.45	2.00	66.45
<b>Total Gross Pay:</b>	<b>154.00</b>	<b>6,134.99</b>	<b>154.00</b>	<b>6,134.99</b>	<b>445.50</b>	<b>17,415.39</b>	<b>445.50</b>	<b>17,415.39</b>
<b>Employee Taxes:</b>								
SOC SEC EE		359.48		359.48		1,017.12		1,017.12
MED EE		84.08		84.08		237.88		237.88
FEDERAL WH		708.93		708.93		1,909.09		1,909.09
NEW YORK WH		279.20		279.20		782.33		782.33
<b>Total Employee Taxes:</b>		<b>1,431.69</b>		<b>1,431.69</b>		<b>3,946.42</b>		<b>3,946.42</b>
<b>Deductions:</b>								
Medical Pre-tax		336.71		336.71		1,010.13		1,010.13
CSEA Benefit Fd		12.00		12.00		36.00		36.00
Disability		4.75		4.75		14.25		14.25
CSEA Dues		67.94		67.94		201.22		201.22
<b>Total Deductions:</b>		<b>421.40</b>		<b>421.40</b>		<b>1,261.60</b>		<b>1,261.60</b>
<b>Netpay:</b>		<b>4,281.90</b>		<b>4,281.90</b>		<b>12,207.37</b>		<b>12,207.37</b>
<b>Employer Taxes:</b>								
SOC SEC ER		359.48		359.48		1,017.12		1,017.12
MED ER		84.08		84.08		237.88		237.88
<b>Total Employer Taxes:</b>		<b>443.56</b>		<b>443.56</b>		<b>1,255.00</b>		<b>1,255.00</b>

	Current		Month To Date		Quarter To Date		Year To Date	
	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
<b>Grand Totals</b>								
<b>Pays:</b>								
Sunday	81.00	5,267.74	81.00	5,267.74	123.50	8,062.06	123.50	8,062.06
Holiday	462.00	21,038.10	462.00	21,038.10	1,372.00	62,648.66	1,372.00	62,648.66
Regular	3,528.40	162,694.00	3,528.40	162,694.00	10,193.07	465,531.65	10,193.07	465,531.65
Sick	223.14	9,724.34	223.14	9,724.34	603.08	27,750.14	603.08	27,750.14
Vacation	163.57	6,363.70	163.57	6,363.70	760.20	33,024.47	760.20	33,024.47
Personal	48.96	2,149.99	48.96	2,149.99	267.45	12,176.56	267.45	12,176.56
Comp Time	56.55	2,701.55	56.55	2,701.55	356.60	18,196.15	356.60	18,196.15
Call Back	3.00	127.30	3.00	127.30	9.00	381.90	9.00	381.90
Snow Removal	2.00	86.36	2.00	86.36	2.00	86.36	2.00	86.36
NYS CP	63.00	2,463.15	63.00	2,463.15	163.75	6,978.16	163.75	6,978.16
Travel	4.38	182.86	4.38	182.86	6.35	264.21	6.35	264.21
Meetings	10.75	407.90	10.75	407.90	19.50	747.88	19.50	747.88
Medical Screen	5.50	254.97	5.50	254.97	10.50	530.34	10.50	530.34
Overtime Reg					1.00	42.43	1.00	42.43
Retro Pay		61.41		61.41		61.41		61.41
Vacation NR					346.87	18,903.10	346.87	18,903.10
Snow Day	53.75	2,400.74	53.75	2,400.74	53.75	2,400.74	53.75	2,400.74
Sick NR					626.66	34,150.59	626.66	34,150.59
Emergency Close					25.75	1,106.75	25.75	1,106.75
<b>Total Gross Pay:</b>	<b>4,706.00</b>	<b>215,924.11</b>	<b>4,706.00</b>	<b>215,924.11</b>	<b>14,941.03</b>	<b>693,043.56</b>	<b>14,941.03</b>	<b>693,043.56</b>
<b>Employee Taxes:</b>								
SOC SEC EE		12,547.78		12,547.78		40,450.40		40,450.40
MED EE		2,934.58		2,934.58		9,460.18		9,460.18
FEDERAL WH		17,401.28		17,401.28		81,031.62		81,031.62
NEW YORK WH		10,387.99		10,387.99		34,787.16		34,787.16
<b>Total Employee Taxes:</b>		<b>43,271.63</b>		<b>43,271.63</b>		<b>165,729.36</b>		<b>165,729.36</b>
<b>Deductions:</b>								
Medical Pre-tax		13,518.61		13,518.61		40,555.83		40,555.83
Aflac		20.25		20.25		60.75		60.75
NYS Retirement		2,806.16		2,806.16		8,232.32		8,232.32
Retirement Loan		526.00		526.00		1,660.00		1,660.00
AXA Equitable		2,348.00		2,348.00		7,044.00		7,044.00
CSEA Benefit Fd		384.00		384.00		1,140.00		1,140.00
NYS Def Comp		4,708.23		4,708.23		14,037.97		14,037.97
CSEA Ins		59.90		59.90		179.70		179.70
Disability		213.75		213.75		646.00		646.00
CSEA Dues		1,911.01		1,911.01		5,634.55		5,634.55
Pearl Carroll		33.62		33.62		121.31		121.31
Met Life		220.00		220.00		660.00		660.00
<b>Total Deductions:</b>		<b>26,749.53</b>		<b>26,749.53</b>		<b>79,972.43</b>		<b>79,972.43</b>
<b>Netpay:</b>		<b>145,902.95</b>		<b>145,902.95</b>		<b>447,341.77</b>		<b>447,341.77</b>
<b>Employer Taxes:</b>								
SOC SEC ER		12,547.78		12,547.78		40,450.40		40,450.40
MED ER		2,934.58		2,934.58		9,460.18		9,460.18
<b>Total Employer Taxes:</b>		<b>15,482.36</b>		<b>15,482.36</b>		<b>49,910.58</b>		<b>49,910.58</b>



PT PR#3 Dated 2/2/24

<b>Client ID:</b> 21SSL - Smithtown Special Library District	<b>PAYROLL SUMMARY</b>	<b>Period Begin Date:</b> 1/13/2024
<b>Pay Group:</b> PT	Smithtown Special Library District	<b>Period End Date:</b> 1/26/2024
<b>Check Date:</b> 2/2/2024		<b>Pay Period:</b> 3
<b>Run Date:</b> 1/31/2024      Run Number: 152		<b>Payroll Type:</b> Regular Payroll

\*\*\* PAYROLL FUNDING \*\*\*

Debit Type	Bank Name	Transit Routing #	Bank Account #	Counts	Amount	ACH Debit
Checks	M & T BANK	*****0046	*****9349		\$0.00	\$0.00
Direct Deposits	M & T BANK	*****0046	*****9349	79	\$0.00	\$51,203.97
<b>Totals:</b>				<b>79</b>	<b>\$0.00</b>	<b>\$51,203.97</b>
Tax Liabilities	M & T BANK	*****0046	*****9349		\$0.00	\$15,414.83
Third Party Checks	M & T BANK	*****0046	*****9349		\$0.00	\$0.00
Third Party Electronic Payment	M & T BANK	*****0046	*****9349		\$0.00	\$0.00
Payroll Billing	M & T BANK	*****0046	*****9349		\$0.00	\$249.00
<b>Totals:</b>					<b>\$0.00</b>	<b>\$15,663.83</b>
<b>Total ACH Debit:</b>						<b>\$66,867.80</b>
<b>Total Payroll Funding (all items):</b>						<b>\$66,867.80</b>

**Impound Date: 2/1/2024**

\*\*\* PAYROLL TOTALS \*\*\*

Payroll Totals	Totals By Check Type	Counts By Check Type	Employee Counts
Net Pay Checks \$0.00	Total Live Checks \$0.00	Total Live Checks 0	Active Employees Paid 79
Direct Deposits \$51,203.97	Additional Checks \$0.00	Additional Checks 0	Inactive Employees Paid 0
<b>**** Total Net Payroll \$51,203.97</b>	Manual Checks \$0.00	Manual Checks 0	Terminated Employees Paid 0
	Void Checks/Direct Deposits \$0.00	Void Checks 0	Total Employees Paid 79
Total Taxes \$15,414.83	Third Party Sick Checks \$0.00	Third Party Sick Checks 0	Active Employee Count 83
<b>**** Total Payroll \$66,618.80</b>	Adjustments \$0.00	Adjustments 0	Inactive Employee Count 0
	Direct Deposits (79) \$51,203.97	Vouchers (Direct Deposit) 79	Terminated Employee Count 46
Payroll Adjustments \$0.00	Total Third Party Pays \$0.00	Total Third Party Payments 0	Total Employee Count 129
<b>**** Adjusted Total \$66,618.80</b>	Total Third Party Void Checks \$0.00	Total Third Party Voids 0	Employees Paid this Month 79
		Zero Net Checks 0	Active Employees this Month 83
			Employees with W2 Data 79
			Active Employees Not Paid 4

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\*\*\* PAYROLL TAXES \*\*\*

	----- CURRENT -----		----- MTD -----		----- QTD -----		----- YTD -----	
	Wages	Taxes	Wages	Taxes	Wages	Taxes	Wages	Taxes
<b>Federal Deposits</b>								
FEDERAL WH	62,647.84	3,761.17	62,647.84	3,761.17	182,651.63	10,757.42	182,651.63	10,757.42
MED EE (1.450000%)	63,392.00	919.17	63,392.00	919.17	184,904.37	2,681.09	184,904.37	2,681.09
MED ER (1.450000%)	63,392.00	919.17	63,392.00	919.17	184,904.37	2,681.09	184,904.37	2,681.09
SOC SEC EE (6.200000%)	63,392.00	3,930.31	63,392.00	3,930.31	184,904.37	11,464.09	184,904.37	11,464.09
SOC SEC ER (6.200000%)	63,392.00	3,930.31	63,392.00	3,930.31	184,904.37	11,464.09	184,904.37	11,464.09
<b>Total Federal Deposits</b>		<b>13,460.13</b>		<b>13,460.13</b>		<b>39,047.78</b>		<b>39,047.78</b>
<b>State/Local Employee Tax</b>								
NEW YORK WH	63,392.00	1,954.70	63,392.00	1,954.70	184,904.37	5,674.28	184,904.37	5,674.28
<b>Total State/Local Employee Tax</b>		<b>1,954.70</b>		<b>1,954.70</b>		<b>5,674.28</b>		<b>5,674.28</b>
<b>Total Taxes</b>		<b>15,414.83</b>		<b>15,414.83</b>		<b>44,722.06</b>		<b>44,722.06</b>

**\*\*\* EMPLOYER TAX EXPENSE \*\*\***

Employer Tax	----- CURRENT -----		----- MTD -----		----- QTD -----		----- YTD -----	
	Wages	Taxes	Wages	Taxes	Wages	Taxes	Wages	Taxes
MED ER (1.450000%)	63,392.00	919.17	63,392.00	919.17	184,904.37	2,681.09	184,904.37	2,681.09
SOC SEC ER (6.200000%)	63,392.00	3,930.31	63,392.00	3,930.31	184,904.37	11,464.09	184,904.37	11,464.09
<b>Total Employer Tax</b>		<b>4,849.48</b>		<b>4,849.48</b>		<b>14,145.18</b>		<b>14,145.18</b>

Tax Agency Id's		
State	Tax Agency	Tax Id
Federal	Internal Revenue Service	11-6042380
New York	NY-NYC-Yonk - EE W/H	116042380



Client ID: 21SSL - Smithtown Soecial Librarv District

Pay Group: PT

Check Date: 2/2/2024

Run Date: 1/31/2024 Run Number: 152

PAYROLL SUMMARY

Smithtown Special Library District

Period Begin Date: 1/13/2024

Period End Date: 1/26/2024

Pay Period: 3

Payroll Type: Regular Payroll

\*\*\* EARNINGS & DEDUCTIONS \*\*\*

Earnings	CURRENT		MTD		QTD		YTD	
	Hrs/Units	Dollars	Hrs/Units	Dollars	Hrs/Units	Dollars	Hrs/Units	Dollars
Sunday	33.00	1,590.48	33.00	1,590.48	49.50	2,256.20	49.50	2,256.20
Holiday	237.50	5,834.45	237.50	5,834.45	671.00	16,723.06	671.00	16,723.06
Regular	2,066.57	50,841.85	2,066.57	50,841.85	6,046.58	149,113.33	6,046.58	149,113.33
Sick	37.97	1,272.41	37.97	1,272.41	97.55	2,603.62	97.55	2,603.62
Vacation	51.50	1,465.56	51.50	1,465.56	202.26	5,709.14	202.26	5,709.14
Personal	21.79	652.08	21.79	652.08	121.43	3,430.61	121.43	3,430.61
Comp Time	22.42	546.87	22.42	546.87	45.25	947.35	45.25	947.35
NYS CP	0.00	0.00	0.00	0.00	48.50	1,527.91	48.50	1,527.91
Sunday Reg	16.00	262.00	16.00	262.00	24.00	394.00	24.00	394.00
Medical Screen	7.00	218.86	7.00	218.86	11.00	279.86	11.00	279.86
Snow Day	28.25	620.81	28.25	620.81	28.25	620.81	28.25	620.81
Covid Vaccine	0.00	0.00	0.00	0.00	7.00	202.44	7.00	202.44
Blood Donation	0.00	0.00	0.00	0.00	3.00	64.62	3.00	64.62
Emergency Close	2.00	86.63	2.00	86.63	40.00	1,031.42	40.00	1,031.42
<b>Total Earnings</b>	<b>2,524.00</b>	<b>63,392.00</b>	<b>2,524.00</b>	<b>63,392.00</b>	<b>7,395.32</b>	<b>184,904.37</b>	<b>7,395.32</b>	<b>184,904.37</b>
Memo Calculations	Hrs/Units	Dollars	Hrs/Units	Dollars	Hrs/Units	Dollars	Hrs/Units	Dollars
MemoSundayHours	24.50	0.00	24.50	0.00	57.00	0.00	57.00	0.00
<b>Total Memo Calculations</b>	<b>24.50</b>	<b>0.00</b>	<b>24.50</b>	<b>0.00</b>	<b>57.00</b>	<b>0.00</b>	<b>57.00</b>	<b>0.00</b>
Deductions		Dollars		Dollars		Dollars		Dollars
NYS Retirement		744.16		744.16		2,252.74		2,252.74
Disability		85.50		85.50		266.00		266.00
CSEA Dues		793.02		793.02		2,389.60		2,389.60
<b>Total Deductions</b>		<b>1,622.68</b>		<b>1,622.68</b>		<b>4,908.34</b>		<b>4,908.34</b>

^Hrs/Units = Units (Units not included in Totals)

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<b>Client ID:</b> 21SSL - Smithtown Special Library District	<b>LABOR ALLOCATION SUMMARY</b>	<b>Period Begin Date:</b> 1/13/2024
<b>Pay Group:</b> PT	Smithtown Special Library District	<b>Period End Date:</b> 1/26/2024
<b>Check Date:</b> 2/2/2024		<b>Pay Period:</b> 3
<b>Run Date:</b> 1/31/2024	Run Number: 152	<b>Payroll Type:</b> Regular Payroll
Group By: Position Category		

	Current		Month To Date		Quarter To Date		Year To Date	
	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
<b>Position Category(2 - Clerical Part Time) Totals</b>								
<b>Pays:</b>								
Sunday	16.00	684.57	16.00	684.57	28.00	1,202.00	28.00	1,202.00
Holiday	105.00	2,550.09	105.00	2,550.09	308.50	7,490.31	308.50	7,490.31
Regular	893.83	22,989.71	893.83	22,989.71	2,550.94	65,186.80	2,550.94	65,186.80
Sick	20.97	600.41	20.97	600.41	74.55	1,835.33	74.55	1,835.33
Vacation	20.50	409.39	20.50	409.39	144.83	3,740.86	144.83	3,740.86
Personal	14.79	391.77	14.79	391.77	79.12	2,065.98	79.12	2,065.98
Comp Time	21.92	529.03	21.92	529.03	28.92	682.86	28.92	682.86
NYS CP					10.50	303.66	10.50	303.66
Snow Day	11.00	272.05	11.00	272.05	11.00	272.05	11.00	272.05
Covid Vaccine					7.00	202.44	7.00	202.44
Emergency Close					14.00	319.30	14.00	319.30
<b>Total Gross Pay:</b>	<b>1,104.01</b>	<b>28,427.02</b>	<b>1,104.01</b>	<b>28,427.02</b>	<b>3,257.36</b>	<b>83,301.59</b>	<b>3,257.36</b>	<b>83,301.59</b>
<b>Employee Taxes:</b>								
SOC SEC EE		1,762.51		1,762.51		5,164.71		5,164.71
MED EE		412.21		412.21		1,207.87		1,207.87
FEDERAL WH		1,618.06		1,618.06		4,697.29		4,697.29
NEW YORK WH		899.92		899.92		2,595.20		2,595.20
<b>Total Employee Taxes:</b>		<b>4,692.70</b>		<b>4,692.70</b>		<b>13,665.07</b>		<b>13,665.07</b>
<b>Deductions:</b>								
NYS Retirement		400.53		400.53		1,262.58		1,262.58
Disability		42.75		42.75		137.75		137.75
CSEA Dues		519.61		519.61		1,580.44		1,580.44
<b>Total Deductions:</b>		<b>962.89</b>		<b>962.89</b>		<b>2,980.77</b>		<b>2,980.77</b>
<b>Netpay:</b>		<b>22,771.43</b>		<b>22,771.43</b>		<b>66,655.75</b>		<b>66,655.75</b>
<b>Employer Taxes:</b>								
SOC SEC ER		1,762.51		1,762.51		5,164.71		5,164.71
MED ER		412.21		412.21		1,207.87		1,207.87
<b>Total Employer Taxes:</b>		<b>2,174.72</b>		<b>2,174.72</b>		<b>6,372.58</b>		<b>6,372.58</b>

O.K. RR  
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<b>Client ID:</b> 21SSL - Smithtown Special Library District	<b>LABOR ALLOCATION SUMMARY</b>	<b>Period Begin Date:</b> 1/13/2024
<b>Pay Group:</b> PT	Smithtown Special Library District	<b>Period End Date:</b> 1/26/2024
<b>Check Date:</b> 2/2/2024		<b>Pay Period:</b> 3
<b>Run Date:</b> 1/31/2024	Run Number: 152	<b>Payroll Type:</b> Regular Payroll
Group By: Position Category		

	Current		Month To Date		Quarter To Date		Year To Date	
	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
<b>Position Category(4 - Librarian Part Time) Totals</b>								
<b>Pays:</b>								
Sunday	8.00	600.36	8.00	600.36	8.00	600.36	8.00	600.36
Holiday	26.50	1,229.30	26.50	1,229.30	79.50	3,687.90	79.50	3,687.90
Regular	222.50	9,399.74	222.50	9,399.74	726.22	30,677.03	726.22	30,677.03
Sick	12.00	559.95	12.00	559.95	12.00	559.95	12.00	559.95
Vacation	26.00	944.12	26.00	944.12	44.04	1,631.55	44.04	1,631.55
Personal	4.50	186.45	4.50	186.45	20.75	816.96	20.75	816.96
Comp Time	0.50	17.84	0.50	17.84	0.50	17.84	0.50	17.84
NYS CP					19.00	822.97	19.00	822.97
Medical Screen	3.00	151.86	3.00	151.86	3.00	151.86	3.00	151.86
Snow Day	3.00	109.25	3.00	109.25	3.00	109.25	3.00	109.25
Emergency Close	2.00	86.63	2.00	86.63	6.00	289.11	6.00	289.11
<b>Total Gross Pay:</b>	<b>308.00</b>	<b>13,285.50</b>	<b>308.00</b>	<b>13,285.50</b>	<b>922.01</b>	<b>39,364.78</b>	<b>922.01</b>	<b>39,364.78</b>
<b>Employee Taxes:</b>								
SOC SEC EE		823.70		823.70		2,440.62		2,440.62
MED EE		192.65		192.65		570.79		570.79
FEDERAL WH		1,010.84		1,010.84		2,852.66		2,852.66
NEW YORK WH		534.88		534.88		1,575.68		1,575.68
<b>Total Employee Taxes:</b>		<b>2,562.07</b>		<b>2,562.07</b>		<b>7,439.75</b>		<b>7,439.75</b>
<b>Deductions:</b>								
NYS Retirement		175.96		175.96		527.89		527.89
Disability		23.75		23.75		71.25		71.25
CSEA Dues		194.89		194.89		578.75		578.75
<b>Total Deductions:</b>		<b>394.60</b>		<b>394.60</b>		<b>1,177.89</b>		<b>1,177.89</b>
<b>Netpay:</b>		<b>10,328.83</b>		<b>10,328.83</b>		<b>30,747.14</b>		<b>30,747.14</b>
<b>Employer Taxes:</b>								
SOC SEC ER		823.70		823.70		2,440.62		2,440.62
MED ER		192.65		192.65		570.79		570.79
<b>Total Employer Taxes:</b>		<b>1,016.35</b>		<b>1,016.35</b>		<b>3,011.41</b>		<b>3,011.41</b>

<b>Client ID:</b> 21SSL - Smithtown Special Library District	<b>LABOR ALLOCATION SUMMARY</b>	<b>Period Begin Date:</b> 1/13/2024
<b>Pay Group:</b> PT	Smithtown Special Library District	<b>Period End Date:</b> 1/26/2024
<b>Check Date:</b> 2/2/2024		<b>Pay Period:</b> 3
<b>Run Date:</b> 1/31/2024      Run Number: 152	Group By: Position Category	<b>Payroll Type:</b> Regular Payroll

	Current		Month To Date		Quarter To Date		Year To Date	
	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
<b>Position Category(6 - Custodial Part Time) Totals</b>								
<b>Pays:</b>								
Sunday	9.00	305.55	9.00	305.55	13.50	453.84	13.50	453.84
Holiday	33.00	838.67	33.00	838.67	99.00	2,516.01	99.00	2,516.01
Regular	299.25	7,596.94	299.25	7,596.94	861.80	21,933.29	861.80	21,933.29
Sick	5.00	112.05	5.00	112.05	5.00	112.05	5.00	112.05
Vacation	5.00	112.05	5.00	112.05	13.39	336.73	13.39	336.73
Personal	2.50	73.86	2.50	73.86	21.56	547.67	21.56	547.67
NYS CP					19.00	401.28	19.00	401.28
Blood Donation					3.00	64.62	3.00	64.62
Emergency Close					10.00	262.01	10.00	262.01
<b>Total Gross Pay:</b>	<b>353.75</b>	<b>9,039.12</b>	<b>353.75</b>	<b>9,039.12</b>	<b>1,046.25</b>	<b>26,627.50</b>	<b>1,046.25</b>	<b>26,627.50</b>
<b>Employee Taxes:</b>								
SOC SEC EE		560.44		560.44		1,650.92		1,650.92
MED EE		131.06		131.06		386.09		386.09
FEDERAL WH		785.55		785.55		2,283.16		2,283.16
NEW YORK WH		387.90		387.90		1,136.86		1,136.86
<b>Total Employee Taxes:</b>		<b>1,864.95</b>		<b>1,864.95</b>		<b>5,457.03</b>		<b>5,457.03</b>
<b>Deductions:</b>								
NYS Retirement		41.66		41.66		115.72		115.72
Disability		19.00		19.00		57.00		57.00
CSEA Dues		78.52		78.52		230.41		230.41
<b>Total Deductions:</b>		<b>139.18</b>		<b>139.18</b>		<b>403.13</b>		<b>403.13</b>
<b>Netpay:</b>		<b>7,034.99</b>		<b>7,034.99</b>		<b>20,767.34</b>		<b>20,767.34</b>
<b>Employer Taxes:</b>								
SOC SEC ER		560.44		560.44		1,650.92		1,650.92
MED ER		131.06		131.06		386.09		386.09
<b>Total Employer Taxes:</b>		<b>691.50</b>		<b>691.50</b>		<b>2,037.01</b>		<b>2,037.01</b>

<b>Client ID:</b> 21SSL - Smithtown Special Library District	<b>LABOR ALLOCATION SUMMARY</b>	<b>Period Begin Date:</b> 1/13/2024
<b>Pay Group:</b> PT	Smithtown Special Library District	<b>Period End Date:</b> 1/26/2024
<b>Check Date:</b> 2/2/2024		<b>Pay Period:</b> 3
<b>Run Date:</b> 1/31/2024	Run Number: 152	<b>Payroll Type:</b> Regular Payroll
	Group By: Position Category	

	Current		Month To Date		Quarter To Date		Year To Date	
	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
<b>Position Category(7 - Messenger / Groundskeeper) Totals</b>								
<b>Pays:</b>								
Holiday	9.00	156.38	9.00	156.38	25.00	433.06	25.00	433.06
Regular	82.42	1,404.24	82.42	1,404.24	256.12	4,367.77	256.12	4,367.77
Sick					6.00	96.29	6.00	96.29
Snow Day	1.50	24.07	1.50	24.07	1.50	24.07	1.50	24.07
<b>Total Gross Pay:</b>	<b>92.92</b>	<b>1,584.69</b>	<b>92.92</b>	<b>1,584.69</b>	<b>288.62</b>	<b>4,921.19</b>	<b>288.62</b>	<b>4,921.19</b>
<b>Employee Taxes:</b>								
SOC SEC EE		98.24		98.24		305.11		305.11
MED EE		22.97		22.97		71.36		71.36
FEDERAL WH		29.54		29.54		97.00		97.00
NEW YORK WH		26.98		26.98		100.96		100.96
<b>Total Employee Taxes:</b>		<b>177.73</b>		<b>177.73</b>		<b>574.43</b>		<b>574.43</b>
<b>Netpay:</b>		<b>1,406.96</b>		<b>1,406.96</b>		<b>4,346.76</b>		<b>4,346.76</b>
<b>Employer Taxes:</b>								
SOC SEC ER		98.24		98.24		305.11		305.11
MED ER		22.97		22.97		71.36		71.36
<b>Total Employer Taxes:</b>		<b>121.21</b>		<b>121.21</b>		<b>376.47</b>		<b>376.47</b>

<b>Client ID:</b> 21SSL - Smithtown Special Library District	<b>LABOR ALLOCATION SUMMARY</b>	<b>Period Begin Date:</b> 1/13/2024
<b>Pay Group:</b> PT	Smithtown Special Library District	<b>Period End Date:</b> 1/26/2024
<b>Check Date:</b> 2/2/2024		<b>Pay Period:</b> 3
<b>Run Date:</b> 1/31/2024      Run Number: 152	Group By: Position Category	<b>Payroll Type:</b> Regular Payroll

	Current		Month To Date		Quarter To Date		Year To Date	
	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
<b>Position Category(8 - Pages) Totals</b>								
<b>Pays:</b>								
Holiday	64.00	1,060.01	64.00	1,060.01	159.00	2,595.78	159.00	2,595.78
Regular	568.57	9,451.22	568.57	9,451.22	1,651.50	26,948.44	1,651.50	26,948.44
Comp Time					15.83	246.65	15.83	246.65
Sunday Reg	16.00	262.00	16.00	262.00	24.00	394.00	24.00	394.00
Medical Screen	4.00	67.00	4.00	67.00	8.00	128.00	8.00	128.00
Snow Day	12.75	215.44	12.75	215.44	12.75	215.44	12.75	215.44
Emergency Close					10.00	161.00	10.00	161.00
<b>Total Gross Pay:</b>	<b>665.32</b>	<b>11,055.67</b>	<b>665.32</b>	<b>11,055.67</b>	<b>1,881.08</b>	<b>30,689.31</b>	<b>1,881.08</b>	<b>30,689.31</b>
<b>Employee Taxes:</b>								
SOC SEC EE		685.42		685.42		1,902.73		1,902.73
MED EE		160.28		160.28		444.98		444.98
FEDERAL WH		317.18		317.18		827.31		827.31
NEW YORK WH		105.02		105.02		265.58		265.58
<b>Total Employee Taxes:</b>		<b>1,267.90</b>		<b>1,267.90</b>		<b>3,440.60</b>		<b>3,440.60</b>
<b>Deductions:</b>								
NYS Retirement		126.01		126.01		346.55		346.55
<b>Total Deductions:</b>		<b>126.01</b>		<b>126.01</b>		<b>346.55</b>		<b>346.55</b>
<b>Netpay:</b>		<b>9,661.76</b>		<b>9,661.76</b>		<b>26,902.16</b>		<b>26,902.16</b>
<b>Employer Taxes:</b>								
SOC SEC ER		685.42		685.42		1,902.73		1,902.73
MED ER		160.28		160.28		444.98		444.98
<b>Total Employer Taxes:</b>		<b>845.70</b>		<b>845.70</b>		<b>2,347.71</b>		<b>2,347.71</b>



<b>Client ID:</b> 21SSL - Smithtown Special Library District	<b>LABOR ALLOCATION SUMMARY</b>	<b>Period Begin Date:</b> 1/13/2024
<b>Pay Group:</b> PT	Smithtown Special Library District	<b>Period End Date:</b> 1/26/2024
<b>Check Date:</b> 2/2/2024		<b>Pay Period:</b> 3
<b>Run Date:</b> 1/31/2024	Run Number: 152	<b>Payroll Type:</b> Regular Payroll
	Group By: Position Category	

	Current		Month To Date		Quarter To Date		Year To Date	
	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
<b>Grand Totals</b>								
<b>Pays:</b>								
Sunday	33.00	1,590.48	33.00	1,590.48	49.50	2,256.20	49.50	2,256.20
Holiday	237.50	5,834.45	237.50	5,834.45	671.00	16,723.06	671.00	16,723.06
Regular	2,066.57	50,841.85	2,066.57	50,841.85	6,046.58	149,113.33	6,046.58	149,113.33
Sick	37.97	1,272.41	37.97	1,272.41	97.55	2,603.62	97.55	2,603.62
Vacation	51.50	1,465.56	51.50	1,465.56	202.26	5,709.14	202.26	5,709.14
Personal	21.79	652.08	21.79	652.08	121.43	3,430.61	121.43	3,430.61
Comp Time	22.42	546.87	22.42	546.87	45.25	947.35	45.25	947.35
NYS CP					48.50	1,527.91	48.50	1,527.91
Sunday Reg	16.00	262.00	16.00	262.00	24.00	394.00	24.00	394.00
Medical Screen	7.00	218.86	7.00	218.86	11.00	279.86	11.00	279.86
Snow Day	28.25	620.81	28.25	620.81	28.25	620.81	28.25	620.81
Covid Vaccine					7.00	202.44	7.00	202.44
Blood Donation					3.00	64.62	3.00	64.62
Emergency Close	2.00	86.63	2.00	86.63	40.00	1,031.42	40.00	1,031.42
<b>Total Gross Pay:</b>	<b>2,524.00</b>	<b>63,392.00</b>	<b>2,524.00</b>	<b>63,392.00</b>	<b>7,395.32</b>	<b>184,904.37</b>	<b>7,395.32</b>	<b>184,904.37</b>
<b>Employee Taxes:</b>								
SOC SEC EE		3,930.31		3,930.31		11,464.09		11,464.09
MED EE		919.17		919.17		2,681.09		2,681.09
FEDERAL WH		3,761.17		3,761.17		10,757.42		10,757.42
NEW YORK WH		1,954.70		1,954.70		5,674.28		5,674.28
<b>Total Employee Taxes:</b>		<b>10,565.35</b>		<b>10,565.35</b>		<b>30,576.88</b>		<b>30,576.88</b>
<b>Deductions:</b>								
NYS Retirement		744.16		744.16		2,252.74		2,252.74
Disability		85.50		85.50		266.00		266.00
CSEA Dues		793.02		793.02		2,389.60		2,389.60
<b>Total Deductions:</b>		<b>1,622.68</b>		<b>1,622.68</b>		<b>4,908.34</b>		<b>4,908.34</b>
<b>Netpay:</b>		<b>51,203.97</b>		<b>51,203.97</b>		<b>149,419.15</b>		<b>149,419.15</b>
<b>Employer Taxes:</b>								
SOC SEC ER		3,930.31		3,930.31		11,464.09		11,464.09
MED ER		919.17		919.17		2,681.09		2,681.09
<b>Total Employer Taxes:</b>		<b>4,849.48</b>		<b>4,849.48</b>		<b>14,145.18</b>		<b>14,145.18</b>

FT PR#4 Dated 2/16/24

<b>Client ID:</b> 21SSL - Smithtown Special Library District	<b>PAYROLL SUMMARY</b>	<b>Period Begin Date:</b> 1/27/2024
<b>Pay Group:</b> FT	Smithtown Special Library District	<b>Period End Date:</b> 2/9/2024
<b>Check Date:</b> 2/16/2024		<b>Pay Period:</b> 4
<b>Run Date:</b> 2/14/2024      Run Number: 153		<b>Payroll Type:</b> Regular Payroll

\*\*\* PAYROLL FUNDING \*\*\*

Debit Type	Bank Name	Transit Routing #	Bank Account #	Counts	Amount	ACH Debit
Checks	M & T BANK	*****0046	*****9349		\$0.00	\$0.00
Direct Deposits	M & T BANK	*****0046	*****9349	69	\$0.00	\$140,156.80
<b>Totals:</b>				<b>69</b>	<b>\$0.00</b>	<b>\$140,156.80</b>
Tax Liabilities	M & T BANK	*****0046	*****9349		\$0.00	\$64,184.90
Third Party Checks	M & T BANK	*****0046	*****9349		\$0.00	\$0.00
Third Party Electronic Payment	M & T BANK	*****0046	*****9349		\$0.00	\$0.00
Payroll Billing	M & T BANK	*****0046	*****9349		\$0.00	\$404.45
<b>Totals:</b>					<b>\$0.00</b>	<b>\$64,589.35</b>

<b>Total ACH Debit:</b>	<b>Impound Date: 2/15/2024</b>	<b>\$204,746.15</b>
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<b>Total Payroll Funding (all items):</b>	<b>\$204,746.15</b>
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\*\*\* PAYROLL TOTALS \*\*\*

Payroll Totals		Totals By Check Type		Counts By Check Type		Employee Counts	
Net Pay Checks	\$0.00	Total Live Checks	\$0.00	Total Live Checks	0	Active Employees Paid	66
Direct Deposits	\$140,156.80	Additional Checks	\$0.00	Additional Checks	0	Inactive Employees Paid	0
<b>**** Total Net Payroll</b>	<b>\$140,156.80</b>	Manual Checks	\$0.00	Manual Checks	0	Terminated Employees Paid	0
		Void Checks/Direct Deposits	\$0.00	Void Checks	0	Total Employees Paid	66
Total Taxes	\$64,184.90	Third Party Sick Checks	\$0.00	Third Party Sick Checks	0	Active Employee Count	66
<b>**** Total Payroll</b>	<b>\$204,341.70</b>	Adjustments	\$0.00	Adjustments	0	Inactive Employee Count	1
		Direct Deposits (69)	\$140,156.80	Vouchers (Direct Deposit)	66	Terminated Employee Count	15
Payroll Adjustments	\$0.00	Total Third Party Pays	\$0.00	Total Third Party Payments	0	Total Employee Count	82
<b>**** Adjusted Total</b>	<b>\$204,341.70</b>	Total Third Party Void Checks	\$0.00	Total Third Party Voids	0	Employees Paid this Month	66
				Zero Net Checks	0	Active Employees this Month	66
						Employees with W2 Data	67
						Active Employees Not Paid	0

FT - 204,746.15 +  
 PT - 67,400.50 +  
 272,146.65 \*  
 /  
 total

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 13 Feb 24



\*\*\* PAYROLL TAXES \*\*\*

	----- CURRENT -----		----- MTD -----		----- QTD -----		----- YTD -----	
	Wages	Taxes	Wages	Taxes	Wages	Taxes	Wages	Taxes
<b>Federal Deposits</b>								
FEDERAL WH	192,071.80	23,563.41	384,374.66	40,964.69	814,524.49	104,595.03	814,524.49	104,595.03
MED EE (1.450000%)	202,169.49	2,931.42	404,554.74	5,866.00	854,596.47	12,391.60	854,596.47	12,391.60
MED ER (1.450000%)	202,169.49	2,931.42	404,554.74	5,866.00	854,596.47	12,391.60	854,596.47	12,391.60
SOC SEC EE (6.200000%)	202,169.49	12,534.51	404,554.74	25,082.29	854,596.47	52,984.91	854,596.47	52,984.91
SOC SEC ER (6.200000%)	202,169.49	12,534.51	404,554.74	25,082.29	854,596.47	52,984.91	854,596.47	52,984.91
<b>Total Federal Deposits</b>		<b>54,495.27</b>		<b>102,861.27</b>		<b>235,348.05</b>		<b>235,348.05</b>
<b>State/Local Employee Tax</b>								
NEW YORK WH	194,893.26	9,689.63	390,002.28	20,077.62	825,578.27	44,476.79	825,578.27	44,476.79
<b>Total State/Local Employee Tax</b>		<b>9,689.63</b>		<b>20,077.62</b>		<b>44,476.79</b>		<b>44,476.79</b>
<b>Total Taxes</b>		<b>64,184.90</b>		<b>122,938.89</b>		<b>279,824.84</b>		<b>279,824.84</b>

**\*\*\* EMPLOYER TAX EXPENSE \*\*\***

Employer Tax	----- CURRENT -----		----- MTD -----		----- QTD -----		----- YTD -----	
	Wages	Taxes	Wages	Taxes	Wages	Taxes	Wages	Taxes
MED ER (1.450000%)	202,169.49	2,931.42	404,554.74	5,866.00	854,596.47	12,391.60	854,596.47	12,391.60
SOC SEC ER (6.200000%)	202,169.49	12,534.51	404,554.74	25,082.29	854,596.47	52,984.91	854,596.47	52,984.91
<b>Total Employer Tax</b>		<b>15,465.93</b>		<b>30,948.29</b>		<b>65,376.51</b>		<b>65,376.51</b>

Tax Agency Id's		
State	Tax Agency	Tax Id
Federal	Internal Revenue Service	11-6042380
New York	NY-NYC-Yonk - EE W/H	116042380

\*\*\* EARNINGS & DEDUCTIONS \*\*\*

Earnings	CURRENT		MTD		QTD		YTD	
	Hrs/Units	Dollars	Hrs/Units	Dollars	Hrs/Units	Dollars	Hrs/Units	Dollars
Sunday	80.00	5,166.75	161.00	10,434.49	203.50	13,228.81	203.50	13,228.81
Holiday	0.00	0.00	462.00	21,038.10	1,372.00	62,648.66	1,372.00	62,648.66
Regular	3,837.87	171,851.75	7,366.27	334,545.75	14,030.94	637,383.40	14,030.94	637,383.40
Sick	355.59	17,023.60	578.73	26,747.94	958.67	44,773.74	958.67	44,773.74
Vacation	94.23	4,467.95	257.80	10,831.65	854.43	37,492.42	854.43	37,492.42
Personal	29.87	1,253.56	78.83	3,403.55	297.32	13,430.12	297.32	13,430.12
Comp Time	120.97	5,686.20	177.52	8,387.75	477.57	23,882.35	477.57	23,882.35
Call Back	0.00	0.00	3.00	127.30	9.00	381.90	9.00	381.90
Snow Removal	0.00	0.00	2.00	86.36	2.00	86.36	2.00	86.36
NYS CP	117.00	6,148.43	180.00	8,611.58	280.75	13,126.59	280.75	13,126.59
Travel	1.22	57.32	5.60	240.18	7.57	321.53	7.57	321.53
Meetings	61.25	3,765.09	72.00	4,172.99	80.75	4,512.97	80.75	4,512.97
Medical Screen	2.00	160.40	7.50	415.37	12.50	690.74	12.50	690.74
Overtime Reg	3.00	127.30	3.00	127.30	4.00	169.73	4.00	169.73
Retro Pay	0.00	0.00	0.00	61.41	0.00	61.41	0.00	61.41
Vacation NR	0.00	0.00	0.00	0.00	346.87	18,903.10	346.87	18,903.10
Snow Day	0.00	0.00	53.75	2,400.74	53.75	2,400.74	53.75	2,400.74
Sick NR	0.00	0.00	0.00	0.00	626.66	34,150.59	626.66	34,150.59
Emergency Close	0.00	0.00	0.00	0.00	25.75	1,106.75	25.75	1,106.75
<b>Total Earnings</b>	<b>4,703.00</b>	<b>215,708.35</b>	<b>9,409.00</b>	<b>431,632.46</b>	<b>19,644.03</b>	<b>908,751.91</b>	<b>19,644.03</b>	<b>908,751.91</b>
<b>Memo Calculations</b>	Hrs/Units	Dollars	Hrs/Units	Dollars	Hrs/Units	Dollars	Hrs/Units	Dollars
Memo Sunday Hours	80.50	0.00	123.00	0.00	212.75	0.00	212.75	0.00
Salary Hours	3,777.13	0.00	7,259.48	0.00	13,775.61	0.00	13,775.61	0.00
<b>Total Memo Calculations</b>	<b>3,857.63</b>	<b>0.00</b>	<b>7,382.48</b>	<b>0.00</b>	<b>13,988.36</b>	<b>0.00</b>	<b>13,988.36</b>	<b>0.00</b>
<b>Deductions</b>		Dollars		Dollars		Dollars		Dollars
Medical Pre-tax		13,518.61		27,037.22		54,074.44		54,074.44
Aflac		20.25		40.50		81.00		81.00
NYS Retirement		2,821.46		5,627.62		11,053.78		11,053.78
Retirement Loan		526.00		1,052.00		2,186.00		2,186.00
AXA Equitable		2,348.00		4,696.00		9,392.00		9,392.00
CSEA Benefit Fd		384.00		768.00		1,524.00		1,524.00

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19 Feb 24

^Hrs/Units = Units (Units not included in Totals)



	Current		Month To Date		Quarter To Date		Year To Date	
	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
<b>Position Category(2 - Clerical Part Time) Totals</b>								
<b>Pays:</b>								
Sunday	20.50	883.97	36.50	1,568.54	48.50	2,085.97	48.50	2,085.97
Holiday			105.00	2,550.09	308.50	7,490.31	308.50	7,490.31
Regular	985.41	25,220.15	1,879.24	48,209.86	3,536.35	90,406.95	3,536.35	90,406.95
Sick	44.50	1,278.84	65.47	1,879.25	119.05	3,114.17	119.05	3,114.17
Vacation	9.50	199.48	30.00	608.87	154.33	3,940.34	154.33	3,940.34
Personal	6.84	165.90	21.63	557.67	85.96	2,231.88	85.96	2,231.88
Bereavement Ear	12.50	264.93	12.50	264.93	12.50	264.93	12.50	264.93
Comp Time	8.00	165.88	29.92	694.91	36.92	848.74	36.92	848.74
NYS CP					10.50	303.66	10.50	303.66
Snow Day			11.00	272.05	11.00	272.05	11.00	272.05
Covid Vaccine					7.00	202.44	7.00	202.44
Emergency Close					14.00	319.30	14.00	319.30
<b>Total Gross Pay:</b>	<b>1,087.25</b>	<b>28,179.15</b>	<b>2,191.26</b>	<b>56,606.17</b>	<b>4,344.61</b>	<b>111,480.74</b>	<b>4,344.61</b>	<b>111,480.74</b>
<b>Employee Taxes:</b>								
SOC SEC EE		1,747.15		3,509.66		6,911.86		6,911.86
MED EE		408.58		820.79		1,616.45		1,616.45
FEDERAL WH		1,625.73		3,243.79		6,323.02		6,323.02
NEW YORK WH		891.12		1,791.04		3,486.32		3,486.32
<b>Total Employee Taxes:</b>		<b>4,672.58</b>		<b>9,365.28</b>		<b>18,337.65</b>		<b>18,337.65</b>
<b>Deductions:</b>								
NYS Retirement		426.85		827.38		1,689.43		1,689.43
Disability		42.75		85.50		180.50		180.50
CSEA Dues		519.61		1,039.22		2,100.05		2,100.05
<b>Total Deductions:</b>		<b>989.21</b>		<b>1,952.10</b>		<b>3,969.98</b>		<b>3,969.98</b>
<b>Netpay:</b>		<b>22,517.36</b>		<b>45,288.79</b>		<b>89,173.11</b>		<b>89,173.11</b>
<b>Employer Taxes:</b>								
SOC SEC ER		1,747.15		3,509.66		6,911.86		6,911.86
MED ER		408.58		820.79		1,616.45		1,616.45
<b>Total Employer Taxes:</b>		<b>2,155.73</b>		<b>4,330.45</b>		<b>8,528.31</b>		<b>8,528.31</b>

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	Current		Month To Date		Quarter To Date		Year To Date	
	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
<b>Position Category(4 - Librarian Part Time) Totals</b>								
<b>Pays:</b>								
Sunday	4.00	300.18	12.00	900.54	12.00	900.54	12.00	900.54
Holiday			26.50	1,229.30	79.50	3,687.90	79.50	3,687.90
Regular	294.95	12,605.53	517.45	22,005.27	1,021.17	43,282.56	1,021.17	43,282.56
Sick	12.00	509.70	24.00	1,069.65	24.00	1,069.65	24.00	1,069.65
Vacation	4.50	154.36	30.50	1,098.48	48.54	1,785.91	48.54	1,785.91
Personal	4.39	221.12	8.89	407.57	25.14	1,038.08	25.14	1,038.08
Comp Time	1.16	58.72	1.66	76.56	1.66	76.56	1.66	76.56
NYS CP					19.00	822.97	19.00	822.97
Medical Screen			3.00	151.86	3.00	151.86	3.00	151.86
Snow Day			3.00	109.25	3.00	109.25	3.00	109.25
Emergency Close			2.00	86.63	6.00	289.11	6.00	289.11
<b>Total Gross Pay:</b>	<b>321.00</b>	<b>13,849.61</b>	<b>629.00</b>	<b>27,135.11</b>	<b>1,243.01</b>	<b>53,214.39</b>	<b>1,243.01</b>	<b>53,214.39</b>
<b>Employee Taxes:</b>								
SOC SEC EE		858.66		1,682.36		3,299.28		3,299.28
MED EE		200.81		393.46		771.60		771.60
FEDERAL WH		1,083.58		2,094.42		3,936.24		3,936.24
NEW YORK WH		564.75		1,099.63		2,140.43		2,140.43
<b>Total Employee Taxes:</b>		<b>2,707.80</b>		<b>5,269.87</b>		<b>10,147.55</b>		<b>10,147.55</b>
<b>Deductions:</b>								
NYS Retirement		175.96		351.92		703.85		703.85
Disability		23.75		47.50		95.00		95.00
CSEA Dues		194.89		389.78		773.64		773.64
<b>Total Deductions:</b>		<b>394.60</b>		<b>789.20</b>		<b>1,572.49</b>		<b>1,572.49</b>
<b>Netpay:</b>		<b>10,747.21</b>		<b>21,076.04</b>		<b>41,494.35</b>		<b>41,494.35</b>
<b>Employer Taxes:</b>								
SOC SEC ER		858.66		1,682.36		3,299.28		3,299.28
MED ER		200.81		393.46		771.60		771.60
<b>Total Employer Taxes:</b>		<b>1,059.47</b>		<b>2,075.82</b>		<b>4,070.88</b>		<b>4,070.88</b>

	Current		Month To Date		Quarter To Date		Year To Date	
	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
<b>Position Category(6 - Custodial Part Time) Totals</b>								
<b>Pays:</b>								
Sunday	9.00	305.55	18.00	611.10	22.50	759.39	22.50	759.39
Holiday			33.00	838.67	99.00	2,516.01	99.00	2,516.01
Regular	330.00	8,298.05	629.25	15,894.99	1,191.80	30,231.34	1,191.80	30,231.34
Sick			5.00	112.05	5.00	112.05	5.00	112.05
Vacation	5.00	166.12	10.00	278.17	18.39	502.85	18.39	502.85
Personal	2.50	54.72	5.00	128.58	24.06	602.39	24.06	602.39
Comp Time	5.00	166.12	5.00	166.12	5.00	166.12	5.00	166.12
NYS CP					19.00	401.28	19.00	401.28
Blood Donation					3.00	64.62	3.00	64.62
Emergency Close					10.00	262.01	10.00	262.01
<b>Total Gross Pay:</b>	<b>351.50</b>	<b>8,990.56</b>	<b>705.25</b>	<b>18,029.68</b>	<b>1,397.75</b>	<b>35,618.06</b>	<b>1,397.75</b>	<b>35,618.06</b>
<b>Employee Taxes:</b>								
SOC SEC EE		557.41		1,117.85		2,208.33		2,208.33
MED EE		130.37		261.43		516.46		516.46
FEDERAL WH		786.29		1,571.84		3,069.45		3,069.45
NEW YORK WH		385.21		773.11		1,522.07		1,522.07
<b>Total Employee Taxes:</b>		<b>1,859.28</b>		<b>3,724.23</b>		<b>7,316.31</b>		<b>7,316.31</b>
<b>Deductions:</b>								
NYS Retirement		41.66		83.32		157.38		157.38
Disability		19.00		38.00		76.00		76.00
CSEA Dues		78.52		157.04		308.93		308.93
<b>Total Deductions:</b>		<b>139.18</b>		<b>278.36</b>		<b>542.31</b>		<b>542.31</b>
<b>Netpay:</b>		<b>6,992.10</b>		<b>14,027.09</b>		<b>27,759.44</b>		<b>27,759.44</b>
<b>Employer Taxes:</b>								
SOC SEC ER		557.41		1,117.85		2,208.33		2,208.33
MED ER		130.37		261.43		516.46		516.46
<b>Total Employer Taxes:</b>		<b>687.78</b>		<b>1,379.28</b>		<b>2,724.79</b>		<b>2,724.79</b>



	Current		Month To Date		Quarter To Date		Year To Date	
	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
<b>Position Category(7 - Messenger / Groundskeeper) Totals</b>								
<b>Pays:</b>								
Holiday			9.00	156.38	25.00	433.06	25.00	433.06
Regular	92.95	1,586.20	175.37	2,990.44	349.07	5,953.97	349.07	5,953.97
Sick					6.00	96.29	6.00	96.29
Personal	1.28	20.54	1.28	20.54	1.28	20.54	1.28	20.54
Snow Day			1.50	24.07	1.50	24.07	1.50	24.07
<b>Total Gross Pay:</b>	<b>94.23</b>	<b>1,606.74</b>	<b>187.15</b>	<b>3,191.43</b>	<b>382.85</b>	<b>6,527.93</b>	<b>382.85</b>	<b>6,527.93</b>
<b>Employee Taxes:</b>								
SOC SEC EE		99.61		197.85		404.72		404.72
MED EE		23.29		46.26		94.65		94.65
FEDERAL WH		30.44		59.98		127.44		127.44
NEW YORK WH		44.54		71.52		145.50		145.50
<b>Total Employee Taxes:</b>		<b>197.88</b>		<b>375.61</b>		<b>772.31</b>		<b>772.31</b>
<b>Netpay:</b>		<b>1,408.86</b>		<b>2,815.82</b>		<b>5,755.62</b>		<b>5,755.62</b>
<b>Employer Taxes:</b>								
SOC SEC ER		99.61		197.85		404.72		404.72
MED ER		23.29		46.26		94.65		94.65
<b>Total Employer Taxes:</b>		<b>122.90</b>		<b>244.11</b>		<b>499.37</b>		<b>499.37</b>

	Current		Month To Date		Quarter To Date		Year To Date	
	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
<b>Position Category(8 - Pages) Totals</b>								
<b>Pays:</b>								
Holiday			64.00	1,060.01	159.00	2,595.78	159.00	2,595.78
Regular	648.82	10,888.33	1,217.39	20,339.55	2,300.32	37,836.77	2,300.32	37,836.77
Comp Time	5.86	96.81	5.86	96.81	21.69	343.46	21.69	343.46
Meetings	7.00	113.75	7.00	113.75	7.00	113.75	7.00	113.75
Sunday Reg	11.85	192.56	27.85	454.56	35.85	586.56	35.85	586.56
Medical Screen			4.00	67.00	8.00	128.00	8.00	128.00
Snow Day			12.75	215.44	12.75	215.44	12.75	215.44
Emergency Close					10.00	161.00	10.00	161.00
<b>Total Gross Pay:</b>	<b>673.53</b>	<b>11,291.45</b>	<b>1,338.85</b>	<b>22,347.12</b>	<b>2,554.61</b>	<b>41,980.76</b>	<b>2,554.61</b>	<b>41,980.76</b>
<b>Employee Taxes:</b>								
SOC SEC EE		700.08		1,385.50		2,602.81		2,602.81
MED EE		163.73		324.01		608.71		608.71
FEDERAL WH		358.09		675.27		1,185.40		1,185.40
NEW YORK WH		123.69		228.71		389.27		389.27
<b>Total Employee Taxes:</b>		<b>1,345.59</b>		<b>2,613.49</b>		<b>4,786.19</b>		<b>4,786.19</b>
<b>Deductions:</b>								
NYS Retirement		132.71		258.72		479.26		479.26
<b>Total Deductions:</b>		<b>132.71</b>		<b>258.72</b>		<b>479.26</b>		<b>479.26</b>
<b>Netpay:</b>		<b>9,813.15</b>		<b>19,474.91</b>		<b>36,715.31</b>		<b>36,715.31</b>
<b>Employer Taxes:</b>								
SOC SEC ER		700.08		1,385.50		2,602.81		2,602.81
MED ER		163.73		324.01		608.71		608.71
<b>Total Employer Taxes:</b>		<b>863.81</b>		<b>1,709.51</b>		<b>3,211.52</b>		<b>3,211.52</b>

	Current		Month To Date		Quarter To Date		Year To Date	
	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
<b>Grand Totals</b>								
<b>Pays:</b>								
Sunday	33.50	1,489.70	66.50	3,080.18	83.00	3,745.90	83.00	3,745.90
Holiday			237.50	5,834.45	671.00	16,723.06	671.00	16,723.06
Regular	2,352.13	58,598.26	4,418.70	109,440.11	8,398.71	207,711.59	8,398.71	207,711.59
Sick	56.50	1,788.54	94.47	3,060.95	154.05	4,392.16	154.05	4,392.16
Vacation	19.00	519.96	70.50	1,985.52	221.26	6,229.10	221.26	6,229.10
Personal	15.01	462.28	36.80	1,114.36	136.44	3,892.89	136.44	3,892.89
Bereavement Ear	12.50	264.93	12.50	264.93	12.50	264.93	12.50	264.93
Comp Time	20.02	487.53	42.44	1,034.40	65.27	1,434.88	65.27	1,434.88
NYS CP					48.50	1,527.91	48.50	1,527.91
Meetings	7.00	113.75	7.00	113.75	7.00	113.75	7.00	113.75
Sunday Reg	11.85	192.56	27.85	454.56	35.85	586.56	35.85	586.56
Medical Screen			7.00	218.86	11.00	279.86	11.00	279.86
Snow Day			28.25	620.81	28.25	620.81	28.25	620.81
Covid Vaccine					7.00	202.44	7.00	202.44
Blood Donation					3.00	64.62	3.00	64.62
Emergency Close			2.00	86.63	40.00	1,031.42	40.00	1,031.42
<b>Total Gross Pay:</b>	<b>2,527.51</b>	<b>63,917.51</b>	<b>5,051.51</b>	<b>127,309.51</b>	<b>9,922.83</b>	<b>248,821.88</b>	<b>9,922.83</b>	<b>248,821.88</b>
<b>Employee Taxes:</b>								
SOC SEC EE		3,962.91		7,893.22		15,427.00		15,427.00
MED EE		926.78		1,845.95		3,607.87		3,607.87
FEDERAL WH		3,884.13		7,645.30		14,641.55		14,641.55
NEW YORK WH		2,009.31		3,964.01		7,683.59		7,683.59
<b>Total Employee Taxes:</b>		<b>10,783.13</b>		<b>21,348.48</b>		<b>41,360.01</b>		<b>41,360.01</b>
<b>Deductions:</b>								
NYS Retirement		777.18		1,521.34		3,029.92		3,029.92
Disability		85.50		171.00		351.50		351.50
CSEA Dues		793.02		1,586.04		3,182.62		3,182.62
<b>Total Deductions:</b>		<b>1,655.70</b>		<b>3,278.38</b>		<b>6,564.04</b>		<b>6,564.04</b>
<b>Netpay:</b>		<b>51,478.68</b>		<b>102,682.65</b>		<b>200,897.83</b>		<b>200,897.83</b>
<b>Employer Taxes:</b>								
SOC SEC ER		3,962.91		7,893.22		15,427.00		15,427.00
MED ER		926.78		1,845.95		3,607.87		3,607.87
<b>Total Employer Taxes:</b>		<b>4,889.69</b>		<b>9,739.17</b>		<b>19,034.87</b>		<b>19,034.87</b>



Y7 PR#4 Dated 2/16/24

<b>Client ID:</b> 21SSL - Smithtown Special Library District	<b>PAYROLL SUMMARY</b>	<b>Period Begin Date:</b> 1/27/2024
<b>Pay Group:</b> PT	Smithtown Special Library District	<b>Period End Date:</b> 2/9/2024
<b>Check Date:</b> 2/16/2024		<b>Pay Period:</b> 4
<b>Run Date:</b> 2/14/2024      Run Number: 154		<b>Payroll Type:</b> Regular Payroll

\*\*\* PAYROLL FUNDING \*\*\*

Debit Type	Bank Name	Transit Routing #	Bank Account #	Counts	Amount	ACH Debit
Checks	M & T BANK	*****0046	*****9349		\$0.00	\$0.00
Direct Deposits	M & T BANK	*****0046	*****9349	80	\$0.00	\$51,478.68
<b>Totals:</b>				<b>80</b>	<b>\$0.00</b>	<b>\$51,478.68</b>
Tax Liabilities	M & T BANK	*****0046	*****9349		\$0.00	\$15,672.82
Third Party Checks	M & T BANK	*****0046	*****9349		\$0.00	\$0.00
Third Party Electronic Payment	M & T BANK	*****0046	*****9349		\$0.00	\$0.00
Payroll Billing	M & T BANK	*****0046	*****9349		\$0.00	\$249.00
<b>Totals:</b>					<b>\$0.00</b>	<b>\$15,921.82</b>
<b>Total ACH Debit:</b>						<b>\$67,400.50</b>
<b>Total Payroll Funding (all items):</b>						<b>\$67,400.50</b>

**Impound Date: 2/15/2024**

\*\*\* PAYROLL TOTALS \*\*\*

Payroll Totals		Totals By Check Type		Counts By Check Type		Employee Counts	
Net Pay Checks	\$0.00	Total Live Checks	\$0.00	Total Live Checks	0	Active Employees Paid	80
Direct Deposits	\$51,478.68	Additional Checks	\$0.00	Additional Checks	0	Inactive Employees Paid	0
<b>**** Total Net Payroll</b>	<b>\$51,478.68</b>	Manual Checks	\$0.00	Manual Checks	0	Terminated Employees Paid	0
		Void Checks/Direct Deposits	\$0.00	Void Checks	0	Total Employees Paid	80
Total Taxes	\$15,672.82	Third Party Sick Checks	\$0.00	Third Party Sick Checks	0	Active Employee Count	83
<b>**** Total Payroll</b>	<b>\$67,151.50</b>	Adjustments	\$0.00	Adjustments	0	Inactive Employee Count	0
		Direct Deposits (80)	\$51,478.68	Vouchers (Direct Deposit)	80	Terminated Employee Count	46
Payroll Adjustments	\$0.00	Total Third Party Pays	\$0.00	Total Third Party Payments	0	Total Employee Count	129
<b>**** Adjusted Total</b>	<b>\$67,151.50</b>	Total Third Party Void Checks	\$0.00	Total Third Party Voids	0	Employees Paid this Month	80
				Zero Net Checks	0	Active Employees this Month	83
						Employees with W2 Data	80
						Active Employees Not Paid	3

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**\*\*\* PAYROLL TAXES \*\*\***

	----- CURRENT -----		----- MTD -----		----- QTD -----		----- YTD -----	
	Wages	Taxes	Wages	Taxes	Wages	Taxes	Wages	Taxes
<b>Federal Deposits</b>								
FEDERAL WH	63,140.33	3,884.13	125,788.17	7,645.30	245,791.96	14,641.55	245,791.96	14,641.55
MED EE (1.450000%)	63,917.51	926.78	127,309.51	1,845.95	248,821.88	3,607.87	248,821.88	3,607.87
MED ER (1.450000%)	63,917.51	926.78	127,309.51	1,845.95	248,821.88	3,607.87	248,821.88	3,607.87
SOC SEC EE (6.200000%)	63,917.51	3,962.91	127,309.51	7,893.22	248,821.88	15,427.00	248,821.88	15,427.00
SOC SEC ER (6.200000%)	63,917.51	3,962.91	127,309.51	7,893.22	248,821.88	15,427.00	248,821.88	15,427.00
<b>Total Federal Deposits</b>		<b>13,663.51</b>		<b>27,123.64</b>		<b>52,711.29</b>		<b>52,711.29</b>
<b>State/Local Employee Tax</b>								
NEW YORK WH	63,917.51	2,009.31	127,309.51	3,964.01	248,821.88	7,683.59	248,821.88	7,683.59
<b>Total State/Local Employee Tax</b>		<b>2,009.31</b>		<b>3,964.01</b>		<b>7,683.59</b>		<b>7,683.59</b>
<b>Total Taxes</b>		<b>15,672.82</b>		<b>31,087.65</b>		<b>60,394.88</b>		<b>60,394.88</b>

**\*\*\* EMPLOYER TAX EXPENSE \*\*\***

	----- CURRENT -----		----- MTD -----		----- QTD -----		----- YTD -----	
	Wages	Taxes	Wages	Taxes	Wages	Taxes	Wages	Taxes
<b>Employer Tax</b>								
MED ER (1.450000%)	63,917.51	926.78	127,309.51	1,845.95	248,821.88	3,607.87	248,821.88	3,607.87
SOC SEC ER (6.200000%)	63,917.51	3,962.91	127,309.51	7,893.22	248,821.88	15,427.00	248,821.88	15,427.00
<b>Total Employer Tax</b>		<b>4,889.69</b>		<b>9,739.17</b>		<b>19,034.87</b>		<b>19,034.87</b>

Tax Agency Id's		
State	Tax Agency	Tax Id
Federal	Internal Revenue Service	11-6042380
New York	NY-NYC-Yonk - EE W/H	116042380



Client ID: 21SSL - Smithtown Special Library District  
 Pay Group: PT  
 Check Date: 2/16/2024  
 Run Date: 2/14/2024

**PAYROLL SUMMARY**  
 Smithtown Special Library District

Period Begin Date: 1/27/2024  
 Period End Date: 2/9/2024  
 Pay Period: 4  
 Payroll Type: Regular Payroll

Run Number: 154

\*\*\* EARNINGS & DEDUCTIONS \*\*\*

Earnings	CURRENT		MTD		QTD		YTD	
	Hrs/Units	Dollars	Hrs/Units	Dollars	Hrs/Units	Dollars	Hrs/Units	Dollars
Sunday	33.50	1,489.70	66.50	3,080.18	83.00	3,745.90	83.00	3,745.90
Holiday	0.00	0.00	237.50	5,834.45	671.00	16,723.06	671.00	16,723.06
Regular	2,352.13	58,598.26	4,418.70	109,440.11	8,398.71	207,711.59	8,398.71	207,711.59
Sick	56.50	1,788.54	94.47	3,060.95	154.05	4,392.16	154.05	4,392.16
Vacation	19.00	519.96	70.50	1,985.52	221.26	6,229.10	221.26	6,229.10
Personal	15.01	462.28	36.80	1,114.36	136.44	3,892.89	136.44	3,892.89
Bereavement Ear	12.50	264.93	12.50	264.93	12.50	264.93	12.50	264.93
Comp Time	20.02	487.53	42.44	1,034.40	65.27	1,434.88	65.27	1,434.88
NYS CP	0.00	0.00	0.00	0.00	48.50	1,527.91	48.50	1,527.91
Meetings	7.00	113.75	7.00	113.75	7.00	113.75	7.00	113.75
Sunday Reg	11.85	192.56	27.85	454.56	35.85	586.56	35.85	586.56
Medical Screen	0.00	0.00	7.00	218.86	11.00	279.86	11.00	279.86
Snow Day	0.00	0.00	28.25	620.81	28.25	620.81	28.25	620.81
Covid Vaccine	0.00	0.00	0.00	0.00	7.00	202.44	7.00	202.44
Blood Donation	0.00	0.00	0.00	0.00	3.00	64.62	3.00	64.62
Emergency Close	0.00	0.00	2.00	86.63	40.00	1,031.42	40.00	1,031.42
<b>Total Earnings</b>	<b>2,527.51</b>	<b>63,917.51</b>	<b>5,051.51</b>	<b>127,309.51</b>	<b>9,922.83</b>	<b>248,821.88</b>	<b>9,922.83</b>	<b>248,821.88</b>
<b>Memo Calculations</b>	Hrs/Units	Dollars	Hrs/Units	Dollars	Hrs/Units	Dollars	Hrs/Units	Dollars
MemoSundayHours	52.85	0.00	77.35	0.00	109.85	0.00	109.85	0.00
<b>Total Memo Calculations</b>	<b>52.85</b>	<b>0.00</b>	<b>77.35</b>	<b>0.00</b>	<b>109.85</b>	<b>0.00</b>	<b>109.85</b>	<b>0.00</b>
<b>Deductions</b>		Dollars		Dollars		Dollars		Dollars
NYS Retirement		777.18		1,521.34		3,029.92		3,029.92
Disability		85.50		171.00		351.50		351.50
CSEA Dues		793.02		1,586.04		3,182.62		3,182.62
<b>Total Deductions</b>		<b>1,655.70</b>		<b>3,278.38</b>		<b>6,564.04</b>		<b>6,564.04</b>

^Hrs/Units = Units (Units not included in Totals)

\*\*\* EARNINGS & DEDUCTIONS \*\*\*

	----- CURRENT -----	----- MTD -----	----- QTD -----	----- YTD -----
NYS Def Comp	4,708.23	9,416.46	18,746.20	18,746.20
CSEA Ins	59.90	119.80	239.60	239.60
Disability	213.75	427.50	859.75	859.75
CSEA Dues	1,911.01	3,822.02	7,545.56	7,545.56
Retire Arrears	60.93	60.93	60.93	60.93
Pearl Carroll	40.44	74.06	161.75	161.75
Met Life	220.00	440.00	880.00	880.00
<b>Total Deductions</b>	<b>26,832.58</b>	<b>53,582.11</b>	<b>106,805.01</b>	<b>106,805.01</b>

^Hrs/Units = Units (Units not included in Totals)

O.K. RR  
 12 Feb 24

	Current		Month To Date		Quarter To Date		Year To Date	
	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
<b>Position Category(1 - Clerical Full Time) Totals</b>								
<b>Pays:</b>								
Sunday	25.50	1,212.33	47.50	2,377.41	60.50	3,030.30	60.50	3,030.30
Holiday			175.00	6,172.77	511.00	18,130.37	511.00	18,130.37
Regular	1,516.85	52,784.28	2,837.33	99,637.07	5,333.54	186,675.74	5,333.54	186,675.74
Sick	123.51	4,652.61	244.01	8,801.68	438.51	16,872.78	438.51	16,872.78
Vacation	52.00	2,285.47	130.89	4,833.58	293.87	10,248.62	293.87	10,248.62
Personal	13.07	417.13	30.33	1,020.58	108.80	4,096.80	108.80	4,096.80
Comp Time	25.00	1,063.57	35.20	1,519.49	118.07	4,868.92	118.07	4,868.92
NYS CP	19.00	500.82	19.00	500.82	49.75	1,458.97	49.75	1,458.97
Travel	0.57	23.87	1.99	75.70	3.71	142.55	3.71	142.55
Meetings			4.00	132.28	7.50	233.50	7.50	233.50
Medical Screen			2.00	52.72	2.00	52.72	2.00	52.72
Retro Pay				61.41		61.41		61.41
Snow Day			20.25	708.80	20.25	708.80	20.25	708.80
Emergency Close					8.00	213.79	8.00	213.79
<b>Total Gross Pay:</b>	<b>1,775.50</b>	<b>62,940.08</b>	<b>3,547.50</b>	<b>125,894.31</b>	<b>6,955.50</b>	<b>246,795.27</b>	<b>6,955.50</b>	<b>246,795.27</b>
<b>Employee Taxes:</b>								
SOC SEC EE		3,587.96		7,176.75		14,043.97		14,043.97
MED EE		839.12		1,678.46		3,284.48		3,284.48
FEDERAL WH		5,502.62		11,018.69		21,469.06		21,469.06
NEW YORK WH		2,563.93		5,118.63		9,978.52		9,978.52
<b>Total Employee Taxes:</b>		<b>12,493.63</b>		<b>24,992.53</b>		<b>48,776.03</b>		<b>48,776.03</b>
<b>Deductions:</b>								
Medical Pre-tax		5,049.57		10,099.14		20,198.28		20,198.28
Aflac		20.25		40.50		81.00		81.00
NYS Retirement		1,221.63		2,434.97		4,753.24		4,753.24
Retirement Loan		107.00		214.00		428.00		428.00
AXA Equitable		400.00		800.00		1,600.00		1,600.00
CSEA Benefit Fd		144.00		288.00		564.00		564.00
NYS Def Comp		2,554.53		5,109.06		10,131.40		10,131.40
CSEA Ins		59.90		119.80		239.60		239.60
Disability		71.25		142.50		285.00		285.00
CSEA Dues		620.15		1,240.30		2,406.14		2,406.14
Pearl Carroll		24.79		42.76		99.15		99.15
Met Life		120.00		240.00		480.00		480.00
<b>Total Deductions:</b>		<b>10,393.07</b>		<b>20,771.03</b>		<b>41,265.81</b>		<b>41,265.81</b>
<b>Netpay:</b>		<b>40,053.38</b>		<b>80,130.75</b>		<b>156,753.43</b>		<b>156,753.43</b>
<b>Employer Taxes:</b>								
SOC SEC ER		3,587.96		7,176.75		14,043.97		14,043.97
MED ER		839.12		1,678.46		3,284.48		3,284.48
<b>Total Employer Taxes:</b>		<b>4,427.08</b>		<b>8,855.21</b>		<b>17,328.45</b>		<b>17,328.45</b>

O.K. RL  
12 Feb 24



	Current		Month To Date		Quarter To Date		Year To Date	
	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
<b>Position Category(3 - Librarian Full Time) Totals</b>								
<b>Pays:</b>								
Sunday	45.50	3,381.56	95.50	6,911.36	120.50	8,766.36	120.50	8,766.36
Holiday			273.00	14,330.48	819.00	42,913.74	819.00	42,913.74
Regular	2,190.27	114,038.79	4,275.22	225,177.31	8,237.63	433,292.22	8,237.63	433,292.22
Sick	232.08	12,370.99	334.72	17,946.26	520.16	27,900.96	520.16	27,900.96
Vacation	42.23	2,182.48	126.91	5,998.07	545.51	26,593.92	545.51	26,593.92
Personal	15.80	793.25	47.50	2,339.79	164.45	8,325.01	164.45	8,325.01
Comp Time	87.97	4,356.83	133.32	6,559.28	342.67	18,376.29	342.67	18,376.29
NYS CP	98.00	5,647.61	161.00	8,110.76	231.00	11,667.62	231.00	11,667.62
Travel	0.40	22.65	3.33	152.38	3.58	166.88	3.58	166.88
Meetings	61.25	3,765.09	68.00	4,040.71	73.25	4,279.47	73.25	4,279.47
Medical Screen	2.00	160.40	5.50	362.65	10.50	638.02	10.50	638.02
Vacation NR					346.87	18,903.10	346.87	18,903.10
Snow Day			31.50	1,625.49	31.50	1,625.49	31.50	1,625.49
Sick NR					626.66	34,150.59	626.66	34,150.59
Emergency Close					17.75	892.96	17.75	892.96
<b>Total Gross Pay:</b>	<b>2,775.50</b>	<b>146,719.65</b>	<b>5,555.50</b>	<b>293,554.54</b>	<b>12,091.03</b>	<b>638,492.63</b>	<b>12,091.03</b>	<b>638,492.63</b>
<b>Employee Taxes:</b>								
SOC SEC EE		8,592.41		17,191.92		37,569.68		37,569.68
MED EE		2,009.49		4,020.65		8,786.43		8,786.43
FEDERAL WH		17,370.86		28,547.14		80,526.95		80,526.95
NEW YORK WH		6,851.67		14,405.76		33,441.91		33,441.91
<b>Total Employee Taxes:</b>		<b>34,824.43</b>		<b>64,165.47</b>		<b>160,324.97</b>		<b>160,324.97</b>
<b>Deductions:</b>								
Medical Pre-tax		8,132.33		16,264.66		32,529.32		32,529.32
NYS Retirement		1,599.83		3,192.65		6,300.54		6,300.54
Retirement Loan		419.00		838.00		1,758.00		1,758.00
AXA Equitable		1,948.00		3,896.00		7,792.00		7,792.00
CSEA Benefit Fd		228.00		456.00		912.00		912.00
NYS Def Comp		2,153.70		4,307.40		8,614.80		8,614.80
Disability		137.75		275.50		555.75		555.75
CSEA Dues		1,222.92		2,445.84		4,870.26		4,870.26
Retire Arrears		60.93		60.93		60.93		60.93
Pearl Carroll		15.65		31.30		62.60		62.60
Met Life		100.00		200.00		400.00		400.00
<b>Total Deductions:</b>		<b>16,018.11</b>		<b>31,968.28</b>		<b>63,856.20</b>		<b>63,856.20</b>
<b>Netpay:</b>		<b>95,877.11</b>		<b>197,420.79</b>		<b>414,311.46</b>		<b>414,311.46</b>
<b>Employer Taxes:</b>								
SOC SEC ER		8,592.41		17,191.92		37,569.68		37,569.68
MED ER		2,009.49		4,020.65		8,786.43		8,786.43
<b>Total Employer Taxes:</b>		<b>10,601.90</b>		<b>21,212.57</b>		<b>46,356.11</b>		<b>46,356.11</b>

	Current		Month To Date		Quarter To Date		Year To Date	
	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
<b>Position Category(5 - Custodial Full Time) Totals</b>								
<b>Pays:</b>								
Sunday	9.00	572.86	18.00	1,145.72	22.50	1,432.15	22.50	1,432.15
Holiday			14.00	534.85	42.00	1,604.55	42.00	1,604.55
Regular	130.75	5,028.68	253.72	9,731.37	459.77	17,415.44	459.77	17,415.44
Vacation					15.05	649.88	15.05	649.88
Personal	1.00	43.18	1.00	43.18	24.07	1,008.31	24.07	1,008.31
Comp Time	8.00	265.80	9.00	308.98	16.83	637.14	16.83	637.14
Call Back			3.00	127.30	9.00	381.90	9.00	381.90
Snow Removal			2.00	86.36	2.00	86.36	2.00	86.36
Travel	0.25	10.80	0.28	12.10	0.28	12.10	0.28	12.10
Overtime Reg	3.00	127.30	3.00	127.30	4.00	169.73	4.00	169.73
Snow Day			2.00	66.45	2.00	66.45	2.00	66.45
<b>Total Gross Pay:</b>	<b>152.00</b>	<b>6,048.62</b>	<b>306.00</b>	<b>12,183.61</b>	<b>597.50</b>	<b>23,464.01</b>	<b>597.50</b>	<b>23,464.01</b>
<b>Employee Taxes:</b>								
SOC SEC EE		354.14		713.62		1,371.26		1,371.26
MED EE		82.81		166.89		320.69		320.69
FEDERAL WH		689.93		1,398.86		2,599.02		2,599.02
NEW YORK WH		274.03		553.23		1,056.36		1,056.36
<b>Total Employee Taxes:</b>		<b>1,400.91</b>		<b>2,832.60</b>		<b>5,347.33</b>		<b>5,347.33</b>
<b>Deductions:</b>								
Medical Pre-tax		336.71		673.42		1,346.84		1,346.84
CSEA Benefit Fd		12.00		24.00		48.00		48.00
Disability		4.75		9.50		19.00		19.00
CSEA Dues		67.94		135.88		269.16		269.16
<b>Total Deductions:</b>		<b>421.40</b>		<b>842.80</b>		<b>1,683.00</b>		<b>1,683.00</b>
<b>Netpay:</b>		<b>4,226.31</b>		<b>8,508.21</b>		<b>16,433.68</b>		<b>16,433.68</b>
<b>Employer Taxes:</b>								
SOC SEC ER		354.14		713.62		1,371.26		1,371.26
MED ER		82.81		166.89		320.69		320.69
<b>Total Employer Taxes:</b>		<b>436.95</b>		<b>880.51</b>		<b>1,691.95</b>		<b>1,691.95</b>

	Current		Month To Date		Quarter To Date		Year To Date	
	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
<b>Grand Totals</b>								
<b>Pays:</b>								
Sunday	80.00	5,166.75	161.00	10,434.49	203.50	13,228.81	203.50	13,228.81
Holiday			462.00	21,038.10	1,372.00	62,648.66	1,372.00	62,648.66
Regular	3,837.87	171,851.75	7,366.27	334,545.75	14,030.94	637,383.40	14,030.94	637,383.40
Sick	355.59	17,023.60	578.73	26,747.94	958.67	44,773.74	958.67	44,773.74
Vacation	94.23	4,467.95	257.80	10,831.65	854.43	37,492.42	854.43	37,492.42
Personal	29.87	1,253.56	78.83	3,403.55	297.32	13,430.12	297.32	13,430.12
Comp Time	120.97	5,686.20	177.52	8,387.75	477.57	23,882.35	477.57	23,882.35
Call Back			3.00	127.30	9.00	381.90	9.00	381.90
Snow Removal			2.00	86.36	2.00	86.36	2.00	86.36
NYS CP	117.00	6,148.43	180.00	8,611.58	280.75	13,126.59	280.75	13,126.59
Travel	1.22	57.32	5.60	240.18	7.57	321.53	7.57	321.53
Meetings	61.25	3,765.09	72.00	4,172.99	80.75	4,512.97	80.75	4,512.97
Medical Screen	2.00	160.40	7.50	415.37	12.50	690.74	12.50	690.74
Overtime Reg	3.00	127.30	3.00	127.30	4.00	169.73	4.00	169.73
Retro Pay				61.41		61.41		61.41
Vacation NR					346.87	18,903.10	346.87	18,903.10
Snow Day			53.75	2,400.74	53.75	2,400.74	53.75	2,400.74
Sick NR					626.66	34,150.59	626.66	34,150.59
Emergency Close					25.75	1,106.75	25.75	1,106.75
<b>Total Gross Pay:</b>	<b>4,703.00</b>	<b>215,708.35</b>	<b>9,409.00</b>	<b>431,632.46</b>	<b>19,644.03</b>	<b>908,751.91</b>	<b>19,644.03</b>	<b>908,751.91</b>
<b>Employee Taxes:</b>								
SOC SEC EE		12,534.51		25,082.29		52,984.91		52,984.91
MED EE		2,931.42		5,866.00		12,391.60		12,391.60
FEDERAL WH		23,563.41		40,964.69		104,595.03		104,595.03
NEW YORK WH		9,689.63		20,077.62		44,476.79		44,476.79
<b>Total Employee Taxes:</b>		<b>48,718.97</b>		<b>91,990.60</b>		<b>214,448.33</b>		<b>214,448.33</b>
<b>Deductions:</b>								
Medical Pre-tax		13,518.61		27,037.22		54,074.44		54,074.44
Aflac		20.25		40.50		81.00		81.00
NYS Retirement		2,821.46		5,627.62		11,053.78		11,053.78
Retirement Loan		526.00		1,052.00		2,186.00		2,186.00
AXA Equitable		2,348.00		4,696.00		9,392.00		9,392.00
CSEA Benefit Fd		384.00		768.00		1,524.00		1,524.00
NYS Def Comp		4,708.23		9,416.46		18,746.20		18,746.20
CSEA Ins		59.90		119.80		239.60		239.60
Disability		213.75		427.50		859.75		859.75
CSEA Dues		1,911.01		3,822.02		7,545.56		7,545.56
Retire Arrears		60.93		60.93		60.93		60.93
Pearl Carroll		40.44		74.06		161.75		161.75
Met Life		220.00		440.00		880.00		880.00
<b>Total Deductions:</b>		<b>26,832.58</b>		<b>53,582.11</b>		<b>106,805.01</b>		<b>106,805.01</b>
<b>Netpay:</b>		<b>140,156.80</b>		<b>286,059.75</b>		<b>587,498.57</b>		<b>587,498.57</b>
<b>Employer Taxes:</b>								
SOC SEC ER		12,534.51		25,082.29		52,984.91		52,984.91
MED ER		2,931.42		5,866.00		12,391.60		12,391.60
<b>Total Employer Taxes:</b>		<b>15,465.93</b>		<b>30,948.29</b>		<b>65,376.51</b>		<b>65,376.51</b>





**Administration and Business Offices:** 148 Smithtown Boulevard 📖 Nesconset, NY 11767 📞 (631) 360-2480

## **DIRECTOR'S REPORT**

### **February 20, 2024**

### **Buildings & Grounds**







































*People Counters:* During the month of January, a total of 30,814 patrons visited our Library buildings. The breakdown, by building, is as follows: Commack (6,121); Kings Park (6,487); Nesconset (6,042); and Smithtown (12,164).

### **Legislative**

*Library Legislation Day:* On Wednesday, February 7, a group of Smithtown Library staff participated in the New York Library Association's (NYLA) Advocacy Day in Albany. Meetings were scheduled with elected officials to discuss NYLA's State Budget Priorities for the year. This year's Executive Budget offers a welcome break from tradition, with a \$2.5M increase in Library Operating Aid, level Construction Aid instead of a cut, and a new allocation of \$3M for the continuation of NOVELny. While encouraging, these funding levels are still not sufficient for the needs of New York's library community. As such, NYLA and Library supporters spent the Day by advocating for NYLA's full budget requests during the meetings with the legislators.


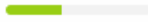
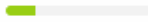
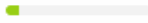
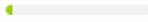
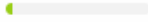


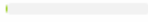
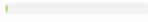

### **IT Network**

*January Statistics:* Scanners—The Library had a total of 54 logins for the scanner computers. The breakdown, by building, is as follows: Commack (1); Kings Park (1); Nesconset (37); and Smithtown (15). Faxes—The Library had a total of 1,688 pages sent by fax. The breakdown, by building, is as follows: Commack (570); Kings Park (270); Nesconset (397); and Smithtown (451). Patron Release Station—The Library had a total of 2,540 pages printed on the patron release station. The breakdown, by building, is as follows: Commack (287); Kings Park (634); Nesconset (398); and Smithtown (1,221). WiFi—Traffic statistics and categories visited in January. Users per building are as follows: Commack (670); Kings Park (484); Nesconset (953); and Smithtown (1,794).



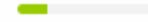

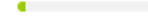
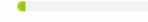
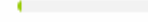


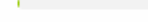

<p><b>Nesconset 38.5 GB downloaded</b></p> <ul style="list-style-type: none"> <li> HTTP Protocol over TLS SSL</li> <hr/> <li> Web File Transfer</li> <hr/> <li> iCloud</li> <hr/> <li> iTunes/App Store</li> <hr/> <li> HTTP</li> <hr/> <li> Twitter</li> <hr/> <li> Akamai.net</li> <hr/> <li> Netflix</li> <hr/> <li> Amazon CloudFront</li> <hr/> <li> Roblox Game</li> <hr/> <li> Google APIs(SSL)</li> </ul>	<p><b>Smithtown 33.4 GB downloaded</b></p> <ul style="list-style-type: none"> <li> HTTP Protocol over TLS SSL</li> <hr/> <li> Nintendo</li> <hr/> <li> iTunes/App Store</li> <hr/> <li> HTTP</li> <hr/> <li> Amazon CloudFront</li> <hr/> <li> HTTP Proxy Server</li> <hr/> <li> SSL/TLS</li> <hr/> <li> Google User Content(SSL)</li> <hr/> <li> Akamai.net</li> <hr/> <li> Google</li> <hr/> <li> Netflix</li> </ul>
<p><b>Commack 23.4 GB downloaded</b></p> <ul style="list-style-type: none"> <li> HTTP Protocol over TLS SSL</li> <hr/> <li> iCloud</li> <hr/> <li> Youtube</li> <hr/> <li> iTunes/App Store</li> <hr/> <li> Web File Transfer</li> <hr/> <li> World Wide Web HTTP</li> <hr/> <li> Hulu</li> <hr/> <li> Google APIs(SSL)</li> <hr/> <li> HTTP</li> <hr/> <li> ZenMate</li> <hr/> <li> Netflix</li> </ul>	<p><b>Kings Park 31.1 GB downloaded</b></p> <ul style="list-style-type: none"> <li> HTTP Protocol over TLS SSL</li> <hr/> <li> iTunes/App Store</li> <hr/> <li> World Wide Web HTTP</li> <hr/> <li> iCloud</li> <hr/> <li> SSL/TLS</li> <hr/> <li> Amazon Video</li> <hr/> <li> Web File Transfer</li> <hr/> <li> Facebook</li> <hr/> <li> Youtube</li> <hr/> <li> Amazon CloudFront</li> <hr/> <li> Google</li> </ul>

- **Top 10 Website Categories Visited in January From Patron Computers:**

Commack

#	RATING NAME	SESSIONS	
		COUNT 	PERCENTAGE
1	Information Technology/Computer	3.42M	 39%
2	Business and Economy	1.89M	 21%
3	Advertisement	853.82K	 9%
4	Parked Domains	512.13K	 5%
5	Computer and Internet Security	490.56K	 5%
6	Training and Tools	351.63K	 4%
7	Search Engines and Portals	257.69K	 2%
8	Content Delivery Networks	191.74K	 2%
9	Shopping	135.51K	 1%
10	Arts/Entertainment	79.99K	 0%

Kings Park

#	RATING NAME	SESSIONS	
		COUNT 	PERCENTAGE
1	Information Technology/Computer	3.26M	 42%
2	Business and Economy	1.67M	 21%
3	Advertisement	587.73K	 7%
4	Parked Domains	472.47K	 6%
5	Computer and Internet Security	417.63K	 5%
6	Search Engines and Portals	209.65K	 2%
7	Training and Tools	168.02K	 2%
8	Questionable	157.26K	 2%
9	Content Delivery Networks	152.95K	 1%
10	Shopping	120.01K	 1%

## Nesconset

#	RATING NAME	SESSIONS	
		COUNT ↓	PERCENTAGE
1	Information Technology/Computer	5.39M	39%
2	Business and Economy	3.67M	26%
3	Advertisement	1.13M	8%
4	Computer and Internet Security	878.85K	6%
5	Search Engines and Portals	450.80K	3%
6	Content Delivery Networks	385.47K	2%
7	Training and Tools	334.20K	2%
8	Shopping	276.40K	2%
9	Arts/Entertainment	171.91K	1%
10	Social Networking	119.03K	0%

## Smithtown

#	RATING NAME	SESSIONS	
		COUNT ↓	PERCENTAGE
1	Information Technology/Computer	5.83M	39%
2	Business and Economy	3.65M	24%
3	Advertisement	1.13M	7%
4	Parked Domains	857.43K	5%
5	Computer and Internet Security	793.13K	5%
6	Search Engines and Portals	444.61K	3%
7	Content Delivery Networks	374.95K	2%
8	Training and Tools	292.81K	1%
9	Games	189.70K	1%
10	Shopping	176.99K	1%

## Public Relations

*Passport Acceptance Facility Statistics:* Our numbers are down year-over-year but they should pick up as we soon enter the busier season. The online booking service will be launched by the end of this month and it will save us hours of time in phoning and emailing our patrons. The January stats are as follows: 65 Passport Reference Questions and 39 Applications Processed. The Library collected a total of \$490 (35 taken) in passport photo fees. Total revenue for the Library was \$1,855.

*Flag Collection Box:* During the month of December, 27 American flags were deposited in the flag collection box that is located at the front entrance of our Smithtown building.

*Outreach and Library of Things Statistics:* The statistics for the month of January are as follows: Library of Things Circulation—The Library had a total of 192 items that circulated. Hotspots—The Library had 97 hotspots circulate. Nursing Home Visits—The Library had 4 visits. There was a total of 37 people in attendance. The Library processed 8 new library cards. There were 140 transactions. All Abilities Programs—The Library had 9 sessions. There was 1 outreach session. There were 67 people who attended the sessions.

*Smithtown Grows:* The Smithtown Grows will be opening for a fourth season on February 12 and close on September 30. Patrons with an adult Smithtown Library card can “borrow” seeds from Smithtown Grows, which has moved to its new home in the beautiful card catalog behind the Reference desk of our Nesconset building. There is a limit of 1 seed packet per variety, with an overall limit of 25 total seed packets and one of each seed bundle. Library patrons can browse the Smithtown Grows binder at the Adult Reference Desk to see which seeds are offered and then ask our staff for their seed packets. In addition, Smithtown Grows is planning to host a “**Grow-A-Long for Long Island Cheese Squash**”. Patrons can watch us grow these beautiful squashes in our Nesconset garden through our social media pages and submit their own photos as well. We wish to thank Nesconset Librarian Christine Alexander for all of her efforts in putting this all together.

*Library Tagline:* As referenced in my January report to the Board, the Library held a contest to submit a new tagline as a part of rebranding ourselves. The deadline for submitting an entry was February 1 and we received nearly eighty taglines from staff. A panel made up of selected staff, including myself, met on February 12 and the winning tagline was “Enriching our Community”. The winning tagline was submitted by Library Clerk Jody Kaminicki.

*Workshop Program:* I’m happy to report that Kings Park Librarian Laura Dellova will be presenting at the statewide Summer Reading Workshop on February 15<sup>th</sup>, with her “**Join the Revolution-Long Island Spy Ring**” program about the Culper Spy Ring from last summer.

*LearnLab Happenings:* The LearnLab served a total of 85 patrons for the month of January. LearnLab appointments have been very popular for baby-themed gifts. One of our patrons designed baby shower favor tags using the Cricut Design Space's Print then Cut feature on cardstock, and another patron used the Cricut to create a onesie with glitter



heat transfer vinyl to ask someone a special question. The Children's LearnLab program, "**Cricut Crafts - Create Your Own Valentine**", had 14 kids in attendance and they made a cute ice cream valentine card. At our Build-a-Snowman Family decor program on February 3, patrons made customized family ornaments. We also hosted "**Love Grows Here Wall Art**" for patrons to make a canvas decoration in time for Valentine's Day.

*Teen Services:* On January 24, teens at our Commack building made 10 pet beds that were donated to local animal rescue organizations. On February 12, they also created 15 birdhouse luminaries that our homebound librarians will be distributing at their March and April nursing home visits, in order to bring a little springtime to the residents. Our Nesconset building's Hot Cocoa Mugs program was very successful, as 10 teens showed up and used Cricut decals to trace and decorate ceramic mugs. They also got to take home packets of hot chocolate to enjoy in their new mugs. On the same day, teens at our Kings Park building made 50 Birthday Bundle Bags. These bags contain goodies that will be given to kids in the Children's Room when they come to the library on their birthday. This has been a success at the Commack building and we're excited to expand the program to Kings Park. On February 14, 12 teens at the Smithtown building made over 160 homemade dog treats for the Smithtown Animal Shelter. The Teen Department collaborated with our Outreach Services Department to create Cognitive Care Kits. Teen Volunteers made kits that have puzzles and light craft activities for individuals with cognitive impairment. They will be available at Reference Desks for patrons to keep.

### **Friends of the Smithtown Library**

*Raffle:* The Friends of the Smithtown Library will once again be doing a Scratch-Off Raffle during the month of February, in recognition of Library Lover's Month. Raffles will be available at the Circulation Desk and are \$1.00 per ticket or 6 tickets for \$5.00. The Library will be promoting this event on our social media sites.

### **Conferences and Meetings and Workshops**

On Thursday, January 25, I attended a Smithtown Sunrise Rotary Club meeting held at the Millennium Diner in Smithtown.

On Thursday, February 1, I attended a Smithtown Sunrise Rotary Club meeting held at the Millennium Diner in Smithtown.

Respectfully Submitted,

  
\_\_\_\_\_  
Robert Lusak, Library Director

February 15, 2024

**JANUARY - 2024 MONTHLY STATISTICAL REPORT - ALL BUILDINGS**

LIBRARY COLLECTION	Item	2023	Current	YTD	Current	YTD	YTD Net	Approximate
	Code	Holdings	Additions	Additions	Withdrawals	Withdrawals	Changes	Holdings
Adult Fiction Books	1	81,532	542	542	648	648	(106)	81,426
Adult Nonfiction Books	2	99,452	457	457	976	976	(519)	98,933
<b>Subtotal Adult Books</b>		<b>180,984</b>	<b>999</b>	<b>999</b>	<b>1,624</b>	<b>1,624</b>	<b>(625)</b>	<b>180,359</b>
Juvenile Fiction Books	3	61,645	139	139	453	453	(314)	61,331
Juvenile Nonfiction Books	4	31,699	35	35	62	62	(27)	31,672
<b>Subtotal Juv Books</b>		<b>93,344</b>	<b>174</b>	<b>174</b>	<b>515</b>	<b>515</b>	<b>(341)</b>	<b>93,003</b>
<b>Subtotal All Books</b>		<b>274,328</b>	<b>1,173</b>	<b>1,173</b>	<b>2,139</b>	<b>2,139</b>	<b>(966)</b>	<b>273,362</b>
Adult Periodical (Serial)	5	10,352	513	513	582	582	(69)	10,283
Juvenile Periodical (Serial)	s	314	18	18	94	94	(76)	238
<b>Subtotal Magazines</b>		<b>10,666</b>	<b>531</b>	<b>531</b>	<b>676</b>	<b>676</b>	<b>(145)</b>	<b>10,521</b>
Adult Audio Recordings	a	20,626	72	72	39	39	33	20,659
Juvenile Audio Recordings	v	1,292	19	19	8	8	11	1,303
<b>Subtotal Audio Recordings</b>		<b>21,918</b>	<b>91</b>	<b>91</b>	<b>47</b>	<b>47</b>	<b>44</b>	<b>21,962</b>
Adult Video Recording	6	37,118	246	246	280	280	(34)	37,084
Juvenile Video Recording	j	6,945	28	28	10	10	18	6,963
<b>Subtotal Video Recording</b>		<b>44,063</b>	<b>274</b>	<b>274</b>	<b>290</b>	<b>290</b>	<b>(16)</b>	<b>44,047</b>
<b>Subtotal Adult A/V</b>		<b>57,744</b>	<b>318</b>	<b>318</b>	<b>319</b>	<b>319</b>	<b>(1)</b>	<b>57,743</b>
<b>Subtotal Juvenile A/V</b>		<b>8,237</b>	<b>47</b>	<b>47</b>	<b>18</b>	<b>18</b>	<b>29</b>	<b>8,266</b>
<b>Subtotal All A/V</b>		<b>65,981</b>	<b>365</b>	<b>365</b>	<b>337</b>	<b>337</b>	<b>28</b>	<b>66,009</b>
Other	9	818	6	6	5	5	1	819
<b>Grand Total Library Collection</b>		<b>351,793</b>	<b>2,075</b>	<b>2,075</b>	<b>3,157</b>	<b>3,157</b>	<b>(1,082)</b>	<b>350,711</b>
<b>PEOPLE VISITED LIBRARY</b>		<b>Current</b>	<b>YTD</b>		<b>PATRON REGISTRATIONS</b>		<b>Current</b>	<b>YTD</b>
Building Visits		30,814	30,814		Adult Registrations		361	361
Website		32,947	32,947		Juvenile Registrations		118	118
					<b>Total Borrower Registrations</b>		<b>479</b>	<b>479</b>
<b>CIRCULATION TRANSACTIONS</b>		<b>Current</b>	<b>YTD</b>					
Checkouts		28,518	28,518			YTD Self Check	YTD Online	YTD Txt Msg
Renewals		25,843	25,843		Checkouts	1,077	(not applic.)	(not applic.)
Downloadable/Streaming Check-Outs		0	0		Renewals	25	24,741	0
Hot Spot Check-Outs		97	97		<i>Included in Circulation Transaction totals at left.</i>			
Library of Things		192	192					
<b>Grand Total Library Circulation</b>		<b>54,650</b>	<b>54,650</b>					
<b>INTERLIBRARY LOAN</b>		<b>Current</b>	<b>YTD</b>		<b>SERVICES</b>			
Borrowed		4,480	4,480			<b>Current</b>	<b>YTD</b>	
Loaned		4,327	4,327		Curbside Visits	4	4	
<b>Total Interlibrary Loan</b>		<b>8807</b>	<b>8807</b>		FAX (Pages)	1688	1688	
					LearnLab Uses	185	185	
<b>RESERVES PLACED</b>		<b>Current</b>	<b>YTD</b>		Microfilm	7	7	
		8,908	8,908		Museum Pass	79	79	
					Notary	375	375	
<b>COMPUTER USE</b>		<b>Current</b>	<b>YTD</b>		<b>SCANNING</b>			
Adult		1,679	1,679		Station Sessions	54	54	
Juvenile		376	376		Patron Printer Pgs	2540	2540	
<b>Total Computer Internet Use</b>		<b>2,055</b>	<b>2,055</b>					
<b>REFERENCE TRANSACTIONS</b>		<b>Current</b>	<b>YTD</b>		<b>PASSPORT ACCEPTANCE FACILITY</b>			
Adult Reference		4,840	4,840			<b>Current</b>	<b>YTD</b>	
Juvenile Reference		2,497	2,497		Passport Ref. Questions	65	65	
<b>Total Reference Transactions</b>		<b>7,337</b>	<b>7,337</b>		Applications Processed	39	39	
					Passport Photos Taken	35	35	
<b>LIBRARY WIDE VIRTUAL REFERENCE</b>		<b>Current</b>	<b>YTD</b>		Revenue	1855.00	\$ 1,855.00	
Chat		132	132					
Email		75	75					
Social Media		24	24					
*Phone (Used during emergency closures.)		0	0					
<b>LIBRARY PROGRAMS</b>		<b>Current</b>	<b>Current</b>	<b>YTD</b>	<b>YTD</b>	<b>YTD Avg.</b>		
		<b>Sessions</b>	<b>Attendance</b>	<b>Sessions</b>	<b>Attendance</b>	<b>Attendance</b>		
Adult Programs		115	957	115	957	8.3		
Young Adult Programs		26	223	26	223	8.6		
Juvenile Programs		102	2,467	102	2,467	24.2		
Special Events/ Other Programs		0	0	0	0	0.0		
<b>Total Library Programs</b>		<b>243</b>	<b>3,647</b>	<b>243</b>	<b>3,647</b>	<b>15.0</b>		



Circulation Activity by Library - January 2024 - Systemwide Totals										
Checkouts and renewals are based on activity done on each library's terminals - not the library's items										
	Current Year To Date Total Checkouts and Renewals	Previous Year To Date Total Checkouts and Renewals	This Month's Checkouts & Renewals	Checkouts	Checkins	Renewals	Holds	Recall	Total	%
<b>TOTAL FOR SMITHTOWN</b>	<b>28,518</b>	<b>29,932</b>	<b>28,518</b>	<b>27,441</b>	<b>27,784</b>	<b>1,077</b>	<b>3,186</b>	<b>0</b>	<b>59,486</b>	<b>0</b>
223-Sachem	18,610	19,070	18,610	18,230	17,115	380	1,470	0	37,195	3.8%
260-Emma S Clark	18,032	18,771	18,032	17,726	18,051	306	900	1	36,984	3.8%
208-Comsewogue	11,958	11,232	11,958	11,444	11,112	514	1,186	0	24,256	2.5%
216-Longwood	11,509	12,118	11,509	10,760	13,973	749	1,382	12	26,876	2.7%
<b>226-Smithtown-Main</b>	<b>9,704</b>	<b>10,157</b>	<b>9,704</b>	<b>9,368</b>	<b>9,276</b>	<b>336</b>	<b>1,061</b>	<b>0</b>	<b>20,041</b>	<b>2.0%</b>
231-South Huntington	9,683	11,125	9,683	9,357	10,645	326	530	1	20,859	2.1%
213-Harborfields	9,101	10,470	9,101	8,912	8,693	189	763	0	18,557	1.9%
219-Northport-Main	8,848	8,297	8,848	8,351	8,562	497	861	0	18,271	1.9%
211-HHL-Dix Hills	8,431	8,558	8,431	8,183	7,576	248	1,112	1	17,120	1.7%
239-Patchogue Medford	7,905	8,235	7,905	7,380	7,916	525	785	0	16,606	1.7%
244-Center Moriches	7,702	9,131	7,702	7,430	7,470	272	676	0	15,848	1.6%
210-East Islip	7,263	6,814	7,263	7,076	6,704	187	526	0	14,493	1.5%
214-Islip	6,991	7,400	6,991	6,836	6,401	155	480	0	13,872	1.4%
215-Lindenhurst	6,967	7,655	6,967	6,668	6,538	299	644	1	14,150	1.4%
224-Sayville	6,752	7,110	6,752	6,599	6,880	153	611	0	14,243	1.4%
<b>228-Smithtown-Kings Park</b>	<b>6,639</b>	<b>6,512</b>	<b>6,639</b>	<b>6,385</b>	<b>6,147</b>	<b>254</b>	<b>717</b>	<b>0</b>	<b>13,503</b>	<b>1.4%</b>
233-West Islip	6,595	6,019	6,595	6,528	5,951	67	382	9	12,937	1.3%
203-Brentwood	6,291	6,411	6,291	6,020	6,040	271	598	10	12,939	1.3%
<b>227-Smithtown-Commack</b>	<b>6,212</b>	<b>7,100</b>	<b>6,212</b>	<b>6,067</b>	<b>6,509</b>	<b>145</b>	<b>653</b>	<b>0</b>	<b>13,374</b>	<b>1.4%</b>
221-Port Jefferson	6,206	6,530	6,206	5,999	5,765	207	400	0	12,371	1.3%
<b>229-Smithtown-Nesconset</b>	<b>5,963</b>	<b>6,163</b>	<b>5,963</b>	<b>5,621</b>	<b>5,852</b>	<b>342</b>	<b>755</b>	<b>0</b>	<b>12,570</b>	<b>1.3%</b>
230-South Country	5,945	6,547	5,945	5,644	5,249	301	490	2	11,686	1.2%
250-Riverhead	5,608	5,820	5,608	5,401	5,365	207	690	0	11,663	1.2%
259-Bayshore-Brightwaters	5,575	5,185	5,575	5,076	4,773	499	572	4	10,924	1.1%
207-Commack	5,560	5,065	5,560	5,309	5,251	251	702	0	11,513	1.2%
232-West Babylon	5,476	5,861	5,476	5,361	5,411	115	393	0	11,280	1.1%
220-Northport-East Northport	5,418	5,867	5,418	5,218	5,477	200	506	0	11,401	1.2%
202-Bayport	5,358	5,713	5,358	4,946	4,705	412	550	1	10,614	1.1%
225-North Shore	5,358	5,469	5,358	4,861	6,893	497	555	0	12,806	1.3%
255-Rogers Memorial	5,139	4,955	5,139	4,821	4,977	318	456	0	10,572	1.1%
245-Hampton Bays	4,530	3,957	4,530	4,328	4,218	202	425	1	9,174	0.9%
201-Babylon	4,489	4,268	4,489	4,419	4,130	70	308	4	8,931	0.9%
218-North Babylon	4,120	4,071	4,120	3,881	3,706	239	345	0	8,171	0.8%
246-Hauppauge	4,011	4,847	4,011	3,908	3,997	103	534	0	8,542	0.9%
234-Westhampton	3,867	4,055	3,867	3,653	3,857	214	435	0	8,159	0.8%
240-Huntington Main	3,808	4,088	3,808	3,583	6,293	225	795	0	10,896	1.1%
205-Central Islip	3,426	3,811	3,426	3,299	2,969	127	218	0	6,613	0.7%
252-East Hampton	3,426	3,656	3,426	3,281	3,436	145	346	2	7,210	0.7%
206-Cold Spring Harbor	3,110	3,034	3,110	2,887	2,866	223	278	0	6,254	0.6%
264-Copague	3,043	1,151	3,043	2,902	2,730	141	320	0	6,093	0.6%
200-Amityville	3,003	3,419	3,003	2,929	3,002	74	353	0	6,358	0.6%
243-Deer Park	2,836	3,233	2,836	2,711	3,243	125	498	0	6,577	0.7%
251-Eiwood	2,813	2,733	2,813	2,747	2,823	66	462	0	6,098	0.6%
209-Cutchogue	2,532	2,309	2,532	2,393	2,142	139	260	0	4,934	0.5%
265-Mastic-Moriches-Mastic Bea	2,374	2,065	2,374	2,223	2,736	151	276	0	5,386	0.5%
212-HHL-Melville	2,125	2,159	2,125	2,032	2,098	93	362	0	4,585	0.5%
253-Mattituck-Laurel	2,065	2,166	2,065	1,915	1,936	150	125	0	4,126	0.4%
248-John Jermain	2,058	2,304	2,058	1,969	2,035	89	254	0	4,347	0.4%
254-Floyd Memorial	1,931	2,346	1,931	1,695	1,769	236	325	0	4,025	0.4%
247-Southold	1,876	2,386	1,876	1,762	1,831	114	274	0	3,981	0.4%
266-Mastic-Moriches-Moriches 3	1,669	0	1,669	1,532	1,745	137	240	0	3,654	0.4%
204-Brookhaven	1,398	1,524	1,398	1,304	1,113	94	157	0	2,668	0.3%
257-Shefter Island	1,358	1,557	1,358	1,235	1,245	123	303	0	2,906	0.3%
256-Quogue	1,228	1,012	1,228	1,020	1,063	208	157	0	2,448	0.2%
249-Hampton Library	1,194	987	1,194	1,004	1,127	190	114	2	2,437	0.2%
238-Montauk	1,072	1,460	1,072	983	1,081	89	138	0	2,291	0.2%
258- Amagansett	947	981	947	897	880	50	210	0	2,037	0.2%
241-Huntington Station	826	870	826	763	953	63	173	0	1,952	0.2%
236-Wyandach	344	135	344	284	265	60	7	0	616	0.1%
261-Fisher's Island	45	34	45	45	44	0	0	0	89	0.0%
217-Mastic-Moriches-Shirley 1	4	1,304	4	1	5	3	27	0	36	0.0%